

**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL MINUTES  
OCTOBER 18, 2021  
6:30 PM EXECUTIVE SESSION  
7:00 PM OPEN SESSION**

**CALL TO ORDER**

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

**ROLL CALL**

Mayor Rendo asked for a roll call. Council members Falanga, Gadaleta, Hayes Higgins, Marson, and Schnoll were present. Borough Attorney John Schettino was present, as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin.

**CLOSED SESSION**

Resolution No. 21-269

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

- Pascack Valley High School Funding Litigation
- 78 Woodcliff Lake Road, Saddle River Litigation

MOTION to approve Resolution No. 21-269 was made by Councilwoman Higgins, second by Councilman Marson and approved by Councilman Falanga, Councilwoman Gadaleta, Council President Hayes, Councilwoman Higgins, Councilman Marson and Councilman Schnoll.

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion to approve the Minutes of October 4, 2021 (closed session) was made by Councilman Schnoll, second by Councilwoman Gadaleta and approved by Councilman Falanga,

Councilwoman Gadaleta, Council President Hayes, Councilwoman Higgins, Councilman Marson and Councilman Schnoll.

Motion to approve the Minutes of the October 4, 2021 (open session) was made by Councilman Schnoll, second by Councilwoman Gadaleta and approved by Councilman Falanga, Councilwoman Gadaleta, Council President Hayes, Councilwoman Higgins, Councilman Marson and Councilman Schnoll.

#### **PUBLIC COMMENT**

MOTION to open to the public was made by Councilwoman Higgins, second by Councilwoman Gadaleta and unanimously approved.

No comments.

MOTION to close to the public was made by Councilman Schnoll, second by Councilwoman Gadaleta and unanimously approved.

#### **MAYOR'S COMMENTS**

Mayor Rendo stated that a few residents have reached out to himself and a couple of Council members concerning the school funding formula. We all know that our taxes were increased this year and there were some questions regarding the formula that we have within the municipality that we participate with Hillsdale, Montvale, and River Vale. We are looking at the rolling assessment and different options to see how we can bring relief to our taxpayers. Everything is on the table and we wanted to let the public know that rest assured that your Council is working hard to bring everyone a meaningful tax relief, especially from this school funding formula. We will be meeting with a few of our professionals to review that and if allowable, if we don't have any legal constraints, we will provide an update as to that. Although we may not be reporting on everything, we are working on a lot of things that impact our taxpayers.

#### **PROCLAMATION – FAMILY COURT AWARENESS MONTH**

**FIRE DEPARTMENT APPOINTMENT** – Appointment of Christopher D'Angelo to the Woodcliff Lake Fire Department.

Councilwoman Gadaleta thanked everyone who volunteers for our fire department. It is not easy or a walk in the park. They go through tremendous training in the beginning and continuous training to be in the forefront of what they need to know in any type of emergency or fire. They give their heart and soul for the benefit of the citizens of Woodcliff Lake, and we are in their debt. Councilwoman Gadaleta thanked the fire department for stepping up. Since our Senior Tice Center will be used for early voting, the fire department agreed to let the seniors come and use the fire department's room for classes. DPW is also going to help by making sure it is clean for the seniors and after the seniors use it.

## **ADMINISTRATOR'S REPORT**

Administrator Padilla stated that early voting will be taking place at the Tice Senior Center from October 23, 2021, to October 31, 2021. There are 3 ways of voting in Bergen County. There is vote by mail, there is early voting and there is voting on election day, November 2, 2021. Early voting hours are from Monday through Saturday, 10:00 AM to 8:00 PM and Sundays from 10:00 AM 6:00 PM. Election day hours are from 6:00 AM to 8:00 PM at Our Lady of the Mother Church Auditorium.

Our DPW is out collecting leaves. Please do not have any sticks, branches, or rocks in the piles. If you have a storm drain, please put the piles at least 10 feet away from it. Shredding Day is this Sunday, October 24, 2021, from 9AM to 1PM at Lydecker. Speaking about the ecology center, we have had a couple of close calls. Residents are parking outside of the ecology center. The ecology center was built as a drive-through facility. You drive in at one end, you get outside of your car once inside the gates, get rid of the recyclables and then drive out. Residents are parking outside and walking in through the exit way. There were a couple of close calls. Some of the spots are coned off and will continue to be coned off. We will be replacing the ecology sticker with an ecology placard. This goes hand in hand with the parking permit. If the Ordinance passes tonight, there will be a separate parking permit for the commuter lots. If this passes, notices will go out and our website will be updated with the information. Our newsletter will be going out in a few days and will hit residences shortly. Our Halloween Parade will take place on Saturday from 2PM to 4PM at Major field. We will also have movie night that evening by the tennis courts. The Menorah lighting will take place on November 29, 2021, and the tree lighting on December 3, 2021. Please read the newsletter for all other events coming up soon.

Mr. Padilla stated that the 2021 road paving project will be mobilizing this week.

Councilman Schnoll asked Mr. Padilla if we are getting to the point where we can reduce hours at the ecology center since recycling pick-up has picked up. Mr. Padilla stated that we reduced hours at the ecology center at the beginning of the year.

Councilwoman Gadaleta stated that a resident approached her and stated that his family does use the commuter lot. The resident stated that they have 3 people that would use the lot. They would mean \$150 per year plus the recycling permit. In the future, perhaps the Council could consider putting a maximum on the amount.

## **ENGINEER'S REPORT**

Mr. Jacobs stated that Hillsdale paved their half of Werimus Lane and did not inform Woodcliff Lake ahead of time so that perhaps we could have done it jointly and all Werimus Lane could have been paved. We are going to try and get that done cooperatively with Hillsdale. There is also some other work going on there as there is a culvert there that sustained some damage during the storm. On our Borough side, Mr. Jacobs has been in discussion with Chris Behrens and the pump station vendor who we used to make that pump station more resilient moving forward.

Mr. Padilla stated that he was in touch with Hillsdale and let it be known that we were not happy that they never told us that they were going to pave half of Werimus Lane because it is all about communication. If everyone recalls, we delayed a street for Hillsdale.

Mr. Jacobs stated that the contractor for the 2021 road project was supposed to mobilize today but they were held up at the previous job. He understands that they will be in Woodcliff Lake on Monday, October 25, 2021. Directly affected residents will be notified by the contractor at least 48-72 hours in advance.

The design for the Glen Road Bridge project has been completed. The project is going out to bid. This is a joint project with the Borough of Park Ridge. We will be awarding this project at the November 8, 2021, Council meeting.

The Borough asked Neglia to prepare 2 proposals for some work coming up. One is the Musquapsink Brook study and the other is for the Master Plan. Mr. Jacobs stated that he will have these proposals to the Borough Administrator tomorrow and they should be placed on the next Agenda.

Mr. Jacobs discussed the fencing and the lighting at the causeway and will update us again soon.

Mayor Rendo asked about the landscape architect for Galaxy Gardens. Administrator Padilla replied that he spoke with Mr. Schettino earlier today because we normally go out for RFQs for our professionals. We are going to include a landscape architect as part of that RFQ. Mayor Rendo asked Mr. Jacobs if there was any update on the gas line for the barn. Mr. Jacobs replied that he cannot get specific information from PSE&G until we have more information as to what we are putting there and specifics as far as ovens, boilers, water heaters, etc. Perhaps the municipality can inquire about it.

#### **COUNCIL MEMBERS COMMENTS/REPORTS**

Councilwoman Higgins stated that the Master Plan Committee has been working hard. They went before the Planning Board on October 14, 2021. They will be going before the Zoning Board of Adjustment on October 26, 2021. We are moving along and there will be open meetings for the public for their input. The Tri-Borough Ambulance Corp. will be having an open house on November 14, 2021, in Park Ridge. We are exceptionally lucky that our ambulance corp. is still running. The League of Women Voters will be holding Candidate's Night on November 21, 2021. You need to pre-register for this event. More information is on the Borough's website. Councilwoman Higgins stated that she wanted to give a shout out to Lyle Garcia for time he spends on Shade Tree and property maintenance issues. There are three members of the Shade Tree Committee that have been working very hard. Marilyn Clark, Kathleen Bagley, and Roberta Green have put together a memorial tree program (information was in the Mayor and Council packets). Councilwoman Higgins thinks that this a fantastic idea and will be well received. There are 21 trees that can be planted by the tennis courts and could expand if needed. The cost will be \$1,000 for people and they will need to fill out an application. There are 18 different trees to

choose from. Councilwoman Higgins stated that she spoke with Mr. Padilla and there needs to be a separate line item in the budget for the Memorial Tree Program. Councilwoman Higgins stated that the Shade Tree Committee is 100% in favor of this. Mayor Rendo asked if we could use this program to offset the cost of pre-planting at Galaxy Gardens. Councilwoman Higgins stated that if there were enough interest and people wanted to sponsor trees at Galaxy Gardens it could work. Mayor Rendo stated that there are people that are interested in sponsoring trees at Galaxy Gardens. Administrator Padilla stated that he will check with our CFO. Mr. Schettino stated that we should also check with the auditor. Mayor and Council felt that this was an excellent idea.

Council President Hayes asked Mr. Padilla if Matt Berry will still do our webpage? Mr. Padilla replied that it was never approved so he is not. Council President Hayes asked who was doing the webpage. Mr. Padilla replied that himself, Meg, Debbie, Chris, and Danielle provide the information to SDL to update. Council President Hayes asked if Mr. Berry was doing our public relations. Mr. Padilla replied that Matt Berry, as a volunteer on the Party City Committee, was doing some work on that. We have not had a PR person since the Lenox Group.

Councilwoman Gadaleta stated that Danielle is going a wonderful job. In November, we are having a scavenger hunt, letters to Santa, a holiday cookie decorating contest, a snowman contest and more. Councilwoman Gadaleta gave an update on Teterboro Airport's flight path.

## **ORDINANCES**

### **Public Hearing Ordinance No. 21-14**

An Ordinance to Amend Chapter 250 Entitled "Vehicles and Traffic" of the Borough Code of the Borough of Woodcliff Lake, State of New Jersey

MOTION to adopt Ordinance No. 21-14 was made by Councilman Schnoll, second by Councilwoman Gadaleta and unanimously approved.

MOTION to open to the public was made by Councilwoman Higgins, second by Councilman Schnoll and unanimously approved.

No Comments.

MOTION to close to the public was made by Councilman Schnoll, second by Councilman Marson and unanimously approved.

### **ROLL CALL:**

Introduction: Schnoll

Second: Gadaleta

Ayes: Falanga, Gadaleta, Hayes, Higgins, Marson, Schnoll

Nays: None

Absent: None

Abstain: None

Introduction Ordinance No. 21-15

An Ordinance Providing for the Display and Flying of Flags in the Borough of Woodcliff Lake, State of New Jersey

MOTION to introduce Ordinance No. 21-15 was made by Councilwoman Higgins, second by Councilman Schnoll.

**ROLL CALL:**

Introduction: Higgins

Second: Schnoll

Ayes: Falanga, Gadaleta, Higgins, Schnoll

Nays: Hayes, Marson

Absent: None

Abstain: None

**CONSENT AGENDA**

MOTION to remove Resolution No. 21-274 to Non-Consent was made by Councilwoman Higgins, second by Councilman Marson and unanimously approved.

Councilman Falanga asked Administrator to explain the Recreation Trust. Mr. Padilla stated that New Jersey Finance Laws allow you to create certain trust funds for certain items and recreation being one of them. This Resolution allows for funds that were submitted/donated to be put into this trust fund and used strictly for recreational purposes.

MOTION to adopt Consent Agenda as amended was made by Councilwoman Gadaleta, second by Councilman Falanga and unanimously approved.

Council President Hayes asked Mr. Padilla to explain what changes took place in the Personnel Manual so that some of Councilwoman Higgins' concerns could be addressed. Mr. Padilla stated that he sat with her today and will go over the changes. Councilwoman Higgins stated that she had questions regarding the Policies and Procedures Manual and went in to see Mr. Padilla today. There is a part in the manual that states that employees have 15 days from the date of a death to use the allotted bereavement days. What happens if circumstances arise like Covid. The other matter is where it states that evaluations are done. Have any evaluations been done at Borough Hall and have the files been updated with evaluations. Administrator Padilla stated that we have not done evaluations. We will be doing them in 2022. Councilwoman Higgins stated that there are things in the manual that are not being done and therefore cannot vote for it. Councilman Falanga asked if the manual is a boilerplate and used in other municipalities and is it replacing our new manual. Mr. Schettino stated that the manual originates with JIF and then we modify it to fit the specifics of Woodcliff Lake. It is not holding us accountable for anything that we didn't do but this a manual that we are going to follow going forward. Council President Hayes stated

that she understands that it originated with JIF, and it is more for best practices, but what is the enforcement side of it and if we are not practicing some of the things in the manual or tracking them, does not open us to any liability? Mr. Schettino stated that we will use the example that came up. Yearly evaluations are supposed to be performed and now we are looking to remove an employee because we feel that they are deficient in some way. If you were representing the employee and there were no evaluations, the position would be that they worked here for 10 years and there has not been a negative comment about it. They would use it in that sense, and they would also say that there is a policy that requires you to do evaluations so if you didn't do an evaluation of me, it must be because I'm doing a good job. It is not a liability that it is going to result in damages. Administrator Padilla stated that it would be more of an issue if we did evaluations for some and not all. Councilwoman Higgins asked why they have not been done for all.

### **NON-CONSENT AGENDA**

Resolution No. 21-274                      Resolution Approving Updated Policies and Procedures Manual

#### **ROLL CALL:**

Introduction: Schnoll

Second:            Falanga

Ayes:              Falanga, Gadaleta, Hayes, Marson, Schnoll

Nays:              Higgins

Absent:            None

Abstain:          None

### **ADJOURNMENT**

MOTION to adjourn was made by Council President Hayes, second by Councilman Falanga and unanimously approved by voice call vote. Meeting was adjourned at 8:45 PM.

Respectfully submitted,



Deborah Dakin, RMC, CMR  
Borough Clerk

BOROUGH OF WOODCLIFF LAKE

Bergen County, New Jersey

Ordinance No. 21-14

AN ORDINANCE TO AMEND CHAPTER 250 ENTITLED "VEHICLES AND TRAFFIC" OF THE BOROUGH  
CODE OF THE BOROUGH OF WOODCLIFF LAKE, STATE OF NEW JERSEY

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE IN  
THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, Chapter 250, of the Code of the Borough of Woodcliff Lake sets forth all  
regulations regarding Vehicles and Traffic within the Borough of Woodcliff Lake; and,

BE IT ORDAINED, by the Mayor and Council of the Borough of Woodcliff Lake, County of  
Bergen and State of New Jersey that those portions of the aforesaid set forth below are hereby  
amended as follows and that those portions of the Ordinance not set forth below shall remain  
unchanged.

Chapter 250-3. Prohibited parking; time limit parking, handicap parking.

E. Restricted parking on Borough-owned properties.

(6) Parking Permits. A parking permit shall be required to park in the Commuter Train Station  
parking lot, Apostolic Church parking lot and the Borough Hall parking lot Monday through  
Friday at a cost of \$50.00 per permit, per year. Residents shall be issued a parking permit on a  
first come first serve basis up until March 31<sup>st</sup>. after which date parking spaces will be open to  
non-residents at a cost of \$250.00 per permit, per year. All permits shall be applied for and  
processed through the Woodcliff Lake Police Department.

(a) The penalty for parking without a permit shall be as follows: (a) first offense-\$50.00;  
(b) second offense-\$100.00 ; and (c) third offense and continuing-\$250.00.

Severability All provisions of this Ordinance are severable. If for any reason, any provision of  
this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be  
affected.

Effective Date. This Ordinance shall become effective upon final approval and publication,  
pursuant to law, and upon completion of all outstanding cases.



**BOROUGH OF WOODCLIFF LAKE**  
**Bergen County, New Jersey**

**ORDINANCE 21-15**

**AN ORDINANCE PROVIDING FOR THE DISPLAY AND FLYING OF FLAGS IN THE BOROUGH OF WOODCLIFF LAKE**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

**Section 1. Purpose.**

The purpose of this provision is to limit the display and flying of the following flags on public property to only: (a) Flag of the United States of America; (b) New Jersey State Flag; (c) United States Military Flags; and (d) Borough Department Flags.

**Section 2. Display and Flying of Flags on Public Property.**

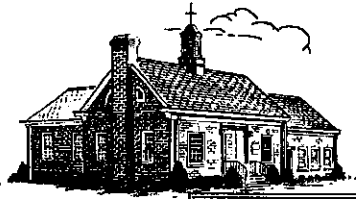
The Borough Council hereby authorizes the Borough Administrator to only fly and/or display the Flag of the United States of America, the New Jersey State Flag, the United States Military Flags and Borough Department Flags on public property.

**Section 3. Flying the United States of America Flag at Half-Staff.**

The Borough Council, upon timely notification and verification of the death of a federal, state or local law enforcement officer, firefighter, ambulance/rescue squad member, emergency medical technician or paramedic who either works or volunteers in the Borough providing such services or is a resident of the Borough of Woodcliff Lake who dies in the line of duty or during the time of active service, or a military veteran who engaged in a combat theater, as approved by the United States Department of Defense, who either works for the Borough of Woodcliff Lake or resides in the Borough of Woodcliff Lake, shall direct that the United States Flag be flown at half-staff at all municipal buildings for a period of three (3) days from the date of notification and verification. Said notification shall be made at the time of death, but in no event later than one week after internment.

Severability All provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected.

Effective Date. This Ordinance shall become effective upon final approval and publication, pursuant to law, and upon completion of all outstanding cases.



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Higgins	X		X			
Marson		X	X			
Schnoll			X			
Hayes			X			
Mayor Rendo						

## A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

### RESOLUTION NO. 21-269 OCTOBER 18, 2021

**WHEREAS**, the Borough of Woodcliff Lake is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough of Woodcliff Lake to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing,

relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to \_\_\_\_\_. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the property located at \_\_\_\_\_ have been approved and finalized.

\_\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to: Litigation

The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_\_ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically: personnel discussion.

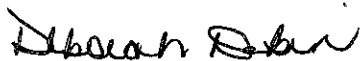
The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_\_9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on October 18, 2021 that an Executive Session closed to the public shall be held on October 18, 2021 at 6:30 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 18, 2021.



---

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga		X	X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll			X			
Hayes			X			
Mayor Rendo						

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**RESOLUTION NO. 21-270**

**OCTOBER 18, 2021**

**BE IT RESOLVED**, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 10/15/2021

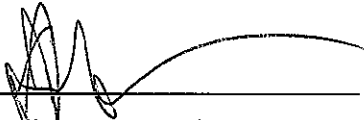
\$218,330.49

**BE IT FURTHER RESOLVED** that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 4,661,609.03
Trust/Other:	\$ 4,440.73
Affordable Housing:	\$ 930.00
General Capital:	\$ 116,348.85
Escrow:	\$ 3,311.76


**CERTIFICATION OF FUNDS**

I, Jonathan DeJoseph, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

  
Jonathan DeJoseph  
Chief Financial Officer

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 18, 2021.

  
Deborah A. Dakin, RMC, CMR  
Borough Clerk



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga		X	X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll			X			
Hayes			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING SOLICITORS LICENSE TO THE EXTERIOR COMPANY

RESOLUTION NO. 21-271

OCTOBER 18, 2021

**WHEREAS**, Cameron Fox of The Exterior Company has applied to the Borough Clerk's Office for a solicitor's license to sell roofing, siding and gutters; and

**WHEREAS**, the Police Department has stated that there is no reason to deny this application; and

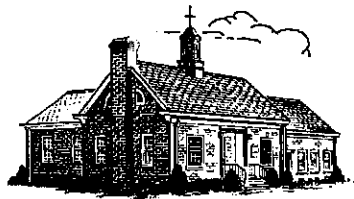
**WHEREAS**, the applicant has been advised of the rules and guidelines established in the Borough of Woodcliff Lake and strict adherence to this policy must be followed.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Woodcliff Lake authorize the Borough Clerk to issue a solicitor's license to Cameron Fox.

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 18, 2021.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga		X	X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll			X			
Hayes			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE – ROCKLAND GENERATOR

**RESOLUTION NO. 21-272**  
**OCTOBER 18, 2021**

**WHEREAS**, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**Rockland Generator**  
**Zoning Board Application for 443 Magnolia Avenue**  
**Woodcliff Lake, NJ 07677**  
**Escrow Refund: \$250.00**

**WHEREAS**, the Zoning Board Attorney has confirmed that all is satisfactory and has recommended that the escrow balances be released.

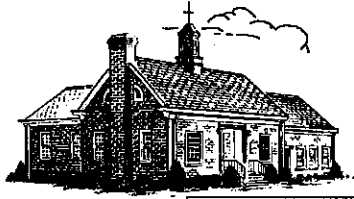
**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$250.00 in connection with the aforementioned. Please mail check to: Rockland Generator, PO Box 216, Blauvelt, NY 10913

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 18, 2021.

**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**





# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga		X	X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll			X			
Hayes			X			
Mayor Rendo						

## RESOLUTION APPROVING DEDICATION BY RIDER FOR RECREATION TRUST

### RESOLUTION NO. 21-273

OCTOBER 18, 2021

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 40A:4-39 provides for receipt of recreation funds by the municipality to provide for the operating costs to administer this act; and

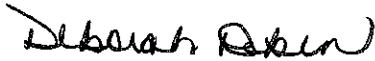
**WHEREAS**, N.J.S.A. 40A:39 provides the dedicated revenues anticipated from the Recreation Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that the Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Recreation Trust Fund pursuant to N.J.S.A. 40A:39; and

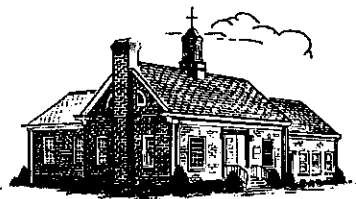
**BE IT FURTHER RESOLVED**, that the Borough Clerk be and is hereby authorized and directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services upon its passage.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 18, 2021.

A handwritten signature in cursive script, reading "Deborah Dakin", positioned above a horizontal line.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga		X	X			
Gadaleta			X			
Higgins				X		
Marson			X			
Schnoll	X		X			
Hayes			X			
Mayor Rendo						

201-391-4977  
Fax 201-391-8830

## RESOLUTION APPROVING UPDATED POLICIES AND PROCEDURES MANUAL

### RESOLUTION NO. 21-274 OCTOBER 18, 2021

**WHEREAS**, the Borough of Woodcliff Lake desires to update its Employee Policies and Procedures Manual; and

**WHEREAS**, the Borough Attorney has prepared a Policies and Procedures Manual for the Borough, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that the updated Employee Policies and Procedures Manual attached hereto and incorporated herein by reference be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Borough Administrator and/or Borough Clerk take all steps necessary to effectuate the distribution of the new Employee Policies and Procedures Manual to all employees of the Borough.

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 18, 2021.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga		X	X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll			X			
Hayes			X			
Mayor Rendo						

## RESOLUTION APPROVING PURCHASE OF AIR COMPRESSOR FOR WOODCLIFF LAKE FIRE DEPARTMENT

**RESOLUTION NO. 21-275  
OCTOBER 18, 2021**

**WHEREAS**, the Borough of Woodcliff Lake is in receipt of a quote from AAA Emergency Supply Co., Inc. in the amount of \$49,277.93 for an Air Compressor for the Woodcliff Lake Fire Department; and

**WHEREAS**, AAA Emergency Supply's quote contains the following items which are being provided under GSA Contract #MOD-PS-0024:

- (a) Bauer Verticon #VEC13H-E1 Air Compressor (Open);
- (b) Bauer CFS5.5-2S-Legacy 2 Fill Station;
- (c) Bauer – HC6000-4 DOT/ISO Storage Cylinders;
- (d) Bauer MNR-29/CAL-Remote Monitor;
- (e) Bauer-Securus Monitoring System;
- (f) Set-Up Installation, Delivery and Training; and
- (g) Freight from factory; and

**WHEREAS**, the Borough Administrator and the Woodcliff Lake Fire Department have reviewed the quote attached from AAA Emergency Supply Co., Inc. in the amount of \$49,277.93, a copy of which is attached hereto and incorporated herein by reference, and recommend the approval of same; and

**WHEREAS**, the Borough Attorney has prepared a contract agreement between the Borough and AAA Emergency Supply Co., Inc. a copy of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, pursuant to N.J.A.C. 5:34-9.7 , said award and contract is exempt from public bidding.


**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake that the quote submitted by AAA Emergency Supply Co., Inc. for an Air Compressor for the Woodcliff Fire Department in the amount of \$49,277.93 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Borough Administrator and/or Woodcliff Lake Fire Department take all steps necessary to effectuate the purchase with AAA Emergency Supply Co., Inc. for the Air Compressor; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and is hereby authorized and directed to forward a copy of this resolution together with the signed quote and contract to AAA Emergency Supply Co., Inc. upon its passage.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 18, 2021.



---

**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**