



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL MINUTES
APRIL 5, 2021
6:00 PM EXECUTIVE SESSION
7:00 PM OPEN SESSION**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Rendo asked for a roll call. Council members Falanga, Gadaleta, Hayes, Higgins, Marson and Schnoll were present. Borough Attorney John Schettino was present, as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin.

CLOSED SESSION

Resolution No. 21-105 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

MOTION to approve Resolution No. 21-105 was made by Councilwoman Higgins, second by Councilman Schnoll and approved by Councilman Falanga, Councilwoman Gadaleta, Council President Hayes, Councilwoman Higgins, Councilman Marson and Councilman Schnoll.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion to approve the Minutes of March 15, 2021 (Open) was made by Councilwoman Higgins, second by Councilman Schnoll and approved by Councilman Falanga, Councilwoman Gadaleta, Council President Hayes, Councilwoman Higgins, Councilman Marson and Councilman Schnoll.

Motion to approve the Minutes of March 15, 2021 (Closed) was made by Councilman Schnoll,

second by Councilman Marson and approved by Councilman Marson, Councilwoman Gadaleta, Council President Hayes, Councilwoman Higgins, Councilman Marson and Councilman Schnoll.

PUBLIC COMMENT

MOTION to open to the public was made by Councilwoman Higgins, second by Council President Hayes and unanimously approved.

No Comments.

MOTION to close to the public was made by Councilwoman Higgins, second by Councilwoman Gadaleta and unanimously approved.

FIRE DEPARTMENT APPOINTMENT

- Appointment of Jack Albanese as a member of the Woodcliff Lake Fire Department

Mayor Rendo stated that he was so excited to see this man's name on the list. He has always dreamed about being a fireman. He is always at the firehouse and at Borough functions.

Councilwoman Gadaleta stated that she has known Jack since he has been a young boy as well. Councilwoman Gadaleta stated that she sees him around town, at the open houses for the fire department and his heart is in the right spot. He is a role model for others.

CONGRATULATIONS JACK!

MOTION to appoint Jack Albanese as a member of the Woodcliff Lake Fire Department was made by Councilwoman Gadaleta, second by Councilwoman Higgins and unanimously approved.

MAYOR'S REPORT

- Education and Sharing Day Proclamation
- Arbor Day Proclamation

ADMINISTRATOR'S REPORT

Administrator Padilla stated that baseball and softball associations will be managing the field usage. Mr. Padilla stated that the work on the dugout is complete. The color of it is slightly different than the other dugout, but the DPW will be painting the other dugout to match. Mr. Padilla stated that our pool managers that have been with us for the past 6 years are returning. One of the managers was able to find for us two camp directors. Councilwoman Gadaleta sat is with Mr. Padilla on the interviews for the camp directors. Our other camp director is a resident of Woodcliff Lake and a teacher. Administrator Padilla stated that as of today, we had 274 children registered for camp. We have 396 people registered for the pool. Mr. Padilla stated that there is a Resolution on the Agenda to modify the daily walk-in fees. We are proposing that a membership for tennis must be taken out to use the courts. Each member can bring one guest.

There are no walk-ons allowed. Mr. Padilla stated that he met with Mr. Howley and Mr. Howley has been with the Borough for the past 30 years. There is a Resolution on the Agenda tonight to hire Mr. Howley as a Court Supervisor. Shredding Day is this Saturday, April 10, 2021. Residents Only. This will take place at the Ecology Center from 9:00 AM to 12:00 PM. Six (6) boxes or bags per trip. An email has been set up for those that have questions regarding sanitation. The email address is sanitation@wclnj.com. A DPW employee will respond to the email. Regarding permit fees for the building department, last year at this time we had a grand total of fees \$32,533. This year, same time, we are at \$72,158. Councilwoman Higgins asked Administrator Padilla how the budget is coming along. Mr. Padilla stated that he will allow Councilman Falanga and Councilman Marson to report on that. Councilman Falanga stated that the Capital Budget should be ready to introduce shortly, and the operating budget should be ready after that. Councilman Marson stated that he is halfway through every line item and hopes to finish his first pass tomorrow of every line item in the budget. Councilwoman Higgins stated that in the past, they used to get together on a Saturday morning and go over the budget before it was introduced. Councilman Marson stated that he would be happy to do so.

Council President Hayes stated to Administrator Padilla that she received some information today regarding the batting cages. There is an outfit called Conquest in Westwood and they put in the 2 batting cages for baseball for \$22,400. She is not sure what the time limit is for the batting cage, but maybe there is a chance to save \$5,000. Mr. Padilla stated that Elizabeth got a couple of prices and this was the lowest quote. Softball wanted this started 2 weeks ago and Mr. Padilla put them off because we needed to do a Resolution. This was the low price based on the quotes. Council President Hayes stated that maybe you would like to make a note of this. Administrator Padilla asked Mr. Schettino what the best way is to handle this. Mr. Schettino stated that the best way is to put a clause in the Resolution that states that it is subject to not receiving a lower quote from Conquest.

COUNCIL MEMBERS COMMENTS/REPORTS

Councilwoman Gadaleta stated that she wanted to thank Tom, Debbie, everyone else at Borough Hall and DPW for stepping up. She appreciates all the extra efforts that everyone has performed in trying to make sure things are getting done. Regarding the pool and camp counsellors, Councilwoman Gadaleta had the pleasure of meeting the different applicants. She was told in the past it has always been done by Parks and Recreation and the Borough Administrator. Sometimes the liaisons do get to put their 2 cents in during the interview process. The pool managers are excellent, they know the system and are eager to start working. The three women on the Agenda tonight for camp counsellors were fantastic and believes that they will take our camp to the next level.

Councilwoman Higgins stated that Wednesday, May 12, 2021 at 7:00 PM via zoom, there will be a Master Plan meeting with the public where they can give their thoughts on their visions for Woodcliff Lake. A flyer will be going out in the newsletter. This will be run and hosted by Richard Preiss, our planner. If anyone wants to submit something for the newsletter, please get it to Tom by Friday. Councilwoman Higgins stated that Debbie and Meg are doing a great job with posting

the information on the website.

ORDINANCES

Public Hearing Ordinance No. 21-06
2021 Salary Ordinance

MOTION to adopt Ordinance No. 21-06 was made by Councilman Marson, second by Councilwoman Higgins.

MOTION to open to the public was made by Councilwoman Higgins, second by Councilman Marson and unanimously approved.

No Comments.

MOTION to close to the public was made by Councilwoman Higgins, second by Councilman Schnoll and unanimously approved.

Councilman Falanga stated that he supported the introduction because he felt it was important to get it before the Governing Body but wants to talk a little bit about it conceptually some of the changes that we are making. He does have reservations about it. To make it perfectly clear, one of his goals is to save tax-payer revenue. There is concern with this Ordinance because it has the possibility of making our Recreation Director a part-time position. Previously it has been full time for the past 4 years. Also, there is a spot in the Salary Ordinance for the possibility of part-time Borough Administrator. Councilman Falanga stated that he believes that neither one of those positions is appropriately a part-time position. Our residents have come to expect a great deal from our parks and recreation department. He also does not believe it makes sense from an efficient use of the Borough to try and break up these positions into part-time positions to avoid paying benefits to people which he also does not think is appropriate. Similarly, with our Borough Administrator role, it is not a part-time position. With COVID, we need to have a full-time Borough Administrator there. When you go down the road of making more employees part-time than full time, you do not get quality candidates who are invested in full-time work with the Borough who want to make a career at the Borough. You get people that potentially are transient. They come in and out, they work part-time, and they are not fully vested.

Councilman Marson stated that he takes exactly the opposite position that Councilman Falanga does. He believes that we do not need a full-time Recreation Director. He believes that the way he has attempted, and he was one of the main structures of including part-time positions for Communications/Recreation Director and the Borough Administrator and taking exactly the opposite position. He believes that we are appropriately putting communications back to where it should be with a website/communications expert for an appropriate fee. He does not believe that the Recreation Director is a full-time, 52 week a year position and a full benefits position. He respectfully disagrees with what Councilman Falanga has said.

Councilwoman Gadaleta stated that she agrees with Councilman Falanga. She has been the

liaison for the last couple of months with Parks and Recreation and believes that it is a full-time position. Years ago, she had her reservations and did not believe that it necessitated that as well as the salary that was issued at that time. We have brought different events into the Borough. Councilwoman Gadaleta believes that the salary should be adjusted down. Councilwoman Gadaleta stated that the Borough Administrator position is a full-time position, and the Borough does not have to pay Mr. Padilla medical benefits because he already has them.

Councilman Schnoll stated that it is a little premature what everyone is saying because we are not voting on a full or part time position but giving the Council flexibility in terms of what we may go in the future as the Council has the final say. It is not a vote tonight to make any position part-time. All this does is give the Council flexibility within the salary structure of the town if most of the Council decides to go that route. He appreciates everybody's comments, and he does not have a particular position on it, but it gives us the flexibility if we decide to go that route.

Mayor Rendo stated that he agrees that these two positions are not part-time positions. There are no surrounding municipalities that have part-time Administrators. The Administrator is the person who runs the day-to-day operations of the municipality.

ROLL CALL:

Motion: Marson
Second: Higgins
Ayes: Hayes, Higgins, Marson, Schnoll
Nays: Falanga, Gadaleta
Abstain: None
Absent: None

Introduction Ordinance No. 21-07
An Ordinance Amending Chapter 380 of the Code of the Borough of
Woodcliff Lake, Entitled "Zoning"

MOTION to introduce Ordinance No. 21-07 was made by Councilman Schnoll, second by Councilman Falanga.

Councilwoman Higgins asked Mr. Schettino to explain the Ordinance and the history of the prior Ordinance regarding marijuana. Mr. Schettino stated that when the Governing Body first adopted an Ordinance restricting the sale of marijuana in the Borough, that was before the State adopted its legislation. This was a proactive move by the municipality. Many municipalities in New Jersey did that as well so as not to take any chances since their position was that they were opposed to having retail marijuana stores in their community. When the legislation was recently passed legalizing marijuana, it became necessary by basis of that legislation, for municipalities prior to August to adopt an Ordinance prohibiting the sale of marijuana in its municipality and if they took no action, then it was going to be permitted anywhere in the municipality. What we are doing tonight by the introduction of this Ordinance is allowing the Borough the time to decide, for example, do you want to allow medical dispensaries of marijuana in the Borough?

This Ordinance is to protect the Borough, to give the Borough the discretion of what type of sales you would like to have and where you would have it. His recommendation would be, if this Ordinance is adopted, that the Borough then have the Master Plan Committee discuss this issue and decide if the Borough wants to permit the sale of recreational and/or medical marijuana facilities and, if so, where they should be located. That would be a very important and proper topic for the Master Plan Committee to discuss and recommend and depending on their decision to make it a part of the Master Plan. Councilwoman Higgins stated that she is on the Master Plan Committee and that is why she asked that this Ordinance be explained. Councilwoman Higgins asked that if the Borough were to permit recreational marijuana, is the Borough liable in any way. Mr. Schettino replied no, the Borough would have no liability. Mr. Schettino stated that if the Borough takes no action or just allows it without restricting the locations, it could go anywhere. That is why Mr. Schettino recommends that the Master Plan Committee give a recommendation.

Councilman Schnoll stated that in terms of the statute, which he has not read in full, his understanding is that the legislation provides for a limited number of dispensaries for recreational marijuana throughout the State. Councilman Schnoll asked Mr. Schettino if he knew the number. Mr. Schettino stated that he does not know definitively but he could get that answer for him. He believes that there is a limitation, and he believes that if you have medical, you were not going to also allow recreational. He is not sure if that has made it into the law, but it was on the table. There are several facts that the Council would need to know about the legislation before deciding. Mr. Schettino stated that if you approve his Ordinance, you will then amend it to whatever the scope is that the Council decides. Councilman Schnoll stated that he has some significant issues with the wording of the Ordinance itself in terms of the rationalization for the Ordinance does not make sense to him in terms of why we are doing this. The Borough of Woodcliff Lake and the State of New Jersey in an overwhelming margin voted to legalize recreational marijuana usage and possession. Why from a safety factor for children who are not going to be allowed to buy this stuff anyway, what the difference is whether we have a dispensary, or we do not. If we decide as a Council that we don't want any of this, the reason should be because we don't want any of it but we should have some basis in fact as to reason why we wouldn't because we are potentially giving up a large amount of revenue if we point blank say we don't want any of it. Councilman Schnoll stated that he is not happy with the language, but we do have time. Administrator Padilla said that he took a webinar with the Joint Insurance Fund and they suggested that everyone should do this type of Ordinance to cover themselves because it allows you to amend it later. Councilman Schnoll asked if we were to introduce this Ordinance tonight, are we obligated to vote on it at the next meeting or could we table it to the following meeting if we need more time. Mr. Schettino stated that we could table it, or we could change the basis in the Ordinance should we choose to do so.

Councilman Falanga asked if it were appropriate if we could ask for input from our schools on this as well as the Hills Valley Coalition. Mr. Schettino stated that Mr. Falanga made a very good suggestion. Councilman Falanga stated that he would be in favor of introducing this Ordinance even if we did not vote on it at the next meeting so we could start this dialogue and be in the position of being protected before August. Councilwoman Higgins agreed that it would be good to get the input from the schools. Councilman Marson asked if we had the ability to start with a

recognition of less than no because he does not like the idea of saying no to start and then moderating. Is there a way we could table this for a short period of time and come up with something that is more middle of the road, that addresses your concerns and public input, but does not create a hard no as a starting point? Do we have flexibility on raising the 2% as far as the revenue portion that goes to Woodcliff Lake? Mr. Schettino stated that it is his understanding that the most you could charge is 2%. Mr. Schettino stated that his concern is that we should get the input of at least the planner and have a basis of wherever you are locating these in terms of a zoning perspective. He is not sure if the time frame allows the Borough to do that and you want to bypass the Master Plan Committee. Councilwoman Higgins stated that we should not bypass the Master Plan Committee. The Committee is meeting this month and they could discuss it then. We have plenty of time and the public could have input at the meeting in May.

Mayor Rendo asked that this Ordinance be tabled to a later date. MOTION to table this Ordinance was made by Councilwoman Higgins, second by Councilman Schnoll and unanimously approved.

CONSENT AGENDA

MOTION to approve the Consent Agenda was made by Councilwoman Gadaleta, second by Councilman Schnoll and unanimously approved.

NON-CONSENT AGENDA

Resolution No. 21-119 Resolution Authorizing Appointment of Part-Time Finance Assistant

Council President Hayes asked for more information on the bank reconciliations. Administrator Padilla stated that that would be Resolution No. 21-120. This Resolution is for training and is kind of the same person. One is being done through DKNM which is an LLC which would be for the bank reconciliations. A quick background is that the bank reconciliations for the past 17 years were done by our prior CFO. They had been done by Ms. Altano who left. When the current CFO came on, we had discussed that the reconciliations would be done eventually by the next finance person that we hire which we have not been able to secure yet. In the interim, we need to have someone because it is a checks and balances issue. Mr. DeJoseph was able to find this person and she is immensely qualified. Administrator Padilla stated that he wished the CFO were on zoom because he was a lot more articulate. We would like to be able to train our personnel correctly and thoroughly so that they know what they are doing. Our CFO is very confident that we are getting a lot for our money so that we could have the proper training done. Regarding Resolution No. 21-120 it would be the bank reconciliations for our accounts. It is our goal that once we have the proper personnel here, one of them would be trained in this area unless this turns out to be the better way to handle this. Councilman Marson stated that Mr. DeJoseph is apparently one of the attendees on zoom. Councilwoman Higgins stated that she would like to hear from Mr. DeJoseph. Mr. DeJoseph stated that based upon the Administrator's comments and most of the comments that were discussed a few minutes ago, the biggest benefit for

Woodcliff Lake would be to have a segregation of duties. That was one of the things that was discussed at the finance meeting. As Tom has mentioned, the goal for us is to make sure that our new Finance Assistant would be able to complete this role for us. It is a challenge for us to try and get quality employees to stay. Administrator Padilla stated that Ms. Reda would be training Ms. Costello who is our newest employee in the finance department and would be training any future hire in the finance department. Council President Hayes asked if Ms. Reda would be paid through a 1099. Mr. DeJoseph stated that she would be a W2 employee, a part-time as needed employee. Councilwoman Gadaleta asked if there was a maximum on this Resolution as to the number of hours or the number of months. Administrator Padilla replied that there is no maximum and Ms. Reda's LLC would be doing the bank reconciliations and that is \$500 per month and he does not believe it would be a whole year. Council President Hayes asked who did our bank reconciliations in the past. Administrator Padilla stated that Harold, our retired CFO, did them for the past 17 years. Council President Hayes asked if the training is for software because Ms. Reda is not familiar with Woodcliff Lake. Mr. DeJoseph stated that it would be training on Edmund's software.

Introduce: Marson
Second: Higgins
Ayes: Falanga, Gadaleta, Hayes, Higgins, Marson, Schnoll
Nays: None
Abstain: None
Absent: None

Resolution No. 21-120 Resolution Authorizing Appointment of DKNM Services for
Municipal Account Services

Introduce: Marson
Second: Schnoll
Ayes: Falanga, Gadaleta, Higgins, Marson, Schnoll
Nays: Hayes
Abstain: None
Absent: None

Mayor Rendo stated that before we adjourn the meeting, he wanted to bring something up. Last year due to the COVID emergency and the uncertainty that was going around concerning the revenue for the Borough and the budget, the Mayor and Council voted to waive their stipends for the year 2020. Now that we have revenue coming in, the Mayor is asking the Council to reinstitute the payment of those stipends to the Mayor and Council now that the Salary Ordinance passed for the year 2021. At the time that the stipends were waived, we had looked at giving everyone a raise. The Mayor asked the Council to look at this and hopefully vote on this issue for this year. Councilman Schnoll asked if they were voting tonight or at the next meeting. Mayor Rendo asked Mr. Schettino if they could vote tonight. Mr. Schettino replied yes that a vote could be taken tonight. Mayor Rendo indicated that he would like a vote to be taken tonight

without any further delay. Councilwoman Gadaleta asked if it would be at the same rate as last year. Mayor Rendo replied yes. Administrator Padilla stated that the stipend is \$5,000 for Mayor and \$3,000 for Council members per year and you get paid on a quarterly basis. Councilman Falanga stated that the Mayor and Council members did receive one installment last year and then they waived the stipend. Mayor Rendo asked for a motion to be made. MOTION to reinstitute stipends for Mayor and Council was made by Councilwoman Gadaleta, second by Councilman Schnoll. Councilwoman Higgins asked if we know that the situation will be that we could give Borough Hall employees. The employees at Borough Hall did not receive a raise last year. If the money is needed, Councilwoman Higgins stated that she would give her stipend to the employees at Borough Hall. Councilman Marson stated that he is in Councilwoman Higgins' camp and he would give his stipend to them as well. Councilman Schnoll asked if the Budget Committee knows if there is money available for raises for them. Councilman Falanga stated that there certainly is money available for raises, but the budget is going to be quite challenging. We did not have any tax increase last year and this year there is going to be a tax increase. There were expenses that we deferred to get through COVID. Councilman Falanga stated that the Borough Hall employees did not get a raise and they did sacrifice. It is premature now to say what the increase will be. Councilman Marson stated that raises for employees should be at the top of the list. Council President Hayes stated that the Finance Committee should figure this out and then we could revisit stipends for Mayor and Council later. Mayor Rendo asked that the Finance Committee investigate this as a priority for our next Mayor and Council meeting.

ADJOURNMENT

MOTION to adjourn was made by Council President Hayes, second by Councilman Schnoll and unanimously approved by voice call vote. Meeting was adjourned at 9:50 PM.

Respectfully submitted,



Deborah Dakin, RMC, CMR
Borough Clerk

BOROUGH OF WOODCLIFF LAKE

ORDINANCE NO. 21-06

'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY'

BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

SECTION I. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2021 as follows:

	SALARY RANGE	
	<u>MIN.</u>	<u>MAX.</u>
Mayor	4,550	10,000
Councilmembers	2,900	7,500

SECTION II. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2021 as follows:

	SALARY RANGE	
	<u>MIN.</u>	<u>MAX.</u>
<u>Administration</u>		
Administrator (FT)	90,000	150,000
Administrator (PT)	36,000	90,000
Admin. Asst./Fire Prev Scty	30,000	60,000
Director of Public Assistance	1,600	3,000
Summer Intern	12.00/hour	15.00/hour
<u>Clerk</u>		
Borough Clerk/Office Manager/Registrar/ Safety Coordinator	55,000	105,000
<u>Building Dept</u>		
Construction Code Official (PT)	30,000	50,000
Tech. Assistant (FT)	30,000	50,000
Tech. Assistant (PT)	15,000	35,000

Property Maintenance Official(s) (PT)	13,000	35,000
Construction Supervisor (PT/Salaried)	12,000	25,000
Building Sub code Official (PT/ Salaried)	10,000	20,000
Plumbing Sub code Official (PT/Salaried)	10,000	20,000
Electrical Sub code Official (PT/Salaried)	10,000	20,000
Fire & Mechanical Sub code Official (PT/Salaried)	10,000	20,000
Building Inspector (PT/Salaried)	5,000	12,000
Electric Inspector (PT/Salaried)	5,000	12,000
Plumbing Inspector (PT/Salaried)	5,000	12,000
Zoning Official (PT/Salaried)	10,000	20,000
Deputy Zoning Official (PT/Salaried)	5,000	10,000
Zoning Board Administrator	46,000	60,000
Planning/Zoning Board Secretary (up to 20 meetings)		5,000/annually
<ul style="list-style-type: none"> Special Meetings (Over 20 meetings) Alternate Secretary 	\$250.00 per meeting \$250.00 per meeting	

	SALARY RANGE	
	MIN.	MAX.
<u>Finance</u>		
Chief Financial Officer (PT)	25,000	55,000
Finance Clerk/Asst to CFO (PT)	5,000	20,000
Finance Clerk/Purchasing/Payroll Benefits (FT)	32,000	60,000
Finance/Tax Assistant (FT)	30,000	60,000
Finance/Tax Assistant (PT)	15,000	30,000
Tax Collector (PT)	17,040	39,600
Tax Assessor (PT)	20,000	28,000
Finance Clerk/Floater (PT)	15,000	35,000
<u>Fire Prevention</u>		
Fire Prevention Official (PT/Salaried)	15,000	30,000
Deputy Fire Prevention Officials	25.00/hour	40.00/hour
Fire Prevention Inspectors	23.00/hour	35.00/hour

SALARY RANGE

MIN. MAX.

Additional Stipends

Deputy Registrar	500 - 1,500 annually
Board of Health Secretary	1,500 – 3,000 annually
Website Administrator/Social Media	3,000 – 6,000 annually
QPA	3,000 - 6,000 annually

SECTION III. Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021.

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
Police Chief	160,000	210,000
Captain	150,000	175,000
Admin. Asst./ Matron	30,000	60,000
Admin. Asst./Matron (P/T)	20.00/hour	30.00/hour
Emergency Mgmt. (OEM) Coordinator (P/T)	5,200	10,400
Deputy OEM Coordinator (P/T)	2,000	4,000
School Crossing Guards (P/T)	15.00/hour	23.00/hour

SECTION IV. Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021.

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
Superintendent	85,000	115,000
Foreman	60,000	95,000
DPW All Other F/T	38,000	76,000 – According to Step Guide Below

DPW Step Guide:

Employees are hired at Step 1 or 1A and move to the next step on the yearly anniversary of their hire date.

- Step 1 (Entry) 38,000
- Step 1A (w/CDL)* 40,000
- Step 2 44,000
- Step 3 48,000
- Step 4 52,000
- Step 5 56,000
- Step 6 60,000

- Step 7 64,000
- Step 8 68,000
- Step 9 72,000
- Step 10 76,000

After reaching Step 10 Employee is subject/entitled to any yearly raise that may be approved by the Mayor & Council

**CDL is defined as CDL WITH Air Brakes and WITHOUT Restriction (E) the Manual Transmission Restriction. Employees MUST complete said certification by set date as a condition of their continued employment (Normally w/in 12 months of hire)*
Current Employees who do not possess the valid CDL Certification cannot advance to the next Step.

Stipends/Licenses – Annual Amount

To be paid quarterly providing the employee is in that role at the time and has met the requirements including any certifications/licenses for the position. Not Subject to Longevity and/or pension.

Recycling Coordinator	4,000 – 6,000
Deputy Recycling Coordinator	2,000 – 4,000
Sewer License Holder	2,500 - 6,000
Facilities Management (Main)	2,500 – 5,000
Facilities Management (Asst.)	1,500 – 3,000
Tree Truck (Main)	1,500 - 2,500
Tree Truck (Asst)	1,000 - 2,000
Mechanic	1,500 - 3,000

	SALARY RANGE	
	MIN.	MAX.
<u>Seasonal/Stand-by/Hourly Employees</u>		
Ecology Lead	25.00/hour	35.00/hour
Ecology Assistant	15.00/hour	20.00/hour
Snow Plow Helper/Driver	20.00/hour	35.00/hour
Summer Help	13.00/hour	18.00/hour
Leaves – Fall Help	15.00/hour	25.00/hour
Senior Van Driver	18.00/hour	25.00/hour
Stand-By pay/period		350.00/week
Lead Man – Designated on occasion at discretion of the DPW Supt		\$50/Day

SECTION V. Parks & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021:

	SALARY RANGE	
	MIN.	MAX.
Communications/Recreation Director	30,000	90,000
Recreation Director	30,000	60,000
Recreation Director (Seasonal PT)	15,000	45,000
Website/Communications Director (PT)	12,000	30,000
Pool Manager	9,000	18,000
Pool Assistant Manager	8,000	16,000
Co-Director – Summer Day Camp	5,500	10,000
Social Distance Monitors	18.00/hour	22.00/hour
Lifeguard	12.00/hour	15.00/hour
Gate Guard	12.00/hour	15.00/hour
Camp Counselor	12.00/hour	15.00/hour
Tennis Attendant	12.00/hour	15.00/hour

SECTION VI. Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year for full-time employees. All full-time employees have an option to accumulate sick days in lieu of this compensation.

Any additional compensation must be approved by the Mayor and Council.

SECTION VII. Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

STEP	LONGEVITY %	AFTER YEARS OF SERVICE
1	2	6
2	4	11
3	6	15
4	8	19
5	10	22
6	12	25
7	14 (CAP)	28

LONGEVITY IS *NOT* REFLECTED IN 2020 SALARIES ON APPLICABLE EMPLOYEES

SECTION VIII. Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

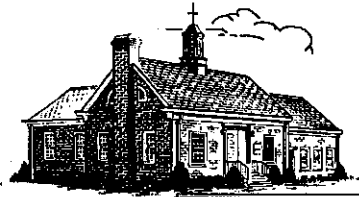
SECTION IX. That this ordinance shall be retroactive to January 1, 2021 upon passage and publication as required by law.

SECTION X. Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

SECTION XI. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

SECTION XII. This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

SECTION XIII. This ordinance shall be codified as an amendment to the salary ordinance.



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Higgins	X		X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

RESOLUTION NO. 21-105

APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough of Woodcliff Lake to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing,

4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

_____ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically: personnel discussion.

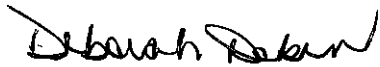
The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

_____ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on April 5, 2021 that an Executive Session closed to the public shall be held on April 5, 2021 at 6:00 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Council Member

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

RESOLUTION NO. 21-106

APRIL 5, 2021

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

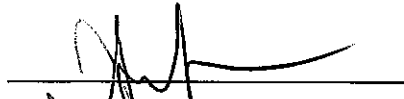
Payroll Released 3/31/2021 \$222,713.98

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 1,380,713.45
Trust/Other:	\$ 1,391.00
Open Space:	\$ 3,899.00
Affordable Housing:	\$ 3,337.50
Capital:	\$ 7,170.00

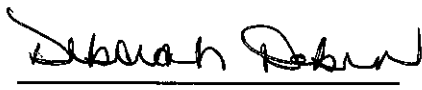
CERTIFICATION OF FUNDS

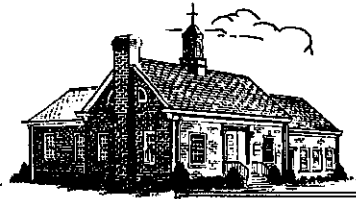
I, Jonathan DeJoseph, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.


Jonathan DeJoseph
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 5, 2021.


DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION APPROVING MEMBERSHIP IN THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM #2-SOCCP

RESOLUTION NO. 21-107
APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake desires to join the Somerset County Cooperative Pricing System in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, Somerset County Cooperative Pricing System serves as the lead agency of the Cooperative Pricing System; and

WHEREAS, in order to join the Somerset County Cooperative Pricing System, the Borough must enter into an agreement with the lead agency; and

WHEREAS, N.J.S.A. 40A:11-11 authorizes two or more contracting units to enter into a Cooperative Pricing System and Agreement for the purchase of work, materials and supplies; and

WHEREAS, the Agreement between the Borough and Somerset County Cooperative Pricing System, a copy of which is attached hereto and incorporated herein by reference shall be effective upon the adoption of this resolution and shall be for a period of three (3) years, or until either party shall give written notice of its intention to terminate its participation in same; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed this matter and recommend that the Borough join the Somerset County Cooperative Pricing System.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of Woodcliff Lake, County of

Bergen and State of New Jersey, that the Borough's membership in the Somerset County Cooperative Pricing System; and

BE IT FURTHER RESOLVED, that the Mayor and/or Borough Administrator be and is hereby authorized and directed to execute the Agreement between the Borough and the Somerset County Cooperative Pricing System as lead agency, a copy of which is attached hereto and incorporated herein by reference.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

A handwritten signature in cursive script, appearing to read "Deborah Dakin", is written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

**RESOLUTION APPROVING WOODCLIFF LAKE BASEBALL AND SOFTBALL LEAGUES
MANAGEMENT OF FIELD USAGE
RESOLUTION NO. 21-108
APRIL 5, 2021**

WHEREAS, there presently exists a need to designate an entity to temporarily manage the fields in the Borough to ensure that all organizations receive adequate field time; and

WHEREAS, after a review of this matter, the Borough Administrator and Governing Body recommend that the Baseball League and Softball League manage the use of the fields until such time as a Recreation Director is appointed by the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the Woodcliff Lake Baseball and Woodcliff Lake Softball Leagues manage the use of the fields in the Borough on a temporary basis until a Recreation Director is appointed; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to the Woodcliff Lake Baseball and Softball League upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.


DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION AUTHORIZING BATTING CAGES RESTORATION

RESOLUTION NO. 21-109

APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake is in receipt of a proposal from Adamo Brothers Construction, Inc. in the amount of \$16,000.00 to restore the batting cages at Rinzler Memorial Field; and

WHEREAS, after a review of the proposal submitted, the Borough seeks to award a contract in said amount to Adamo Brothers Construction for this project provided the Borough does not receive a lower quote from Conquest; and

WHEREAS, the Borough Administrator and Department of Parks and Recreation have reviewed the proposal submitted by Adamo Brothers Construction, Inc. in the amount of \$16,000.00, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same provided a lower quote is not received from Conquest; and

WHEREAS, the Borough Attorney has prepared a contract agreement between the Borough and Adamo Brothers Construction to restore the batting cages at Rinzler Memorial Field, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

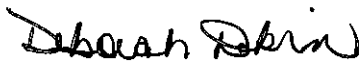
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the proposal submitted by Adamo Brothers Construction, Inc. in the amount of \$16,000.00 to restore the batting cages at Rinzler Memorial Field attached hereto and incorporated herein by reference be and is hereby approved provided Conquest does not submit a lower quote for same ; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized and directed to take all steps necessary to effectuate the execution of the contract agreement between the Borough and Adamo Brothers Construction, attached hereto and incorporated herein by reference; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the contract agreement to Adamo Brothers Construction upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION AUTHORIZING 2021 PERENNIAL SERVICES

RESOLUTION NO. 21-110

APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake is in receipt of proposals from Perennial Services, LLC totaling \$19,798.40 for 2021 perennial services at the following locations: (a) Borough Hall/Fire Department in the amount of \$287.04; (b) Senior Center in the amount of \$287.04; (c) Intersection Saddle River & Chestnut in the amount of \$342.24; (d) Woodcliff Lake School (Dorchester Rd) in the amount of \$7,820.00; (e) Woodcliff Lake School (Woodcliff Ave) in the amount of \$690.00; (f) 3 Baseball Fields in the amount of \$9,328.80; and (g) Woodcliff Lake Pool in the amount of \$1,959.60; and

WHEREAS, after a review of the proposals submitted, the Borough seeks to award a contract in the total amount of \$19,798.40 to Perennial Services LLC which amount reflects an 8% discount for the prepayment of the perennial services; and

WHEREAS, the Borough Administrator and Department of Public Works have reviewed the proposals submitted by Perennial Services LLC, copies of which are attached hereto and incorporated herein by reference, and recommend the approval of same; and

WHEREAS, the Borough Attorney has prepared a contract agreement between the Borough and Perennial Services LLC for the 2021 perennial services, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the proposals submitted by Perennial Services LLC in the amount of \$19,798.40 representing an 8% discount for prepayment for the 2021 Perennial Services, copies

of which are attached hereto and incorporated herein by reference be and is hereby approved;
and

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized and directed to take all steps necessary to effectuate the execution of the contract agreement between the Borough and Perennial Services LLC, attached hereto and incorporated herein by reference; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the contract agreement to Perennial Services LLC upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.



DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

A RESOLUTION APPROVING AGREEMENT WITH TD BANK FOR ONLINE ACCESS

RESOLUTION NO. 21-111

APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake seeks to update the authorized signers in order to provide online access to the Borough's escrow accounts with TD Bank; and

WHEREAS, TD Bank has provided an Agreement for same, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Administrator and Chief Financial Officer have reviewed this matter and recommend the approval with TD Bank for online access.

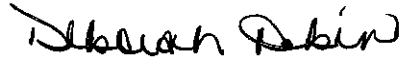
NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Agreement between the Borough and TD Bank, a copy of which is attached hereto and incorporated herein by reference, updating the Borough's authorized signers in order to provide online access be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor be and is hereby authorized and directed to execute the agreement with TD Bank on behalf of the Borough; and

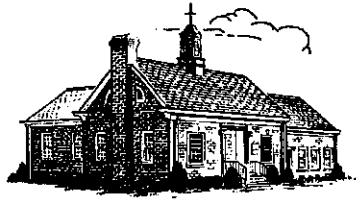
BE IT FURTHER RESOLVED, that the Borough Clerk be and is hereby authorized and directed to forward a copy of this resolution together with the signed Agreement to TD Bank upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

A handwritten signature in black ink, appearing to read "Deborah Dakin", written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION FOR SEASONAL HIRES FOR CO-CAMP/ARTS & CRAFTS DIRECTORS FOR THE 2021 CAMP ALGONQUIN PROGRAM IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 21-112 APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake has determined the need for seasonal hires for Co-Camp/Arts & Crafts Directors for the Camp Algonquin Program; and

WHEREAS, the Borough of Woodcliff Lake has identified candidates for offer of employment, to wit: Deanna Festa, Beth Iannaci and Danielle Michaels; and

WHEREAS, the Borough of Woodcliff Lake has determined that they all possess the necessary skills and experience to hold the seasonal positions of Co-Camp/Arts & Crafts Director for the Camp Algonquin Program.

WHEREAS, the co-camp director position salaries will be \$8,000 each for Deanna Festa and Beth Iannaci, and \$6,000 for Danielle Michaels for the entire Camp Algonquin program including pre-season preparation work; and

WHEREAS, if the pool must be closed due to Covid or other Governor's Order after it opens, then said hires will still be entitled to ½ of their salary from that point forward.

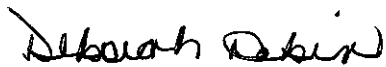
WHEREAS, said position serves at the direction of the Borough Administrator and Parks and Recreation Director who retains the right to assign projects within and outside of the Camp

Algonquin program as needed.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that Deanna Festa, Beth Iannaci and Danielle Michaels are hired as seasonal employees with the title of Co-Camp Directors for the Camp Algonquin program. Said employment is subject to the successful completion of the appropriate background check.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR HEAD POOL MANAGER AND ASSISTANT POOL MANAGERS IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 21-113

APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake has determined the need to hire Pool Managers for the 2021 season and has conducted a hiring process for these positions; and

WHEREAS, the Borough of Woodcliff Lake has identified Todd Colombo as Head Pool Manager and Charles Manzo and Christopher Green as Assistant Pool Managers; and

WHEREAS, the Borough of Woodcliff Lake has determined that these individuals possess the necessary skills and experience to hold the positions of Head Pool Manager and Assistant Pool Manager; and

WHEREAS, it is in the Borough's best interest to hire Todd Colombo with a salary of \$16,500 and Charles Manzo with a salary of \$14,500 and Christopher Green with a salary of \$13,000 for Assistant Pool Manager; and

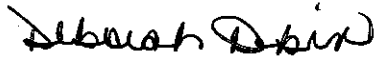
WHEREAS, said offer is contingent upon successful completion of background and reference investigation; and

WHEREAS, if the pool must be closed due to Covid or other Governor's Order after it opens, then said hires will still be entitled to ½ of their salary from that point forward.

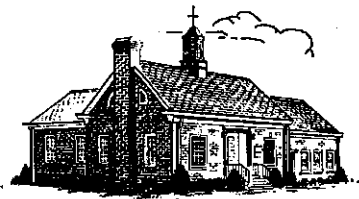
NOW THEREFORE, BE IT RESOLVED, that Todd Colombo, Charles Manzo and Christopher Green are hired as Head Pool Manager, and Assistant Managers.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

A handwritten signature in black ink, appearing to read "Deborah Dakin", written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION APPOINTING DANIEL MUNOZ AS PATROLMAN WITH THE WOODCLIFF LAKE POLICE DEPARTMENT IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 21-114

APRIL 5, 2021

WHEREAS, Borough of Woodcliff Lake, having previously recognized the need to hire a police officer did hire Daniel Munoz as a Police officer on a probationary status; and

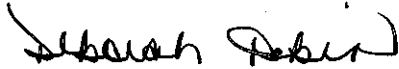
WHEREAS, Daniel Munoz has successfully completed his probationary year and it is the recommendation of Chief of Police John Burns that Police Officer Daniel Munoz be appointed to the rank of Patrolman; and

WHEREAS, the Borough of Woodcliff Lake has determined that Daniel Munoz possesses the necessary skills and experience to hold the position of Patrolman with the Woodcliff Lake Police Department.

NOW THEREFORE, BE IT RESOLVED, that Daniel Munoz is appointed as patrolman with the Woodcliff Lake Police Department effective April 1, 2021 in accordance with the terms and schedules contained within the governing Collective Bargaining Agreement, the policies of the Borough of Woodcliff Lake and the laws of the State of New Jersey.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

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Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE BOND FOR THE GABLES AT WOODCLIFF LAKE

RESOLUTION NO. 21-115
APRIL 5, 2021

WHEREAS, the Pulte Group entered into a Developer's Agreement with the Borough and guaranteed the installation of all improvements required within same by the posting of a Performance Bond and cash for the project commonly referred to as "the Gables at Woodcliff Lake"; and

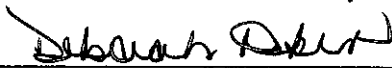
WHEREAS, the Pulte Group has requested that the Performance Bond in the amount of \$441,325.80 be released and replaced with a Maintenance Surety Bond in the amount of \$201,755.70 to coincide with its completion of the project and compliance with the Developer's Agreement; and

WHEREAS, the Borough Engineer Evan Jacobs of Neglia Engineering Associates ('NEA') authorizes the release of the performance guarantee upon the receipt of a Maintenance Surety Bond in the amount of \$201,755.70. for the completion of the proposed site improvements.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that based upon the recommendation of the Borough Engineer, the guarantees by the Pulte Group for the project commonly referred to as "the Gables at Woodcliff Lake" shall be released. As such, the Pulte Group shall maintain a Maintenance Surety Bond in the amount of \$201,755.70.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 19, 2017.

A handwritten signature in cursive script, appearing to read "Deborah Dakin", is written over a horizontal line.

**DEBORAH DAKIN
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION APPROVING MODIFICATION OF DAILY WALK IN FEE FOR TENNIS

RESOLUTION NO. 21-116

APRIL 5, 2021

WHEREAS, at the Mayor and Council meeting of March 1, 2021, the Governing Body adopted Resolution No. 21-77 approving the pool and tennis rates for the 2021 season; and

WHEREAS, after a review of same, the Parks and Recreation Commission has recommended a modification of the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents as follows;

Memberships are required to use the tennis courts

Each paid member may bring in one (1) guest at a time

No daily use without a membership or without accompanying a Member

and

WHEREAS, the Borough Administrator and Governing Body have reviewed this matter and recommend that the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents be modified as stated.

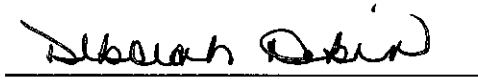
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the daily walk-in fee for tennis previously approved by Resolution No. 21-77 be modified to reflect that the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents for the 2021 season be and is hereby modified as indicated in this resolution; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to the Tennis Court Supervisor, the Code

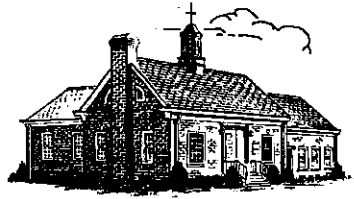
Enforcement Officer, the Police Department, all of whom are authorized to enforce said rule upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

A handwritten signature in black ink, appearing to read "Deborah Dakin", is written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR TENNIS COURT SUPERVISOR IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 21-117

April 5, 2021

WHEREAS, the Borough of Woodcliff Lake has determined the need to hire a Tennis Court Supervisor for the 2021 season which runs from April - October and;

WHEREAS, the Borough of Woodcliff Lake has identified William Howley as Tennis Court Supervisor; and

WHEREAS, the Borough of Woodcliff Lake has determined that this individual possess the necessary skills, and experience to hold the position of Tennis Court Supervisor; and

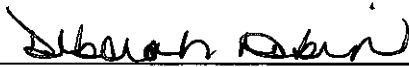
WHEREAS, it is in the Borough's best interest to hire William Howley with a salary of \$2,100; and

WHEREAS, said offer is contingent upon successful completion of background and reference investigation.

NOW THEREFORE, BE IT RESOLVED, that William Howley is hired as Tennis Court Supervisor.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

A handwritten signature in black ink, appearing to read "Deborah Dakin", written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Higgins			X			
Marson			X			
Schnoll		X	X			
Hayes			X			
Mayor Rendo						

RESOLUTION APPROVING TEMPORARY SALARY ADJUSTMENT

RESOLUTION NO. 21-118

APRIL 5, 2021

WHEREAS, there currently exists a vacancy in the Parks & Recreation Department for a Park/Recreation Director; and

WHEREAS, the Governing Body would like to appoint Joy Sugarman as interim Park/Recreation Secretary effective April 1, 2021 thru July 31, 2021 with a stipend of \$350.00 per week for her additional duties; and

WHEREAS, the Borough Administrator has reviewed this matter and approves of the appointment of Joy Sugarman as Interim Park/Recreation Secretary with a stipend of \$350.00 per week for the period April 1, 2021 thru July 31, 2021.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that Joy Sugarman be and is hereby appointed Interim Park/Recreation Secretary effective April 1, 2021 thru July 31, 2021; and

BE IT FURTHER RESOLVED that Joy Sugarman will receive an additional stipend of \$350.00 per week from April 1, 2021 thru July 31, 2021 for her additional duties as Interim Park/Recreation Secretary.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Higgins		X	X			
Marson	X		X			
Schnoll			X			
Hayes			X			
Mayor Rendo						

RESOLUTION AUTHORIZING APPOINTMENT OF PART-TIME FINANCE ASSISTANT

RESOLUTION NO. 21-119

APRIL 5, 2021

WHEREAS, the Borough of Woodcliff Lake seeks to hire a part-time Assistant in the Finance Department in order to assist with bank reconciliations and training, if needed; and

WHEREAS, Maria Reda has submitted a resume to the Borough for said position; and

WHEREAS, after a review of Ms. Reda's qualifications, the Governing Body seeks to hire Maria Reda to the position of part-time Assistant in the Finance Department effective April 12, 2021 at a rate of \$50.00 per hour for training when necessary; and

WHEREAS, the Borough Administrator and Chief Financial Officer have reviewed this matter and recommend the hiring of Maria Reda as a part-time Assistant in the Finance Department for said training effective April 12, 2021.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that Maria Reda be and hereby hired to the position of part-time Assistant in the Finance Department for the Borough effective April 12, 2021 to be paid at the rate of \$50.00 per hour for training, if and when necessary; and

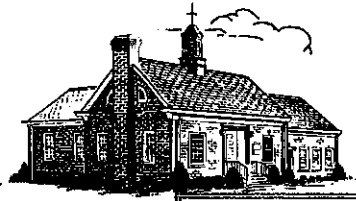
BE IT FURTHER RESOLVED that a copy of this resolution be placed in the personnel file of Maria Reda upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

A handwritten signature in black ink, appearing to read "Deborah Dakin", written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta			X			
Higgins			X			
Marson	X		X			
Schnoll		X	X			
Hayes				X		
Mayor Rendo						

201-391-4977
Fax 201-391-8830

**RESOLUTION AUTHORIZING APPOINTMENT OF DKNM CONSULTING FOR
MUNICIPAL ACCOUNTING SERVICES
RESOLUTION NO. 21-120
APRIL 5, 2021**

WHEREAS, the Borough of Woodcliff Lake seeks to appoint a person or entity to assist with Municipal Accounting Services, particularly monthly bank reconciliations st with bank reconciliations and training, if needed; and

WHEREAS, DKNM Consulting, LLC of Hasbrouck Heights, NJ has submitted a proposal to conduct such services for \$500/month reporting and communicating with the CFO on a timely basis; and

WHEREAS, after a review of the proposal, the Governing Body wishes to appoint DKNM Consulting, LLC at the rate of \$500.00 per month; and

WHEREAS, the Borough Administrator and Chief Financial Officer have reviewed this matter and recommend the appointment of DKNM Consulting, LLC effective April 12, 2021.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that DKNM Consulting, LLC be hereby appointed effective April 12, 2021; and

BE IT FURTHER RESOLVED that a copy of this resolution be kept on file and a copy forwarded to DKNM Consulting, LLC.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

A handwritten signature in black ink, appearing to read "Deborah Dakin", written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**