



BOROUGH OF WOODCLIFF LAKE
Mailbox Damage Claim Form
Ordinance No. 21-17
362-32 Mailbox Damage Due to Snow Plowing

Claimant's Information

Name _____
Address _____
Phone # _____ E-Mail _____
Date & Time Damage Occurred _____
Location of Mailbox _____

Brief explanation of what occurred. Please describe if you saw this occur, how it occurred, and provide any evidence to same (photos, video, etc..) including name/phone # of any witness:

Was a Police Report filed? Yes No

If Yes, Date of Report _____ Case Number _____

Please attach pictures of the damaged mailbox and itemized receipt for the cost of a new mailbox and/or post.

Reimbursement Policy: While there is no legal requirement, it is the policy of the Borough of Woodcliff Lake to reimburse residents up to \$150.00 for eligible mailbox damage caused by direct plow contact or thrown snow coming off the plow on the part of the Borough's Department of Public Works or Borough private contractors.

For Office Use Only

Date Received _____ By _____

Investigated By _____

Approved _____ Denied _____ By _____

GENERAL RELEASE
FOR PROPERTY DAMAGE

BETWEEN
BOROUGH OF WOODCLIFF LAKE
188 Pascack Road, Woodcliff Lake, New Jersey 07677
AND

(Property Owner)

I _____, the Owner of Property located at _____, Woodcliff Lake, New Jersey hereby release, waive and discharge the Borough of Woodcliff Lake, its affiliated departments, and its officers, trustees, agents, employees, successors and assigns (hereinafter collectively referred to as the "Releasees") from each and every claim, demand, cause of action, obligation, damage, complaint, or action or writ of any kind, nature, character or description related to the property damage that occurred on _____(date) related to the incident of _____.

This Release includes, but is not limited to, any claim, demand, cause of action, obligation, claim for damages of any kind, complaint, expense, compensation, or action or writ of any kind, nature, character or description arising out of or under Federal, State or municipal statute or ordinance and any other law (whether such be common law, decisional law or statutory law), rule, regulation, executive order or guideline, and any and all claims for attorney's fees and costs arising out of or in any manner relating to the within referenced incident.

BOROUGH OF WOODCLIFF LAKE

Date: _____

Witness: _____

Date: _____

Witness: _____

(Property Owner)