



**BOROUGH OF WOODCLIFF LAKE
BOARD OF HEALTH REORGANIZATION
MEETING MINUTES
MARCH 28, 2023
4:30 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", was posted at the Borough Hall, and two newspapers, The Record and The Ridgewood News, were notified.

OATH OF OFFICE

- Dr. Mary Clark

ROLL CALL

John Frey, Board of Health President asked for a roll call. Members John Frey, Josephine Higgins, Ina Palatnek, Dr. Steven Sperber and Raphael Maurrasse were present. Board of Health Secretary Debbie Dakin and Kristin Caperino from the Bergen County Board of Health were also present. Michelle Micali was absent.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

SELECTION OF OFFICERS

MOTION to nominate John Frey as President of the Board of Health was made by Dr. Steven Sperber, second by Josephine Higgins and unanimously approved by voice call vote.

MOTION to nominate Dr. Steven Sperber as Vice President of the Board of Health was made by Ina Palatnek, second by John Frey and unanimously approved by voice call vote.

REAPPOINTMENT OF DEBORAH DAKIN AS REGISTRAR

MOTION to reappoint Deborah Dakin as Registrar was made by Josephine Higgins, second by Ina Palatnek and unanimously approved by voice call vote.

APPOINTMENT OF MEGAN DOHERTY AS DEPUTY REGISTRAR

MOTION to appoint Megan Doherty as Deputy Registrar was made by Josephine Higgins, second by Raphael Maurrasse and unanimously approved by voice call vote.

APPROVAL OF MINUTES

MOTION to approve the Minutes of December 6, 2022, was made by John Frey, second by Dr. Steven Sperber and approved by John Frey, Dr. Mary Clark, Josephine Higgins, Dr. Steven Sperber, Raphael Maurrasse and Ina Palatnek.

SANITARIAN'S REPORT

Kristin Caperino reintroduced herself to everyone. Ms. Caperino went over how the reports are done and when the reports are done. Ms. Caperino stated that they started doing their inspections for the year. There is a new deli opening at 50 Tice Boulevard. They were not approved because they need to take the Food Handler's class. There were a few animal bite investigations. Ms. Caperino went over the procedure for what happens when there is an animal bite.

MOTION to approve the Sanitarian's Reports was made by Josephine Higgins, second by Ina Palatnek and unanimously approved.

- Various Water Reports

There were no water reports from Park Ridge Water. Ms. Higgins stated that there was a general report that went out to the public. Councilwoman Higgins stated that she would like to ask some questions to Mr. O'Leary from Park Ridge Water regarding their letter that they send out on a quarterly basis. Mr. Frey stated that he would try and meet with Mr. O'Leary from the Water Company.

- Animal Control Reports

There were only a few Animal Control Reports to go over. There did not seem to be much action.

MOTION to approve the Animal Control Reports was made by John Frey, second by Raphael Maurrasse and unanimously approved.

PUBLIC COMMENT

MOTION to open to the public was made by Josephine Higgins, second by Ina Palatnek and unanimously approved.

No comments.

MOTION to close to the public was made by Ina Palatnek, second by Dr. Steven Sperber and unanimously approved.

RABIES CLINIC

Clerk Dakin stated that the Rabies Clinic was held on May 13th outside of Borough Hall. Residents were very happy to have it in the warmer weather and to have it outside.

ADJOURNMENT

MOTION to adjourn was made by Josephine Higgins, second by Ina Palatnek and unanimously approved by voice call vote.

Meeting was adjourned at 5:00 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Deborah Dakin".

Deborah Dakin, RMC, CMR
Borough Clerk