

BOROUGH OF WOODCLIFF LAKE MAYOR AND COUNCIL MINUTES REORGANIZATION MEETING 411 Chestnut Ridge Road Woodcliff Lake, New Jersey January 5, 2023 6:00 PM

CALL TO ORDER

Notice of this meeting in accordance with the "Open Public Meetings Law, 1975, C. "231" was posted at Borough Hall and two newspapers, <u>The Record</u> and <u>The Ridgewood News</u>, were notified.

WOODCLIFF LAKE HONOR GUARD

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance led by the children of Councilwoman-elect Nicole Marsh and Councilman-elect Benjamin Pollack.

OATH OF OFFICE

Vice Chairman Commissioner Thomas J. Sullivan swore in Benjamin Pollack Chairwoman Tracy Silna Zur swore in Nicole Marsh

ROLL CALL

Mayor Carlos Rendo asked for roll call. Council members Gadaleta, Higgins, Margolis, Marsh, Pollack and Schnoll were present. John Schettino, Borough Attorney, Tomas Padilla, Borough Administrator and Debbie Dakin, Borough Clerk were present as well.

PRESENTATION OF CERTIFICATES

Councilwoman Gadaleta presented the Certificates to Councilwoman Marsh and Councilman Pollack from Bergen County Clerk John Hogan.

SELECTION OF COUNCIL PRESIDENT FOR 2023

MOTION to name Jennifer Margolis as Council President for the year 2023 was made by Councilwoman Gadaleta and second by Councilman Schnoll.

Roll Call:

Motion: Gadaleta Second: Schnoll

Ayes:

Gadaleta, Higgins, Margolis, Marsh, Pollack, Schnoll

Nays: None Abstain: None Absent: None

Chairwoman Commissioner Tracy Silna Zur swore Councilwoman Margolis in as Council President for 2023.

PUBLIC COMMENT

(limit to 3 minutes per speaker)

MOTION to open to the public was made by Council President Margolis, second by Councilwoman Gadaleta and unanimously approved.

Rabbi Loren Monosov, Woodcliff Lake, wished greatest success to the Mayor and Council members for the year 2023. She asked that God bless them and all the work that they do together in the coming year.

Lisa Yakomin, Woodcliff Lake, stated that Jeff Bader would be proud of his son-in-law Benjamin Pollack.

Heidi Pollack, stated that it is an honor to see her nephew being sworn in.

Gwenn Levine, Woodcliff Lake, stated the Pascack Press should be one of the designated newspapers for Woodcliff Lake. Administrator Padilla stated that we would investigate it, but they are usually much higher in price to advertise. Ms. Levine also asked why the December 6th Mayor and Council meeting was via zoom and yet tonight's meeting is in person. She believed the December 6th meeting was more important. Administrator Padilla stated that this room will be retrofitted so we can zoom from here and that tonight's meeting is ceremonial.

Jennifer from Tri-Boro Ambulance asked that the Mayor and Council have a meeting with the Tri-Boro ambulance members to discuss a stipend.

Veronica Appelle, Woodcliff Lake, stated that we are a small community but we have a lot of work to do. Ms. Appelle stated that she is in favor or funding Tri-Boro Ambulance. Additionally, Ms.

Appelle feels that there are safety issues on the east side of town if the Causeway is shut down. She also believes that there should be an auxiliary police station on the east side with an ambulance.

Alex Couto, Woodcliff Lake, welcomed the 2 new Council members and thanked the Mayor and Council. He stated that he also supports funding Tri-Boro Ambulance.

MOTION to close to the public was made by Council President Margolis, second by Councilwoman Higgins and unanimously approved.

MESSAGE FROM MAYOR RENDO

Mayor Rendo welcomed everyone to our reorganizational meeting and the beginning of the 2023 Mayor/Council term. Mayor Rendo stated that in his State of the Municipality Address, he will address our accomplishments, note our future challenges and present his vision for 2023.

"Woodcliff Lake is known as a small town in a bucolic and charming setting. We will continue to protect this vision through our policies. In 2022, we saw our Causeway improved with new sidewalks and fencing. In the springtime, we will finish the project with improved lighting and landscaping. This improvement will connect to our project to the anticipated walking trails around our reservoir. Thanks to the collaboration of our surrounding communities, our new corporate partner Veolia, our grant writers and led by Council President Jenn Margolis, I can finally see what I envisioned in 2014 when I contacted Rich Henning from Suez Water and asked him to enter the private/public partnership to create the walking paths. Finally, it will be completed.

It is imperative that we resist overdevelopment and promote open space. Under my watch, we have tripled our investment in our Shade Tree committee, we invested in our tree planning program, we have purchased property removing an environmentally impacted area with the intent of converting it to a beautiful park in the center of our community.

Looking back to 2020 and 2021, we were faced with the pressures of Covid and our corporate sector was stressed with financial uncertainty. We took action and now we see our corporate sector with a 95% occupancy rate, and new businesses like Party City, Whole Foods, Sephora, Nike, and Mixology calling Woodlciff Lake their home.

In 2022, world events directed impacted our community. When our Ukrainian residents reached out to us, we stood tall in solidarity with them and against Russian aggression. Together with our Ukrainian friends, we organized an awareness campaign at the Tice Center and helped raise over \$8,000 toward relief efforts for Ukrainian refugees.

We continued having our festivals. Our Community Day was held at the Tice Center to promote inclusivity and diversity and we held our ever popular Oktoberfest also held at Tice. In 2023, I'm looking forward to continuing our Spring Fest on our new revamped causeway and continue our

Oktoberfest and Community Day.

As we start 2023, we still face many challenges. As a direct result of policies from Trenton like catch and release and bail reform, we have seen a spike in crime in our municipality. The criminal element has become more brazen knowing that they will be arrested and in less than 24 hours, will be released to commit more crime, I want to make it clear that we will not tolerate criminality in our municipality. To address this issue, I organized a community meeting together with our police department to discuss our crime fighting efforts. We increased our patrols, we solidified our supervisory structure, we applied for grants for cameras and invested in crime prevention tools for our police. In Woodcliff Lake, we support and fund our Police.

When we speak about challenges, we need to speak about the Fair Share Housing and Density development. This year we were faced with the challenge of not having a developer to develop our affordable housing finding ourselves back in court to defend our fair share housing agreement. I immediately formed a committee comprised of Councilman Richard Schnoll, Administrator Tom Padilla, our fair share housing attorney Jeff Zenn and I to aggressively find a solution to our dilemma. At the same time, we were being sued by the developers of 188 Broadway. In the end we settled with both fair share housing and 188 Broadway limiting our affordable housing development to 23 units, bringing much needed improvements to the Broadway corridor and the potential of thousands of tax dollars to our municipality. Some may say that we took a victory lap, and yes we did. Just look around what the surrounding municipalities are building and compare it to our settlement of just 23 affordable housing and 47 market units. We succeeded in controlling overdevelopment.

Although we have satisfied our affordable housing requirements for this round, we still must be prepared to address our next round in 2025. To that end, we passed a much needed and overdue Master Plan that will be the blue print for future development of our Borough. The Mayor in 2025 must work with the Council to make sure that we continue to control development in our Borough.

Finally, I present you with my vision for 2023 and discuss my initiatives. First, as many residents know, I pride myself on trying to be transparent and accessible to our residents. I always give my cell phone number out, I answer every email, and I return every call. It is important that an elected official is responsible to its constituents. To that end, I will implement new initiatives to increase my access and transparency with the public.

Beginning January 15, 2023, I will be sponsoring coffee with the Mayor at the Whole Foods café. You are welcome to join me for coffee and Danish and discuss anything on your mind. If you can't make it, no worries, I will also restart my FaceTime live question and answer series on the Sunday after our Mayor and Council meeting. The interchange of ideas with our residents will help formulate policy and make governing better.

I hope that my transparency and access initiatives become the blueprint for future leaders of this municipality to continue. We cannot forget that we serve you.

My next initiative is to continue our Borough beautification program. This year I will engage our grant writers to aggressively seek funds for streetscape improvements along the Broadway corridor. I will engage New Jersey Transit and Veolia to enter a private/public partnership on improving the look of the west side of the Broadway corridor. We cannot stop what we started. From the causeway improvements to the walking trails, we will continue to improve our area with new streetscapes, landscaping and new lighting.

Finally, I am eager to work with Council President Margolis and Councilwoman Marsh to improve our recreation area and athletic fields by implementing a recreation master plan. I am committed to work with baseball and softball association to improve our fields and give our residents the best municipal facilities in the Pascack Valley.

Finally, I thank you for giving me 7 years as your Mayor and I am looking forward to my 8th year. It is a pleasure representing you. Thank you and God Bless Woodcliff Lake."

MINUTES

MOTION to approve the Minutes of December 22, 2022 was made by Council President Margolis, second by Councilwoman Higgins and approved by Councilwoman Gadaleta, Councilwoman Higgins, Council President Margolis and Councilman Schnoll.

MOTION to approve the Appointments of Standing Committees was made by Councilwoman Gadaleta, second by Councilman Pollack and approved by Councilwoman Gadaleta, Councilwoman Higgins, Council President Margolis, Councilwoman Marsh, Councilman Pollack, and Councilman Schnoll.

APPOINTMENTS OF STANDING COMMITTEES

Finance and Audits

Department of Public Works & Sanitation

Police Department Fire Department

Department of Parks and Recreation

Shade Tree Committee

Legal (Personnel & Ordinances)

Board of Health

Seniors

Schools (K-8)

Schools (HS – attend Hills Valley Coalition)

Schnoll/Margolis

Alternate Higgins

Gadaleta/Pollack

Higgins/Schnoll

Gadaleta/Pollack

Margolis/Marsh

Higgins

Schnoll/Marsh

Higgins/Gadaleta

Higgins/Marsh

Margolis/Pollack

Marsh

MOTION to approve the Annual Professional Appointments was made by Councilwoman Gadaleta, second by Councilman Schnoll and approved by Councilwoman Gadaleta, Councilwoman Higgins, Council President Margolis, Councilwoman Marsh, Councilman Pollack, and Councilman Schnoll.

ANNUAL PROFESSIONAL APPOINTMENTS

Att.

Borough Attorney
Borough Engineer
Borough Auditor
Lerch Vinci & Bliss, LLP
Labor Attorney
Wiss & Bouregy, PC
Bond Attorney
Rogut McCarthy LLC

Risk Manager Professional Insurance Associates
Financial Advisor Acacia Financial Group, Inc.

Health Benefits Consultant Professional Insurance Associates
Borough Planner Phillips Preiss Grygiel Leheny Hughes
Special Counsel for Conflicts Chasen, Lamparello Mallon & Cappuzzo
Special Counsel Brent R. Pohlman, Esq., Mandelbaum Barrett

Special Counsel

Henry Klingeman, Esq., Klingeman Cerimele,

Residential/Commercial Tax Appeal Attorney Trenk Isabel Siddqi & Shahdanian, PC Redevelopment Attorney Cullen & Dykman, Jeff Zenn, Esq.

Grant Writer Millennium Strategies, LLC

Landscape Architect DMR Architects

Administrative Agent for Affordable Housing Compliance Piazza & Associates, Inc.

MAYOR'S ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Chief Financial Officer Jonathan DeJoseph
Certified Public Works Manager Chris Behrens, CPWM

Recycling Program Coordinator

Zoning Official

Building Sub-Code Official

Electrical Sub-Code Official

Plumbing Sub-Code Official

Eliza Sub-Code Official

Brian Drewes

Fire Sub-Code Official

Fire Sub-Code Official Edward Barboni
Fire Official Paul Bechtel
Deputy Fire Official Timothy Ennis
Fire Inspector Joseph Mauro
Fire Inspector John Stalb

Fire Inspector Ralphael Maurrasse

Property Maintenance Official

C-2 Sewer License

Safety Fund Commissioner

Bergen County JIF Fund Commissioner Rep.

Certified Tree Expert/Arborist

Kaphaer Madriasse

Lyle Garcia

Evan Barboni

Deborah Dakin

Tomas Padilla

Liz Stewart

APPOINTMENT OF PLANNING BOARD MEMBERS (Mayor's Direct Appointment)

Class I Mayor Carlos Rendo

Designee: Joshua Stern (term ending December 31, 2023)

Class IV Robert Friedberg (term ending December 31, 2023)
Class IV Robert Friedberg (term ending December 31, 2027)
Class IV Nilufer Descherer (term ending December 31, 2027)
Alternate 1 Jennifer Howard (term ending December 31, 2025)

MOTION to appoint Councilwoman Nicole Marsh as a Class III Planning Board Member was made by Councilwoman Gadaleta, second by Councilman Schnoll and unanimously approved.

APPOINTMENT OF PLANNING BOARD MEMBER

Class III Nicole Marsh

(term ending December 31, 2023)

APPOINTMENT OF ZONING BOARD MEMBERS (Mayor's Direct Appointment)

Member Dianna Cereijo(term ending December 31, 2026)Member Sanjeev Dhawan(term ending December 31, 2026)Alternate 1 John Altadonna(term ending December 31, 2024)

MOTION to appoint Dr. Mary Clark as a member of the Board of Health was made by Councilwoman Gadaleta, second by Councilman Schnoll and unanimously approved.

BOARD OF HEALTH

Member Dr. Mary Clark

(term ending December 31,2025)

COUNCIL MEMBER REPORTS

Councilwoman Higgins stated that she attended the League of Municipalities in November of 2022 and met with someone who stated that if any Italian resident of Woodcliff Lake would like to join the Unico organization, please reach out to her and she will give you the contact information. Councilwoman Higgins welcomed Councilwoman Marsh and Councilman Pollack to the Council and looks forward to working with then. Councilwoman Higgins stated that she is a volunteer with Tri-Boro and looks forward to sitting down with the Mayor and Council and Tri-Boro to speak about a stipend. Roberta Green of the Shade Tree Committee will be handing the purchase of memorial trees if anyone is interested.

Councilwoman Gadaleta stated that volunteering for Tri-Boro is what helped her daughter get into the college of her choice. Perhaps Tri-Boro can meet with representatives of Pascack Hills High School to try to engage students in volunteering.

Council President Margolis stated that she looks forward to working with the Borough's Professionals and Tom and Debbie this coming year. DPW is working on getting our streets cleaned up for the winter season and they did a wonderful job with the leaf pick-up. Council President Margolis congratulated Nicole Marsh and Ben Pollack.

CONSENT AGENDA

MOTION to approve the Consent Agenda was made by Councilman Schnoll, second by Councilwoman Gadaleta and unanimously approved.

ADJOURNMENT

MOTION to adjourn was made by Councilman Schnoll, second by Council President Margolis and unanimously approved. Meeting was adjourned at 7:10 PM.

Respectfully submitted,

Deborah Dakin, RMC, CMR

Borough Clerk



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padil

201-391-4977 Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		Х	Х		-	****
Higgins			Х			
Margolis			Х			
Marsh			Х			
Pollack			Х	-		
Schnoll	Х		Х			-
Mayor Rendo						

TEMPORARY BUDGET

RESOLUTION NO. 23-01 JANUARY 5, 2023

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations be made for the purpose and amounts required in the manner and time, therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2023; and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations of the 2022 Budget exclusive of any appropriations made for debt service, capital improvement funds and public assistance in the said 2022 Budget in the amount of \$ 3,593,842.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

CURRENT FUND	<u>SALAR</u> i	ES AND WAGES	OTHE	R EXPENSES		
General Administration	\$	60,000.00	Ś	45,000.00		
Mayor and Council	\$	8,000.00	\$	3,000.00	-	
Municipal Clerk	\$	40,000.00	\$	15,000.00		
Financial Administration	\$	40,000.00	\$	10,000.00		

Information Technology			\$ 4,000.00	.
Audit Services			\$ 5,000.00	
Revenue Administration	\$	20,000.00	\$ 10,000.00	<u> </u>
Tax Assessment	\$	10,000.00	\$ 20,000.00	
Legal Services	<u> </u>		\$ 50,000.00	
Engineering Services			\$ 10,000.00	
Planning Board	\$	10,000.00	\$ 15,000.00	
Zoning Board of Adjustment	\$	10,000.00	\$ 10,000.00	
Uniform Construction Code	\$	75,000.00	\$ 10,000.00	
Insurance - Other Insurance Premiums			\$ 125,000.00	
Insurance – Workers' Compensation			\$ 125,000.00	
Group Insurance Plans for Employees			\$ 399,493.00	
Unemployment Insurance			\$ 1,000.00	
Police	\$	900,000.00	\$ 50,000.00	
Police Dispatch/911			\$ 50,000.00	
Office of Emergency Management	\$	5,000.00	\$ 3,000.00	
Aid to Volunteer Fire Dept	\$		\$ 30,000.00	
First Aid Organization			\$ 5,000.00	
Fire Hydrant Services			\$ 5,000.00	
Fire Prevention Bureau	\$	15,000.00	\$ 5,000.00	
Municipal Court			\$ 25,000.00	
Streets and Roads	\$	250,000.00	\$ 40,000.00	
Shade Tree Commission			\$ 5,000.00	
Solid Waste Collection	\$	60,000.00	\$ 57,300.00	
Buildings and Grounds	\$	20,000.00	\$ 30,000.00	
Vehicle Maintenance			\$ 50,000.00	·
Public Health Services	\$	8,000.00	\$ 10,000.00	
Animal Control			\$ 1,000.00	
Parks and Recreation	\$	50,000.00	\$ 25,000.00	
Maintenance of Parks			\$ 50,000.00	
Library Membership			\$ 20,000.00	
Celebration of Public Events		- -	\$ 15,000.00	
Electricity		<u> </u>	\$ 50,000.00	
Street Lighting			\$ 30,000.00	
Telephone			\$ 10,000.00	
Water			\$ 5,000.00	

Gasoline		\$ 50,000.00	-
Sewerage Processing and Disposal	\$ 50,000.00	\$ 20,000.00	
Landfill Dumping Fees	 	\$ 90,000.00	
Social Security	<u> </u>	\$ 50,000.00	
Judgments		\$ 124,049.00	
OPERATION -OUTSIDE CAP			
BCUA Shared Sewer Charges		\$ 200,000.00	
Capital Improvement Fund		\$ 	
Total Appropriations	\$ 1,631,000.00	\$ 1,962,842.00	\$ 3,593,842.00

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

Deborah Down



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor Tomas J. Padilla, Borough Administrator

201-391-4977 Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		х	х		*	
Higgins			Х		· · · · · · · · · · · · · · · · · · ·	
Margolis			Х			
Marsh			Х			
Pollack			Х			
Schnoll	Х		Х			
Mayor Rendo						

DEPOSITORIES DESIGNATED

RESOLUTION NO. 23-02 JANUARY 5, 2023

WHEREAS, the Mayor requests a resolution for the designation of depositories; and

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

BE IT RESOLVED, that

State of NJ Cash Management Fund TD Bank Valley National Bank PNC Bank Wells Fargo Bank Lakeland Bank ConnectOne Bank Kearny Bank Unity Bank

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

Deborah Debin



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor Tomas J. Padilla, Borough Administrator

201-391-4977 Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		Х	Х			
Higgins			Х			
Margolis			Х			
Marsh			Х			
Pollack			Х			
Schnoll	Х		Х			. "
Mayor Rendo						

RESOLUTION DESIGNATING TOMAS PADILLA, BOROUGH ADMINISTRATOR, AS THE PUBLIC COMPLIANCE OFFICER

RESOLUTION NO. 23-03 January 5, 2023

WHEREAS, N.J.A.C. 17:27-1 et. seq. requires every public agency to annually designate an employee to serve as its Public Compliance Officer (P.A.C.O.); and

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that Tomas Padilla be designated the Public Compliance Officer for a term ending December 31, 2023.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

Alborah April

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

Carlos Rendo, Mayor Tomas J. Padilla, Borou

Council Member th Administrator	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		Х	Х			
Higgins			Х			
Margolis			Х			
Marsh			Х			
Pollack			Х			
Schnoll	Х		Х			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Mayor Rendo						

SIGNATURE AUTHORITY

RESOLUTION NO. 23-04 JANUARY 5, 2023

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories: Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Payroll Account – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Public Assistance Funds – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer and Assistance Director.

As to the Current Account, Unemployment Account, Animal Account, Capital Account, Claims Account, Trust Account, Affordable Housing Account, CD Trust Account, Open Space Account, Developers Escrow Account, Sidewalk Account and Police Private Duty Account – Mayor, Borough Administrator, Borough Clerk and Chief Financial Officer.

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

Carlos Rendo, Mayor Tomas J. Padilla, Borou

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Council Member th Administrator	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		Х	Х			
Higgins			Х			
Margolis			Х			
Marsh			Х			
Pollack			Х			
Schnoll	X		Х			
Mayor Rendo						

INTEREST ON DELINQUENT TAXES

RESOLUTION NO. 23-05 JANUARY 5, 2023

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

- 1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
- 2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.
- 3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of the calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.
- 4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due

over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

Carlos Rendo, Mayor Tomas J. Padilla, Borou

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Council Member th Administrator	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		Х	Х			
Higgins			Х			
Margolis			Х			
Marsh			Х			
Pollack			Х			
Schnoll	Х		Х			
Mayor Rendo						

TAX COLLECTOR TO CHARGE FEE FOR RETURNED CHECKS

RESOLUTION NO. 23-06 JANUARY 5, 2023

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds;

BE IT FURTHER RESOLVED that the Tax Collector may require further payments to be tendered in cash or by certified or cashier's check; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the CFO and Tax Collector.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

Sporah Dabin



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

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Carlos Rendo, Mayor Tomas J. Padilla, Borou	Council Member h Administrator	Motion	Second	Yea	Nay	Abstain	Absent
	Gadaleta		Х	Х			
	Higgins			Х			
	Margolis			Х			
	Marsh			Х			
	Pollack			_x			
	Schnoll	Х		Х			
	Mayor Rendo						

REGULAR MEETINGS

RESOLUTION NO. 23-07 JANUARY 5, 2023

BE IT RESOLVED that the regular meetings of the Mayor and Council shall be held on the first and third Monday of each month and on any other days specified during the year 2023 at the Municipal Building, 188 Pascack Road, Woodcliff Lake, New Jersey at 7:00 PM.

January 5, 2023 Reorganization

January 23, 2023

February 13, 2023

March 20, 2023

April 17, 2023

May 22, 2023

June 12, 2023

July 17, 2023

August 21, 2023

September 18, 2023

October 16, 2023

November 20, 2023

December 18, 2023

CERTIFICATION

1, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

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BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

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Tomas J. Padilla, Boroug	Council Member	Motion	Second	Yea	Nay	Abstain	Absent	201-391-4977 Fax 201-391-8830
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	Margolis			Х				
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	Mayor Rendo							

LEGAL NEWSPAPERS DESIGNATED

RESOLUTION NO. 23-08 JANUARY 5, 2023

BE IT RESOLVED that the following newspapers are designated the legal newspapers of the Borough:

The Record The Ridgewood News

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

Deborah Daken



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

Carlos Rendo, Mayor Tomas J. Padilla, Borou	Council Member th Administrator	Motion	Second	Yea	Nay	Abstain	Absent
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	Mayor Rendo						

RESOLUTION AUTHORIZING CERTIFICATE OF INSURANCE FOR BOROUGH-SPONSORED ORGANIZATIONS

RESOLUTION NO. 23-09 JANUARY 5, 2023

WHEREAS, the Director of Parks and Recreation and the Parks and Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

Woodcliff Lake Baseball Association Woodcliff Lake Basketball Association Woodcliff Lake Girls Softball Woodcliff Lake Soccer Association

WLM Wrestling Association Woodcliff Lake Recreation Department Woodcliff Lake Adult Basketball Summer Day Camp Woodcliff Lake Swim Team - Lakers Official Meetings or Functions of the Borough of Woodcliff Lake; and

WHEREAS, the aforementioned organizations have submitted Facility Use Application and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor Tomas J. Padilla, Borou

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		Х	Х			
Higgins			Х			
Margolis			Х			
Marsh			Х			
Pollack			Х			
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Mayor Rendo						

201-391-4977 Fax 201-391-8830

RESOLUTION AUTHORIZING REGULATING VEHICLE TOWING AND STORAGE SERVICES

RESOLUTION NO. 23-10 JANUARY 5, 2023

WHEREAS, the Borough of Woodcliff Lake advertised for bids on October 17, 2022; and

WHEREAS, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1, 94-2,13-10, 16-17 and 19-11;

NOW, THEREFORE, BE IT RESOLVED, that Bergen Brookside Towing, One Emerson Plaza, Emerson, NJ; Ramsey Auto Body, 265 Route 17 South, Upper Saddle River, NJ; and Rich's Automotive, 50 Chestnut Street, Emerson, NJ are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2023.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

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188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor Tomas J. Padilla, Boro

Member	Motion	Second	Yea	Nay	Abstain	Absent
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Mayor Rendo						

201-391-4977 Fax 201-391-8830

RESOLUTION AUTHORIZING PRIVATE SECTOR REIMBURSEMENT AND PROCEDURES FOR EMERGENCY EXPENSE

RESOLUTION NO. 23-11 JANUARY 5, 2023

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties.;

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time; and

BE IT FURTHER RESOLVED, that an expense of \$1,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor Councilmember Borough Administrator Borough Clerk Chief Financial Officer

Operations Group

Emergency Management Coordinator
Deputy Coordinator
Department Head or Supervisor
(Supervisor shall mean senior available person in the chain of command)

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

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188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

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Fax 201-391-8830

Carlos Rendo, Mayor Tomas J. Padilla, Borou

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Mayor Rendo						

RESOLUTION ESTABLISHING A NEW PETTY CASH FUND

RESOLUTION NO. 23-12 JANUARY 5, 2023

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Borough of Woodcliff Lake, County of Bergen, to establish such a fund in the amount of \$500.00; and

WHEREAS, the custodian for the fund is Deborah Dakin; and such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE, BE IT RESOLVED, that Woodcliff Lake hereby authorizes such action and that two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

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188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

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Carlos Rendo, Mayor Tomas J. Padilla, Borous

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Gadaleta		Х	Х			
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Mayor Rendo						

RESOLUTION APPROVING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 23-13 JANUARY 5, 2023

WHEREAS, N.J.S.A. 40A:5-14 requires that each municipality designate a Cash Management Plan for the deposit of local monies; and

WHEREAS, the Cash Management Plan for the Borough of Woodcliff Lake is on file with the Borough Clerk and Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake adopt the Cash Management Plan for the year 2023.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

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BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

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Carlos Rendo, Mayor Tomas J. Padilla, Borou	Council Member th Administrator	Motion	Second	Yea	Nay	Abstain	Absent
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	Mayor Rendo						

ESTABLISHING POLICIES AND PROCEDURE FOR THE PAYMENT OF CLAIMS, CLAIMANT'S SIGNATURE FOR PAYMENT PURSUANT TO N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6 AND N.J.A.C. 5:31-4.1

RESOLUTION NO. 23-14 JANUARY 5, 2023

WHEREAS, on August 18, 2016 the State of NJ legislature adopted PL 2016, Ch 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

WHEREAS, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

- (a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).
- (b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 allows that municipalities may by resolution set forth the circumstances when they will or will not require a vendor (claimant) signature on a purchase order; and

WHEREAS, Subsection (a) of N.J.A.C. 5:30-9A.6 as well as 5:31-4.1 clarify that the certification may be executed by a vendor or claimant by signature stamp, facsimile signature, or by electronic signature in addition to a "wet" signature; and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required					
Employee Reimbursements	Vendors who are paid through EFT technologies					
For services provided exclusively and entirely by an individual or professional service	Vendors who do not provide certifications part of the normal course of business and/or Purchase orders \$6,600.00 or less.					
Refund of municipal revenue Retiree reimbursements	Debt Service Non-Municipal Taxes					
Individual /sole proprietor or single member LLC	Utilities regulated by tariff					
Any situation deemed necessary by the CFO or his designee	Professional Development expenses					

NOW, THEREFORE BE IT RESOLVED on the 5th day of January 2023, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective immediately.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

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BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

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Carlos Rendo, Mayor Tomas J. Padilla, Borou	Council Member th Administrator	Motion	Second	Yea	Nay	Abstain	Absent
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	Mayor Rendo						

RESOLUTION AUTHORIZING CHIEF FINANCIAL OFFICER THE AUTHORITY TO PAY CERTAIN **OBLIGATIONS AS NEEDED**

RESOLUTION NO. 23-15 JANUARY 5, 2023

WHEREAS, it is the best interest of the Borough of Woodcliff Lake to grant authority to the Chief Municipal Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Chief Municipal Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Woodcliff Lake:

Association Meetings/Educational Sessions/Conference Costs

Bergen County Taxes - Regular and Open Space

Borough Payrolls including Social Security/Medicare

Debt Payments - Bonds, Notes & Loans, Principal & Interest

Gasoline/Diesel Vendors

Boards of Education

Postmaster

Healthcare Reimbursements

Health & Dental Insurance Premiums

Lease Payments

Life Insurance Premiums

Petty Cash

Purchases Associated with Borough Events (including Recreation)

Sewer Disposal (BCUA)

State or County Permit Applications/Fees Utilities Employee Reimbursements

All payments of bills will be formerly signed and approved at the next scheduled Council meeting.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

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BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

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Carlos Rendo, Mayor Tomas J. Padilla, Borou	Council Member th Administrator	Motion	Second	Yea	Nay	Abstain	Absent
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	Marsh			X			
	Pollack			Х			
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	Mayor Rendo						

RESOLUTION APPROVING ADDENDUM TO MURRAY PAVING AND CONCRETE

RESOLUTION NO. 23-16 JANUARY 5, 2023

WHEREAS, the Borough of Woodcliff Lake is a member of the New Jersey Cooperative Purchasing Alliance Pricing System and therefore purchases made through the coop are exempt from public bidding; and

WHEREAS, the Borough has received a proposal from Murray Paving and Concrete thru The Gordian Group, ESCNJ State Approved Coop #65MCESCCPS, for the gutter and soffit repairs at the Woodcliff Lake DPW Building in the amount of \$11,548.67, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Administrator and the Superintendent of the Department of Public Works have reviewed the proposal submitted by Murray Paving and Concrete for the gutter and soffit repairs at the DPW Building and recommend the approval of same; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the proposal submitted by Murray Paving and Concrete, thru The Gordian Group, ESCNJ State Approved Coop #65MCESCCPS, for the gutter and soffit repairs at the DPW Building in the amount not to exceed \$12,000.00, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator and/or Superintendent of the Department of Public Works take all steps necessary to effectuate the gutter and soffit repairs at the DPW Building.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 5, 2023.

DEBORAH DAKIN, RMC, CMR

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188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

Carlos Rendo, Mayor Tomas J. Padilla, Boro

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Higgins			X			
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Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

RESOLUTION NO. 23-17 JANUARY 5, 2023

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 12/30/2022

\$312,928.87

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:

\$ 43,891.51

Affordable Housing:

\$ 1,240.00

General Capital:

\$ 19,380.99

CERTIFICATION OF FUNDS

I, Jonathan DeJoseph, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Jonathan DeJoseph Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 5, 2023.

Deborah A. Dakin, RMC, CMR

Deborah a. DELL

Borough Clerk