

**Borough of Woodcliff Lake**

188 Pascack Road, Woodcliff Lake NJ 07677

**Application – Certificate of Continued Occupancy – Residential**

General Ordinance #131-5

**FORM MUST BE SUBMITTED NO LESS THAN 20 DAYS PRIOR TO CLOSING DATE**

**A Certificate of Occupancy shall expire ninety (90) days from issuance**

Building Department: 201-391-4977 ext. 209/210

Fire Prevention 201-391-4977 ext. 200 / 225

Property Address: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Closing Date: \_\_\_\_\_

Single Family (\$100): \_\_\_\_\_ Two-Family (\$150): \_\_\_\_\_ Other: \_\_\_\_\_

Name (Owner/Seller): \_\_\_\_\_

Address (Current): \_\_\_\_\_

Best Contact #: \_\_\_\_\_ Email: \_\_\_\_\_

Seller Attorney Name: \_\_\_\_\_

Attorney's Address: \_\_\_\_\_

Attorney Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Buyer Attorney Name: \_\_\_\_\_

Attorney's Address: \_\_\_\_\_

Attorney Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

- ❖ You will be contacted by the Construction/Zoning Official at the contact number provided above. A re-inspection will take place, if needed, for a \$50.00 fee.
- ❖ Please contact the Building Department to confirm all construction permits have been closed out prior to your scheduled inspection.
- ❖ Legible house numbers are also required. Please make sure that these numbers are clearly visible from the street, prior to your inspection.
- ❖ Verify Sump Pumps are not piped into the sanitary sewer system and are discharged properly.
- ❖ Verify that Boilers, Hot Water Heaters and Water Softeners obtained required permits.
- ❖ Dead Bolts on the front door must be keyless on the interior side of the door.
- ❖ Public sidewalks & aprons will be required to be replaced if damaged or uneven (permit required).

SELLER'S SIGNATURE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Application Date: \_\_\_\_\_ Fees: \_\_\_\_\_ Check # \_\_\_\_\_ Cash: \_\_\_\_\_

**Distribution: Construction/Zoning (Original), Assessor, Collector, DPW, Police**

**Smoke Detector, Carbon Monoxide Detector  
And Fire Extinguisher Certification Requirements**

Failure to meet the requirements will result in re-inspection & an additional fee(s)

**SMOKE ALARM LOCATION AND REQUIREMENTS**

**Single Family Home**

- All Smoke Detectors must be UL approved and be a 10 year sealed battery (No Battery Compartment)
- On each level of the home; including basement
- Within ten (10) feet of each entrance to sleeping area or inside each sleeping area

AC powered single or multiple station or multiple station smoke alarms installed as part of the original construction or rehabilitation project shall not be replaced with battery powered smoke alarms (Jan 2019, NJAC 5:70-4.19)

**Two Family Home**

- On each level of the home; including basement
- Within ten (10) feet of each entrance to sleeping area or inside each sleeping area
- In main living area; shall be installed in living room or near the stairwell to the upper level

**Additional Requirements**

- common stairwells/hallways
- outside each doorway
- basement shall have smoke alarm @ front of stairs

**CARBON MONOXIDE DETECTOR LOCATION FOR ONE OR TWO FAMILY HOMES**

- Within ten (10) feet of each entrance to sleeping area or inside each sleeping area
- All Carbon Monoxide Detectors with a manufacture date greater than 5 years must be replaced

**FIRE EXTINGUISHER REQUIREMENTS**

- One 2A:10B:C rated fire extinguisher weighing less than ten (10) pounds should be located within 10 feet of the kitchen
- The bracket supplied by the fire extinguisher manufacturer must be with it
- The extinguisher must be dated by manufacturer or tagged by certified Division of Fire Safety contractor within the past 12 months (manufacturer stamped date on bottom)

**SECONDARY POWER SOURCES**

- Does the structure have a secondary power source, including but not limited to permanently installed internal combustion generators, solar panels, battery storage systems, or any other supplemental source of electrical energy to the primary power supply

**If applicable:**

- a label must be installed within 18 inches of the main electrical panel
- a label must be installed within 18 inches of the electrical meter

The label must be marked with wording similar to "CAUTION: MULTIPLE SOURCES OF POWER." and may not be handwritten. A label compliant with ANSI Z535.4



**RED** = SMOKE DETECTOR ON EACH LEVEL WITHIN 10 FEET OF THE BEDROOM

**BLUE** = CO DETECTOR OUTSIDE THE SLEEPING AREA IN THE SAME LOCATION AS THE SMOKE DETECTOR

HARDWIRED DETECTORS MUST BE REPLACED WITH SAME. YOU CANNOT SUBSTITUTE A BATTERY ONLY DETECTOR FOR A HARDWIRED/ELECTRIC DETECTOR THAT WAS ORIGINALLY INSTALLED DURING CONSTRUCTION. ALL DETECTORS MUST BE LESS THAN 10 YEARS OLD

IF THE HOME WAS BUILT PRIOR TO 1977 WITHOUT HARDWIRED DETECTORS, 10-YEAR BATTERY SMOKE DETECTORS MUST BE INSTALLED ON EACH LEVEL AND IN THE SAME LOCATIONS AS MENTIONED.

SMOKE AND CO COMBINATION DETECTORS CAN BE USED IN ALL CONFIGURATIONS

IF YOU HAVE A CENTRAL OR LOW VOLTAGE SYSTEM, AN ALARM TEST OF THE SYSTEM WILL BE NEEDED TO PASS AND SYSTEM MONITORING NEEDS TO BE MAINTAINED FOR THE TEST. IF MONITORING WAS CANCELLED, IT MUST BE RE-ESTABLISHED TO HAVE A TEST PERFORMED.

# WOODCLIFF LAKE FIRE PREVENTION

## CARBON MONOXIDE ALARMS – WHAT YOU NEED TO KNOW

Carbon Monoxide Alarms should be installed with 10 feet of any sleeping areas so they will be audible in each bedroom. Multiple Carbon Monoxide Alarms may be necessary to accomplish this requirement. The use of a combination Smoke and CO detector are allowed to fulfill the requirement.

Carbon Monoxide Alarms may be 10-year lithium battery type, AC plug-in type and shall be listed and labeled in with UL-2034 and installed in accordance with NFPA-720

## SMOKE DETECTORS – WHAT YOU NEED TO KNOW

**ANY DETECTOR THAT IS OLDER THAN 10 YEARS MUST BE REPLACED UNDER THIS REQUIREMENT AND IN ACCORDANCE WITH NFPA-72 (14.4.5.4.1 AND 14.4.5.5)**

Smoke detector requirements vary because of code changes adopted over the past years. At a minimum, homes that were not altered or made larger and built prior to January 1977 require battery detectors to be installed. One on each level and outside of each sleeping area usually with 10 feet of any bedroom doors. The use of a combination Smoke and CO detector is allowed to fulfill the requirements.

**AS OF JANUARY 1, 2019, 10-YEAR SEALED BATTERY ONLY POWERED ALARMS SHALL BE INSTALLED IN ACCORDANCE WITH ANSI/UL 217 AND ALL BATTERY-OPERATED SMOKE DETECTORS THAT USE REMOVABLE BATTERIES MUST BE REPLACED WITH THE SEALED BATTERY DEVICE REQUIREMENT MENTIONED ABOVE**

Any building constructed after January 1977 needs to meet the requirements of the code at the time the building was constructed. If the code only required hard wired smoke detectors on one or two floors, hardwired detectors need to be installed on each floor. However, A/C-powered single or multiple-station smoke alarms installed as part of the original construction or rehabilitation project **SHALL NOT be replaced** with **BATTERY ONLY** powered smoke alarms (Hardwired stay HW'd).



Woodcliff Lake Fire Prevention does not directly endorse any brand of detector

**ALL INSTALLED SYSTEMS MUST BE MAINTAINED AT ALL TIMES (IFC 907.1.11.2)**

## LOW VOLTAGE FIRE ALARM SYSTEMS – WHAT YOU NEED TO KNOW

All Low Voltage Fire Alarm systems that are monitored by a central notification station must be maintained in accordance with NFPA-72 and the homeowner must provide a system test report at the time of inspection. Failure to maintain monitoring and provide a system test report that shows no deficiencies will be cause for failure and a re-inspection will be needed.

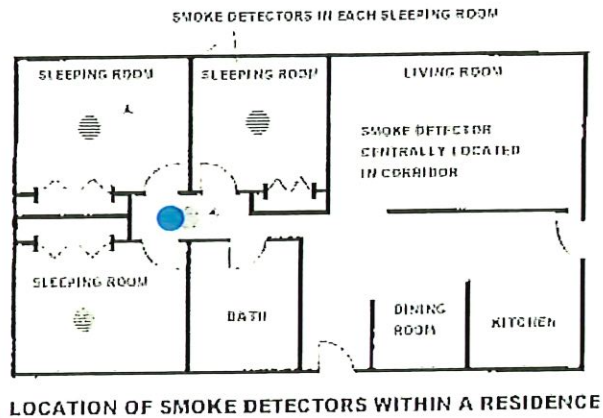
19-JUNE-2025

Depending on the year the structure was built, locations vary, some have just hallway or corridor detectors and others have them hardwired in the bedroom along with the other locations. If they are multi-level, you should have one on every level in the locations noted below.

#### SINGLE FAMILY HOME



#### CONDO OR HOUSE SINCE 1991 ONLY PRIOR TO 1991 EACH LEVEL ONLY



#### **ALL DETECTORS MUST BE LESS THAN 10 YEARS OLD**

**RED**= SMOKE DETECTOR ON EACH LEVEL WITHIN 10 FEET OF THE BEDROOM

**BLUE** = CO DETECTOR OUTSIDE THE SLEEPING AREA(S) IN THE SAME LOCATION AS THE SMOKE DETECTOR ON THE WALL OR CEILING

**HARDWIRED DETECTORS MUST BE REPLACED WITH SAME. YOU CANNOT SUBSTITUTE A BATTERY ONLY DETECTOR FOR A HARDWIRED/ELECTRIC DETECTOR IF THE STRUCTURE WAS BUILT WITH IT.**

IF THE HOME WAS BUILT PRIOR TO 1977 WITHOUT HARDWIRED DETECTORS, 10-YEAR BATTERY SMOKE DETECTORS MUST BE INSTALLED ON EACH LEVEL AND IN THE SAME LOCATIONS AS MENTIONED.

SMOKE AND CO COMBINATION DETECTORS CAN BE USED IN ALL CONFIGURATIONS.

IN SOME INSTANCES, THE KITCHEN IS NEAR A BEDROOM, A PHOTOELECTRIC TYPE OF DETECTOR SHOULD BE INSTALLED AT LEAST 10 FEET FROM THE STOVE.

**IF YOU HAVE A CENTRAL OR LOW VOLTAGE SYSTEM, AN ALARM TEST OF THE SYSTEM WILL BE NEEDED TO PASS AND SYSTEM MONITORING NEEDS TO BE MAINTAINED. IF MONITORING WAS CANCELLED, IT MUST BE RE-ESTABLISHED TO HAVE A TEST PERFORMED.**