

**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL MINUTES  
REORGANIZATION MEETING**

**January 6, 2021**

**6:30 PM**

**CALL TO ORDER**

Notice of this meeting in accordance with the "Open Public Meetings Law, 1975, C. "231" was posted at Borough Hall and two newspapers, The Record and The Ridgewood News, were notified.

**PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE**

Borough Attorney Schettino swore in Craig Marson  
Borough Attorney Schettino swore in Richard Schnoll

Borough Attorney Schettino asked to say a few words before swearing in Josephine Higgins. Josephine Higgins has had an impact throughout her life as an elected official, a nurse, a volunteer and community activist. Josephine is a first generation American whose parents like many immigrants, came to this country to escape persecution and pursue the American dream. That is exactly what Josephine did. When Hilary Clinton made her historic run for President, she spoke about the woman who came before her and made a thousand cracks in the glass ceiling. Mr. Schettino stated that he believes that she was referring to women like Josephine, who broke down barriers to make the path easier for those that would follow her. Josephine was the first woman elected Mayor in Woodcliff Lake and one of the first ever elected in Bergen County. She defeated a popular incumbent Mayor and went on to serve two distinguished terms. She was also the first woman to serve on the Tri-Boro Volunteer Ambulance Corp. which at the time prohibited woman from volunteering until Josephine came along, filed a legal action, and opened the door for other women to volunteer in the Corp. Josephine has served on the Ambulance Corp. for over the past 46 years and an RN and emergency room specialist, he is sure that Josephine is the first person one would like to see if they ever have the need for an ambulance. When she saw wrongdoing in the workplace, she brought the first successful whistle blower action in the State of New Jersey, including the workplace for her fellow employees. As a longtime serving member of the Board of Health, Planning Board, Shade Tree and Senior Citizen

committees she has a positive impact on literally thousands of people in the Borough of Woodcliff Lake. Always making herself available to lend a helping hand. President Obama once said that if you need something done well, put a woman in charge. Mr. Schettino thinks he is referring to Josephine Higgins. Bear in mind, that while devoting her life to public service and her community, she still had time to raise 4 wonderful children with her husband Joe, who supported her every step of the way. Joe also was a dedicated public servant who had a distinguished career as a special agent in the FBI and then later as an attorney. Joe established and was also in charge of the Office of Emergency Management in the Borough of Woodcliff Lake for several years. I know Joe remains ever present in Josephine's mind and heart and he is certain that he is smiling now and telling her that the work goes on and the journey goes forward all for the benefit of Woodcliff Lake. Borough Attorney Schettino acknowledged Josephine's son, Michael, who held the bible.

Borough Attorney Schettino swore in Josephine Higgins

### **ROLL CALL**

Mayor Carlos Rendo asked for roll call. Council members Falanga, Gadaleta, Hayes, Higgins, Marson and Schnoll were present. John Schettino, Borough Attorney, Tomas Padilla, Borough Administrator and Debbie Dakin, Borough Clerk were present as well.

### **PUBLIC COMMENT**

(limit to 3 minutes per speaker)

MOTION to open to the public was made by Councilman Schnoll, second by Councilman Falanga and unanimously approved.

Bert Taylor, Woodcliff Lake, wished everyone a health New Year. He wished the Council the very best and one of the most trying time that has ever occurred. Mr. Taylor wanted to make a comment on today. Today is unusual. It is the first time since 1812 that something has happened. Mr. Taylor stated that the violent attempt to disrupt Congress' vote today to elect a new President. God Bless America. Mr. Taylor hopes that that type of animosity will never come to the people within Woodcliff Lake. We are a community of citizens and we are well represented by the people who are on the Council tonight.

Donna Abene, Woodcliff Lake, congratulated Richard, Craig and Josephine and hope that they will all serve with dignity and the integrity that is due to the residents of Woodcliff Lake. She wished everyone well and do good work.

MOTION to close to the public was made by Councilwoman Gadaleta, second by Councilman Marson and unanimously approved.

### **MESSAGE FROM MAYOR RENDO**

Mayor Rendo stated that the actions of today in Washington, DC are despicable, it is an attack

on our Constitutional Democracy, we should never, ever allow this to get to this point. Mayor Rendo called on all elected officials to watch this, learn from it and continue to serve your communities in a respectful way. Those that stormed our Capitol, attacked the beacon of our democracy and should be prosecuted to the greatest extent of the law. Violence from the right as President-elect Joe Biden indicated, violence from extremists whether the right or the left, if wrong. Peaceful protest is protected by our Constitution. Violent protest is not. Mayor Rendo sure hopes that the authorities will look at this and fully prosecute those individuals.

Welcome to 2021. As we close out 2020 and we enter 2021, Mayor Rendo wanted to take this moment to highlight some accomplishments, address our challenges and provide hope for the future. There is no question that 2020 was challenging. COVID-19 was unexpected and continues to impact our community. With 414 infected residents, we must continue to offer them our assistance and protect them the best we can. From the onset of the virus, from late March until early April, we followed the Governor's directives. We closed our Borough Hall to the public, all our public buildings, we closed our recreational fields and our pool, we worked with our police and OEM to ensure that policies and protocols were being followed. We locked down our nursing homes to protect the most vulnerable of our residents. Mayor Rendo thanked all our residents for cooperating with our orders and for helping to keep our community safe. In the eye of the despair, we think together, and we went above and beyond to help our fellow man. Mayor Rendo thanked our police department for keeping us safe and protected, our OEM for keeping us informed on protocols and policies, our fire department for responding to emergencies and our Tri-Boro Ambulance for going into situations not knowing if the person that they were visiting or responding to had COVID. Those are our real heroes and the people we should honor. Lastly, the Mayor has a debt of gratitude to all of residents. Many of the residents called him to donate supplies to our area hospitals, donate face masks to our staff and first responders, donate money to purchase supplies and to simply bring food or to check up on a neighbor that was alone and locked down. To all our nurses, doctors, health care professionals, we owe you an eternal debt of gratitude during this troubling time. COVID presented our Borough with many challenges. Businesses closed, revenue stopped coming in and our tax collections were extended to give relief to our taxpayers. Immediate action had to be taken. The Council quickly and efficiently understood this challenge and acted. We passed a zero-tax increase budget giving our residents some breathing room. We waived our own salaries passing along the savings to our taxpayers and we maintained a bare bones budget without laying off or hurting any of our Borough employees. Smart budging allowed us to use our surplus to keep government functioning while continuing to serve our community. We will still have many challenges in 2021, but he sees light at the end of the tunnel. We have a new vaccine and we will work with our state and county officials to ensure that our residents have access to the vaccine and are vaccinated. The health of our community will be our primary concern. We will look for ways to control our expenses while increasing our revenue. Adopting a Master Plan will go a long way to ensuring the economic liability of our community. We will still follow protocol when implementing a park and recreation program for the physical and mental health of our residents. We will continue to look for grant money to offset our larger projects. Finally, he looks forward to completing Galaxy Gardens and our walking trails around our reservoir. It has been too long, and our residents deserve this. He asks the Council to make this a priority in this upcoming year. He looks forward

to working with our 2021 Council. Together we can continue to improve the lives of many of our citizens. Thank you and God Bless you all.

### **SELECTION OF COUNCIL PRESIDENT FOR 2021**

MOTION to name Jacqueline Gadaleta as Council President for the year 2021 was made by Councilman Falanga and second by Councilwoman Gadaleta.

Roll Call:

Ayes: Falanga, Gadaleta

Nays: Hayes, Higgins, Marson, Schnoll

Abstain: None

Absent: None

MOTION to name Stephen Falanga as Council President for the year 2021 was made by Councilwoman Gadaleta, second by Councilman Falanga.

Roll Call:

Ayes: Falanga, Gadaleta

Nays: Hayes, Higgins, Marson, Schnoll

Abstain: None

Absent: None

MOTION to name Angela Hayes as Council President for the year 2021 was made by Councilman Marson, second by Councilwoman Higgins.

Roll Call:

Ayes: Falanga, Gadaleta, Hayes, Higgins, Marson Schnoll

Nays: None

Abstain: None

Absent: None

Mayor Rendo stated that he appoints Steve Falanga and Josephine Higgins for Finance/Budget and Personnel. Councilman Marson stated that he would like to make a general comment about our appointments. Generally, he submitted a significant list of all the Committees. He is confident that we could either do this Committee by Committee, but he believes he has the votes for an alternate slate of all of those that are currently called the Appointments of Standing Committees. Councilman Marson stated that we could go back and forth and spend additional time or perhaps he could read what he believes is a winning card. Mayor Rendo stated that these are his appointments, so we should go through the process and the protocols. If there is a difference of opinion, then that could be presented. Administrator Padilla asked Attorney Schettino if we just must do a roll call on each of these. Attorney Schettino stated that if there is going to be disagreement, yes, otherwise if there was agreement with all the Mayor's appointments, we could do them all at once. Councilwoman Higgins stated that she did not wish

to be on the Finance Committee. She had made that clear. There are other people that could do it a lot better. There are other areas that she believes she would do very well in. Councilwoman Higgins asked the Mayor if he would withdraw her name from Finance. She will help in any way she can. Mayor Rendo stated that he nominates Councilman Falanga. Attorney Schettino stated that for procedures sake, the Mayor must make the appointment. He could take suggestions from the floor, but he must make the appointment. Councilman Schnoll asked if there was a number of people that were allowed to be on the Committee. Attorney Schettino stated that our By-Laws state a minimum of 2. You could have more, but the problem is that if you have more than 3 people at a Committee meeting, it then must be advertised, and you must allow the public to be present. The Mayor is considered an ex-officio member of every Committee, so he has the right to attend every Committee meeting. Councilman Marson suggested Councilman Falanga, Councilman Schnoll and himself and they will commit to the rule of no more than 3 people attend. Councilman Falanga stated that having been on the Committee last year, that is not likely to be workable because the Mayor does come to the meetings, especially in the beginning of the year and when we are doing the work-up for the budget. Councilman Falanga stated that he doesn't think it is appropriate. Councilman Marson stated that he recommends that Councilman Schnoll, the Mayor and himself form the finance committee. Council President Hayes stated that she doesn't recall how it was done last year with COVID, but in pervious years it was Councilman Singleton and herself on the Finance Committee and Councilwoman Gross would join in and they would coordinate when they would attend. Council President Hayes stated that the budget is going to be a lot of work and having 3 people on the budget is a good idea. Councilman Marson again requested Councilman Falanga, Councilman Schnoll and himself to be on the Committee. Councilman Falanga stated that the problem he has with that is that it prohibits the ability of the Mayor's participation at a meeting that the 3 of us are at. Having done it last year, Councilwoman Gross was an alternate, but she didn't come to the meetings, she did get involved a little bit with personnel because she had expressed an interest in handling those things. Councilman Falanga is not comfortable with 3 on the Committee. Councilman Marson stated that he played a significant part in the budget last year, this would be one Committee that he would be most appreciative of being on. Councilman Schnoll stated that just so that we could move on and make it simple, he with either withdraw or be an alternate if that makes it easier for us to get moving otherwise, we will be here until midnight. Mayor Rendo appointed Councilman Falanga and Councilman Marson to the Finance and Personnel Committee. Mayor Rendo appointed Councilwoman Gadaleta and Councilwoman Hayes to the DPW Committee. Council President Hayes stated that she is okay with this unless there is someone else that would like to jump in on DPW. Mayor Rendo appointed Councilman Higgins and Councilman Marson to the Police Department Committee. Councilman Marson stated that Council President Hayes expressed an interest, so he is easy one way or another. Council President Hayes stated that she has never been a police liaison so she would like to give it a try. Mayor Rendo appointed Councilwoman Gadaleta and Councilman Schnoll to the Fire Department Committee. Mayor Rendo appointed Councilman Falanga and Councilwoman Gadaleta to the Parks and Recreation Committee.

### **APPOINTMENTS OF STANDING COMMITTEES**

Finance and Personnel	Falanga/Marson
Department of Public Works & Sanitation	Gadaleta/Hayes
Police Department	Higgins/Hayes
Fire Department	Gadaleta/Schnoll
Parks & Recreation	Falanga/Gadaleta

Councilman Schnoll stated that he would like to make a suggestion. He is only on one committee and there is no type legal committee. We have a lot of litigation and lots of lawyers out there so he would propose that we have a Legal Liaison Committee and since he is an attorney and Councilman Falanga is attorney, perhaps the 2 of them could be on it. Councilman Marson stated that he would be happy to be an alternate on it. Mayor Rendo stated that we are appointing Standing Committees because that is what we are required to do. We could form a separate committee at the next meeting. Mayor Rendo stated that he is an attorney as well and we have Mr. Schettino that is our Borough Attorney giving us advice and he doesn't believe that there is a need for a legal committee, but he serves at the pleasure of the Council. It is not a Standing Committee, it is not provided by Ordinance, so he would pass on that until further discussion. Councilman Schnoll asked how we get it on the Agenda for the next meeting. Mayor Rendo stated that they will discuss it after this Agenda.

Administrator Padilla stated that the Mayor sent out an email with the list of Professionals, and unless there is an issue, perhaps we could do it all in one vote. Mayor Rendo asked if anyone had an issue with any of the appointments. Mayor Rendo made the following appointments which was unanimously approved.

### **ANNUAL PROFESSIONAL APPOINTMENTS**

Borough Attorney	John Schettino, Esq.
Labor Attorney	Wiss & Bouregy, PC
Borough Engineer	Neglia Engineering
Borough Auditor	Lerch, Vinci & Higgins
Bond Attorney	Rogut McCarthy, LLC
Risk Manager	Professional Insurance Associates
Financial Auditor	Phoenix Advisors
Health Benefits Consultant	Professional Insurance Associates
Borough Planner	Phillips, Preiss Grygiel Leheny Hughes
Special Counsel for Conflicts	Chasan, Lamparello Mallon & Cappuzzo
Redevelopment Attorney	Cullen & Dykman, Jeff Zenn, Esq.

Council President Hayes stated that she would like to remove the Conflicts Counsel, the Labor Attorney and the 2 Tax Appeal Attorneys. Attorney Schettino stated to make a motion to remove them from the Consent vote and vote on them separately. Administrator Padilla stated that the Conflicts Counsel is BMW litigation. Council President Hayes stated that Conflicts Counsel could remain. Council President Hayes asked if Mr. Bocci was interested in Labor Attorney. Administrator Padilla replied that he was not. Council President Hayes stated that Wiss &

Bouregy could remain as Labor Attorney. MOTION to remove Commercial and Residential Tax Appeal Attorneys from the list of Annual Professional Appointments was made by Council President Hayes, second by Councilman Marson and unanimously approved.

Mayor Rendo stated that John Shahdanian was the attorney that represented us initially on the BMW tax appeal litigation for Chasan, Leyner. John Shahdanian has moved over to another firm to run their commercial tax appeal department. Administrator Padilla stated that Mr. Shahdanian is the lead but much of the work and reports are done by Mr. Rupp, who is highly respected in that field. Council President Hayes stated that she would like to have further discussion on the tax appeal attorneys and vote on it at the next meeting. Mayor Rendo stated that we don't have to vote on that now. Councilman Falanga asked if we have anything pending that would put us at risk with delay. Attorney Schettino stated that all professionals are considered holdovers until either you appoint them or replace them, so he is still authorized to represent the Borough. Mayor Rendo pulled the commercial and residential tax appeal attorney appointments. Councilwoman Higgins asked if they could get the information on the RFQs before the next meeting. Clerk Dakin replied that she will get them out tomorrow to everyone.

Mayor Rendo appointed the following annual appointments as set forth on the Agenda and the appointments were unanimously approved.

**MAYOR'S ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES**

Certified Public Works Manager	Chris Behrens, CPWM
Recycling Program Coordinator	Chris Behrens
Zoning Official	Mark Berninger
Building Sub-Code Official	Mark Berninger
Property Maintenance Official	Lyle Garcia
Police and Assistant Police Surgeons	Sergio Dragone, Steven Meyeron, Stephen Margulis, Guiseppi Condemi
C-2 Sewer License	Christopher Seidler
Bergen County JIF Fund Commissioner Rep.	Tomas Padilla
Safety Fund Commissioner	Deborah Dakin
Certified Tree Expert/Arborist	Liz Stewart

Mayor Rendo appointed the following to the COAH/Affordable Housing Board and the appointments were unanimously approved.

**APPOINTMENT TO COAH/AFFORDABLE HOUSING BOARD**

Warren Feldman  
Robert Friedberg  
Heidi Pollack  
Bill Puzello  
Cheryl Zega

**APPOINTMENT OF PLANNING BOARD MEMBERS (Mayor's Direct Appointment)**

Class I	Mayor Carlos Rendo	
	Designee: Stephen Falanga	(term ending December 31, 2021)
Class II	Heidi Pollack	(term ending December 31, 2021)
Class IV	Thomas Panso	(term ending December 31, 2024)
Class IV	Brian LaRose	(term ending December 31, 2024)
Alternate 1	Jennifer Howard	(term ending December 31, 2022)
Alternate 2	Michael Casale	(term ending December 31, 2021)

MOTION to approve the Mayor's appointment of Planning Board Member Josephine Higgins was unanimously approved by voice call vote.

**APPOINTMENT OF PLANNING BOARD MEMBER**

Class III	Josephine Higgins	(term ending December 31, 2021)
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**APPOINTMENT OF ZONING BOARD MEMBERS (Mayor's Direct Appointment)**

Member	Christina Hembree	(term ending December 31, 2024)
Member	Emilia Fendian	(term ending December 31, 2024)
Member	Diana Cereijo	(term ending December 31, 2022)
Alternate 1	Lynda Picinic	(term ending December 31, 2022)
Alternate 2	Bill Pulzello	(term ending December 21, 2021)

MOTION to approve the Mayor's appointment of the Board of Health members were unanimously approved by voice call vote.

**BOARD OF HEALTH**

Member	Josephine Higgins	(term ending December 31, 2023)
Member	Ina Palatnek	(term ending December 31, 2023)
Member	Gina DiCostanzo	(term ending December 31, 2023)

**ORDINANCES**

Introduction	Ordinance No. 21-01
	Salary Ordinance to Fix the Compensations of Certain Officers and Employees of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey

Councilman Schnoll asked if this is the type of Ordinance that must be done every year. Administrator Padilla replied that yes, we must set the minimum and maximum every year. Councilman Schnoll asked if there were any significant changes from last year to this year. Administrator Padilla stated that one change was the Police Chief so that we comply with the Contractual Agreement that we have with the Chief. Based on the memo that you have in your packets today; we added the position of full-time CFO in case we go to that later in the year. The

other minor change is the minimum wage change for hourly employees based on the State's change. Councilman Marson stated that this is for minimum and maximum ranges but asked if this requires us to have the positions that are listed on the Ordinance. Administrator Padilla replied no.

MOTION to introduce Ordinance No. 21-01 was made by Councilman Falanga, second by Councilwoman Higgins and unanimously approved by voice call vote.

Introduction      Ordinance No. 21-02  
An Ordinance to Amend Chapter 310 Entitled "Solid Waste" of the Borough  
Code of the Borough of Woodcliff Lake, State of New Jersey

MOTION to introduce Ordinance No. 21-02 was made by Councilman Falanga, second by Councilwoman Gadaleta and unanimously approved by voice call vote.

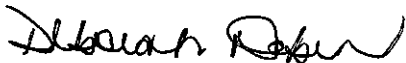
#### **CONSENT AGENDA**

MOTION to approve the Consent Agenda was made by Councilman Schnoll, second by Council President Hayes and unanimously approved.

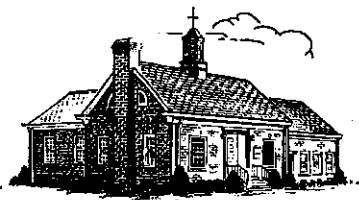
#### **ADJOURNMENT**

MOTION to adjourn was made by Councilwoman Gadaleta, second by Councilwoman Higgins and unanimously approved. Meeting was adjourned at 7:45 PM.

Respectfully submitted,



Deborah Dakin, RMC, CMR  
Borough Clerk



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977

Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## TEMPORARY BUDGET

### **RESOLUTION NO. 21-01**

**JANUARY 6, 2021**

**WHEREAS**, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations be made for the purpose and amounts required in the manner and time, therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2021; and

**WHEREAS**, said total temporary appropriations are limited to 26.25% of the total appropriations of the 2020 Budget exclusive of any appropriations made for debt service, capital improvement funds and public assistance in the said 2021 Budget in the amount of \$3,090,500.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

#### CURRENT FUND

#### SALARIES AND WAGES

#### OTHER EXPENSES

General Administration	55,000.00	35,000.00
Mayor and Council	8,000.00	3,000.00
Municipal Clerk	40,000.00	15,000.00
Financial Administration	25,000.00	10,000.00
Information Technology		4,000.00

Audit Services		5,000.00
Revenue Administration	20,000.00	10,000.00
Tax Assessment		25,000.00
Legal Services		50,000.00
Engineering Services		10,000.00
Planning Board	10,000.00	15,000.00
Zoning Board of Adjustment	10,000.00	10,000.00
Uniform Construction Code	75,000.00	10,000.00
Insurance - Other Insurance Premiums		90,000.00
Insurance – Workers’ Compensation		90,000.00
Group Insurance Plans for Employees		425,000.00
Unemployment Insurance		1,000.00
Police	700,000.00	50,000.00
Police Dispatch/911		50,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,000.00	30,000.00
First Aid Organization		5,000.00
Fire Hydrant Services		5,000.00
Fire Prevention Bureau	15,000.00	5,000.00
Municipal Court		20,000.00
Streets and Roads	200,000.00	20,000.00
Shade Tree Commission		5,000.00
Solid Waste Collection	60,000.00	10,000.00
Buildings and Grounds	20,000.00	30,000.00
Vehicle Maintenance		25,000.00
Public Health Services	8,000.00	10,000.00
Animal Control		1,000.00
Welfare Administration	500.00	200.00
Parks and Recreation	30,000.00	30,000.00
Maintenance of Parks		20,000.00
Library Membership		20,000.00
Celebration of Public Events		5,000.00
Electricity		50,000.00
Street Lighting		30,000.00
Telephone		10,000.00
Water		4,800.00
Gasoline		50,000.00
Sewerage Processing and Disposal	50,000.00	5,000.00
Landfill Dumping Fees		90,000.00
Social Security		50,000.00
Public Employees Retirement System		50,000.00
Police and Fire Retirement System		50,000.00

OPERATION -OUTSIDE CAP

BCUA Shared Sewer Charges	180,000.00
Borough of Montvale - Sewer Charges	5,000.00
Borough of Hillsdale - Sewer Charges	5,000.00
LOSAP - Volunteer Ambulance	500.00
LOSAP - Volunteer Fire	500.00
Capital Improvement Fund	30,000.00


Total Appropriations	<u>1,372,500.00</u>	<u>1,763,000.00</u>	\$3,090,500.00
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Municipal Debt Service

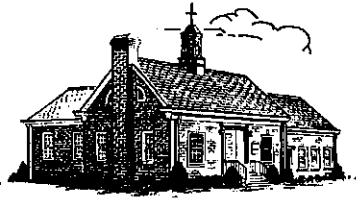
Payment of Bond Principal	920,000.00
Interest on Bonds	<u>171,400.00</u>
	<u>1,091,400.00</u>

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.



DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## DEPOSITORIES DESIGNATED

### RESOLUTION NO. 21-02 JANUARY 6, 2021

**WHEREAS**, the Mayor requests a resolution for the designation of depositories; and

**WHEREAS**, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

**BE IT RESOLVED**, that

State of NJ Cash Management Fund  
TD Bank  
Valley National Bank  
PNC Bank  
Wells Fargo Bank  
Lakeland Bank  
ConnectOne Bank

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

A handwritten signature in black ink, appearing to read "Deborah Dakin", is written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

**RESOLUTION DESIGNATING TOMAS PADILLA, BOROUGH ADMINISTRATOR,  
AS THE PUBLIC COMPLIANCE OFFICER**

**RESOLUTION NO. 21-03**

**January 6, 2021**

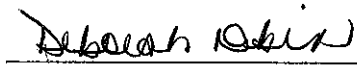
**WHEREAS**, N.J.A.C. 17:27-1 et. seq. requires every public agency to annually designate an employee to serve as its Public Compliance Officer (P.A.C.O.); and

**WHEREAS**, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake that Tomas Padilla be designated the Public Compliance Officer for a term ending December 31, 2021.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

  
\_\_\_\_\_  
**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

201-391-4977  
Fax 201-391-8830

## SIGNATURE AUTHORITY

### RESOLUTION NO. 21-04 JANUARY 6, 2021

**WHEREAS**, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

**BE IT RESOLVED**, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories: Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Payroll Account – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

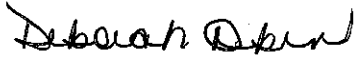
As to Public Assistance Funds – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer and Assistance Director.

As to the Current Account, Unemployment Account, Animal Account, Capital Account, Claims Account, Trust Account, Affordable Housing Account, CD Trust Account, Open Space Account, Developers Escrow Account, Sidewalk Account and Police Private Duty Account – Mayor, Borough Administrator, Borough Clerk and Chief Financial Officer.

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

A handwritten signature in cursive script, appearing to read "Deborah Dakin", is written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## INTEREST ON DELINQUENT TAXES

### RESOLUTION NO. 21-05

JANUARY 6, 2021

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

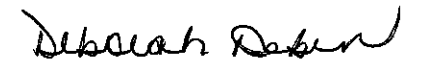
**NOW, THEREFORE, BE IT RESOLVED**, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.
3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of the calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.
4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due

over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



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Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## TAX COLLECTOR TO CHARGE FEE FOR RETURNED CHECKS

**RESOLUTION NO. 21-06**

**JANUARY 6, 2021**

**WHEREAS**, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

**WHEREAS**, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds;

**BE IT FURTHER RESOLVED** that the Tax Collector may require further payments to be tendered in cash or by certified or cashier's check; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be given to the CFO and Tax Collector.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## REGULAR MEETINGS

### RESOLUTION NO. 21-07 JANUARY 6, 2021

**BE IT RESOLVED** that the regular meetings of the Mayor and Council shall be held on the first and third Monday of each month and on any other days specified during the year 2021 at the Municipal Building, 188 Pascack Road, Woodcliff Lake, New Jersey at 7:00 PM.

January 6, 2021 Reorganization	June 21, 2021
January 19, 2021	July 12, 2021
February 8, 2021	August 16, 2021
March 1, 2021	September 13, 2021
March 15, 2021	October 4, 2021
April 5, 2021	October 18, 2021
April 19, 2021	November 8, 2021
May 3, 2021	December 6, 2021
May 17, 2021	December 20, 2021
June 7, 2021	

## CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

201-391-4977  
Fax 201-391-8830

## LEGAL NEWSPAPERS DESIGNATED

RESOLUTION NO. 21-08  
JANUARY 6, 2021

**BE IT RESOLVED** that the following newspapers are designated the legal newspapers of the Borough:

The Record  
The Ridgewood News

## CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

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Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## RESOLUTION AUTHORIZING CERTIFICATE OF INSURANCE FOR BOROUGH-SPONSORED ORGANIZATIONS

RESOLUTION NO. 21-09  
JANUARY 6, 2021

**WHEREAS**, the Director of Parks and Recreation and the Parks and Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

Woodcliff Lake Baseball Association  
Woodcliff Lake Basketball Association  
Woodcliff Lake Girls Softball  
Woodcliff Lake Soccer Association  
Woodcliff Lake Football  
WLM Wrestling Association  
Woodcliff Lake Recreation Department  
Woodcliff Lake Adult Basketball  
Summer Day Camp  
Woodcliff Lake Swim Team - Lakers  
Official Meetings or Functions of the Borough of Woodcliff Lake; and

**WHEREAS**, the aforementioned organizations have submitted Facility Use Application and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

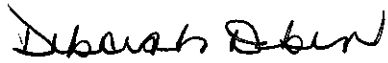
**WHEREAS**, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

**WHEREAS**, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

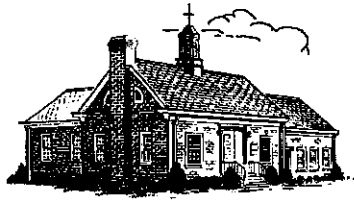
**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

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201-391-4977  
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Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## RESOLUTION AUTHORIZING REGULATING VEHICLE TOWING AND STORAGE SERVICES

RESOLUTION NO. 21-10  
JANUARY 6, 2021

**WHEREAS**, the Borough of Woodcliff Lake advertised for bids on October 9, 2020; and

**WHEREAS**, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1, 94-2, 13-10, 16-17 and 19-11;

**NOW, THEREFORE, BE IT RESOLVED**, that Bergen Brookside Towing, One Emerson Plaza, Emerson, NJ; Emerson Towing Service, 23 Chestnut Street, Emerson; Ramsey Auto Body, 265 Route 17 South, Upper Saddle River, NJ; Rich's Automotive, 50 Chestnut Street, Emerson, NJ and Citywide Towing, 205 Chestnut Street, Ridgewood, NJ are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2021.

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

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Falanga			X			
Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

201-391-4977  
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## RESOLUTION AUTHORIZING PRIVATE SECTOR REIMBURSEMENT AND PROCEDURES FOR EMERGENCY EXPENSE

**RESOLUTION NO. 21-11**  
**JANUARY 6, 2021**

**WHEREAS**, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and; and

**WHEREAS**, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties.;

**NOW, THEREFORE, BE IT RESOLVED**, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time; and

**BE IT FURTHER RESOLVED**, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

**BE IT FURTHER RESOLVED**, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor

Councilmember

Borough Administrator

Borough Clerk

Chief Financial Officer

Operations Group

Emergency Management Coordinator

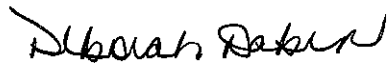
Deputy Coordinator

Department Head or Supervisor

(Supervisor shall mean senior available person in the chain of command)

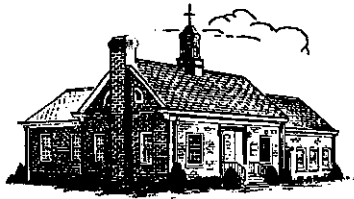
**CERTIFICATION**

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---

**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

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Council Member	Motion	Second	Yea	Nay	Abstain	Absent
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Gadaleta			X			
Hayes		X	X			
Higgins			X			
Marson			X			
Schnoll	X		X			
Mayor Rendo						

## RESOLUTION ESTABLISHING A NEW PETTY CASH FUND

### RESOLUTION NO. 21-12 JANUARY 6, 2021

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

**WHEREAS**, it is the desire of the Borough of Woodcliff Lake, County of Bergen, to establish such a fund in the amount of \$500.00; and

**WHEREAS**, the custodian for the fund is Deborah Dakin; and such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE, BE IT RESOLVED**, that Woodcliff Lake hereby authorizes such action and that two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval.

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2021.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK