



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
MARCH 15, 2021
6:00 PM EXECUTIVE SESSION
7:00 PM OPEN SESSION**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Carlos Rendo
Councilman Stephen Falanga
Councilwoman Jacqueline Gadaleta
Council President Angela Hayes
Councilwoman Josephine Higgins
Councilman Craig Marson
Councilman Richard Schnoll

CLOSED SESSION

Resolution No. 21-87 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

- BMW Litigation
- 78 Woodcliff Lake Road
- Personnel Discussion
- Discussion on Borough Administrator

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

February 25, 2021 (Open)
February 25, 2021 (Closed)
March 1, 2021 (Open)
March 1, 2021 (Closed)

PUBLIC COMMENT

(limited to 3 minutes per speaker)

MAYOR'S REPORT

- Shade Tree Committee Appointments

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

COUNCIL MEMBERS' REPORTS/COMMENTS

CORRESPONDENCE

ORDINANCE

Introduction Ordinance 21-06
2021 Salary Ordinance

CONSENT AGENDA

- Resolution No. 21-88 Resolution Authorizing Payroll and Payment of Claims
- Resolution No. 21-89 Resolution Authorizing a Refund of Overpaid Taxes (17 Shaw)
- Resolution No. 21-90 Resolution Authorizing a Refund of Overpaid Taxes (83 Clairmont Drive)
- Resolution No. 21-91 Resolution Authorizing Yearly Contribution to Tri-Boro Ambulance for LOSAP
- Resolution No. 21-92 Resolution Appointing Certifying Officer for Division of Pensions and Benefits in the Borough of Woodcliff Lake
- Resolution No. 21-93 Resolution Authorizing a Refund of Overpaid Taxes Caused by Tax Court Judgement Docket #003082-2019
- Resolution No. 21-94 Resolution Establishing a Recreation Cash Fund for 2021
- Resolution No. 21-95 Resolution Authorizing 2021 Field Rental Fees
- Resolution No. 21-96 Resolution Approving Generator Maintenance Agreements
- Resolution No. 21-97 Resolution Authorizing Appointment of Part-Time Finance Assistant
- Resolution No. 21-98 Resolution Authorizing Appointment of Finance/Tax Assistant
- Resolution No. 21-99 Resolution Approving Waiver of Daily Walk-In Fee for Tennis
- Resolution No. 21-100 Resolution Approving Membership in Hunterdon County Educational Services Cooperative Pricing Agreement
- Resolution No. 21-101 Resolution Approving Annual Maintenance Agreement with Whales & Ives
- Resolution No. 21-102 Resolution Approving Temporary Technical Assistant Job Duties in the Building Department
- Resolution No. 21-103 Resolution Authorizing Appointment of Tax Collector
- Resolution No. 21-104 A Resolution Authorizing TTP Enterprises for the Hosting of Summer Tennis Programs and Authorizing the Use of Borough Property for Same

ADJOURNMENT

******Disclaimer******

Subject to Additions and/or Deletions

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

**RESOLUTION NO. 21-87
MARCH 15, 2021**

WHEREAS, the Borough of Woodcliff Lake is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough of Woodcliff Lake to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing,

relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

____5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to _____. The minutes will be released on or before _____, 20__ when the issues pertaining to the property located at _____ have been approved and finalized.

____6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to: BMW Litigation, 78 Woodcliff Lake Road, Personnel Matters and Discussion on Borough Administrator.

The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

____8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically: personnel discussion.

The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

_____ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on March 15, 2021 that an Executive Session closed to the public shall be held on March 15, 2021 at 6:00 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**RESOLUTION NO. 21-88
MARCH 15, 2021**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 3/15/2021 \$196,173.85

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 179,366.81
Animal:	\$ 126.00
Trust/Other:	\$ 174.50
Affordable Housing:	\$ 3,187.50
Capital:	\$ 224,861.00
Escrow:	\$ 1,831.25

CERTIFICATION OF FUNDS

I, Jonathan DeJoseph, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Jonathan DeJoseph
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES

**RESOLUTION NO. 21-89
MARCH 15, 2021
(17 Shaw Road)**

WHEREAS, a resolution authorizing the Borough of Woodcliff Lake to refund an overpayment of taxes for the property located at 17 Shaw Road, also known as Block 1506, Lot 18; and

WHEREAS, a duplicate payment was made by the mortgage company in error.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the Tax Collector be and is hereby authorized to refund Marko Svecak, in the amount of \$3,997.16, to be mailed to 17 Shaw Road, Woodcliff Lake, NJ 07677

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES
(83 Clairmont Drive)**

**RESOLUTION NO. 21-90
MARCH 15, 2021**

WHEREAS, a resolution authorizing the Borough of Woodcliff Lake to refund an overpayment of taxes for the property located at 83 Clairmont Drive, also known as Block 502, Lot 1; and

WHEREAS, a duplicate payment was made by the mortgage company in error.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the Tax Collector be and is hereby authorized to refund Richard & Maria Lorena Ruocco, in the amount of \$3,605.32, to be mailed to 83 Clairmont Drive, Woodcliff Lake, NJ 07677.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING YEARLY CONTRIBUTION TO TRI-BORO AMBULANCE FOR LOSAP

**RESOLUTION NO. 21-91
MARCH 15, 2021**

WHEREAS, the Borough of Montvale, Park Ridge and Woodcliff Lake have each adopted a shared cost program for the services of the Tri-Boro Ambulance Corps.; and

WHEREAS, Woodcliff Lake, Montvale and Park Ridge have each agreed to share equally in the cost of this Tri-Boro Ambulance service; and

WHEREAS, the total cost of contribution for LOSAP for 2020 has been calculated to equal \$28,985.00; and

WHEREAS, \$28,985.00 divided by the three (3) Boroughs equals a cost per Borough of \$9,661.66.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that Woodcliff Lake bill the respective towns which have members of the Tri-Boro Ambulance Corps. for their respective shares.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the Boroughs of Montvale and Park Ridge.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPOINTING CERTIFYING OFFICER
FOR DIVISION OF PENSIONS AND BENEFITS IN THE BOROUGH OF WOODCLIFF LAKE**

**MARCH 15, 2021
RESOLUTION NO. 21-92**

WHEREAS, the State of New Jersey, Department of Treasury, Division of Pensions and Benefits requires all municipalities to designate a Certifying Officer and Supervising Certifying Officer to certify the accuracy and validity of all documents and forms sent to the Division of Pensions and Benefits;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, in the County of Bergen, State of New Jersey as follows, effectively April 1, 2021:

1. The Certifying Officer for the Borough of Woodcliff Lake Public Employees Retirement System and Police and Fire Retirement System shall be Colleen Costello;

2. The Supervising Certifying Officer for the Borough of Woodcliff Lake Public Employees Retirement and Police and Fire Retirement System shall be Jonathan DeJoseph, Chief Financial Officer;
3. A certified copy of this resolution shall be filed with the State of New Jersey, Department of Treasury, Division of Pensions and Benefits.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES CAUSED BY TAX COURT
JUDGEMENT DOCKET #003082-2019**

**RESOLUTION NO. 21-93
MARCH 15, 2021**

WHEREAS, the owners of Block 1704; Lot 14, 34 Oakwood Drive, Woodcliff Lake N.J. has been successful in their appeal to The Tax Court of New Jersey and having agreed upon a settlement adjusting their assessed value as follows:

<u>2019 Assessment from Tax Duplicate</u>	<u>Tax Court Judgment</u>
334,000 LAND	334,000 LAND
975,300 IMPROVEMENTS	921,000 IMPROVEMENTS
<u>1,309,300 TOTAL ASSESSMENT</u>	<u>1,255,000 TOTAL ASSESSMENT</u>
\$27,351.28 taxes paid	\$26,216.95 taxes

WHEREAS, this has resulted in overpaying their property tax for the year 2019 in the amount of **\$1,134.33**; and

TOTAL REFUND FOR 2019 = \$1,134.33

WHEREAS, they have been awarded this judgment and therefore are entitled to a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the Tax Collector be authorized to refund the overpayment of **\$1,134.33** for the year **2019** to the owner of record **SHELDON & JANETTE LEVINE** c/o Beattie Padovano Attorney Trust Account.

CHECK MAILED TO:

Antimo A. DelVecchio, Esq.
Beattie Padovano, LLC
50 Chestnut Ridge Road
P O Box 244
Montvale, NJ 07645

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION ESTABLISHING A RECREATION CASH FUND 2021

**RESOLUTION NO. 21-94
MARCH 15, 2021**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Recreation Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Borough of Woodcliff Lake, County of Bergen, to establish such a fund in the amount of \$150.00; and

WHEREAS, the custodian for the fund is Elizabeth Calderone; and such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED, that Woodcliff Lake hereby authorizes such action.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING 2021 FIELD RENTAL FEES

**RESOLUTION NO. 21-95
MARCH 15, 2021**

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Committee have discussed and agreed upon field rental fees; and

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Department wish to recommend the following field usage fees for 2021:

Tier 1: Free – No Charge

Woodcliff Lake School Teams; ALL Woodcliff Lake Recreational and Travel Sports Teams (must register through the appropriate Recreational Association: eg. Baseball, Basketball, Softball, Soccer, etc.)

Tier 2: \$150.00 Per Hour*

Club Team

Seasonal Pricing*

\$1000.00 per Club Team, per season, per field (spring, summer and fall) – *Club team fee is at the discretion of the Parks & Recreation Director and is subject to revision.*

Tier 3: \$100.00 Per Hour* (call for seasonal pricing & usage)

Woodcliff Lake businesses under 50 employees

Tier 4: \$200.00 Per Hour* (call for seasonal pricing & usage)

Other businesses over 50 employees

*Note: Tier 2, 3 & 4, are subject to availability as Tier 1 takes priority.

**Note: Non-Profit Woodcliff Lake School Based Organizations or other – please call for pricing and availability.

PERMITS

Permits will be issued to ALL who utilize the Sports Complex. Unauthorized users will be subject to fines.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING GENERATOR MAINTENANCE AGREEMENTS
RESOLUTION NO. 21-96
MARCH 15, 2021**

WHEREAS, the Borough of Woodcliff Lake is in receipt of maintenance agreement contracts from Electrical Power Systems, Inc. for the following standby generators: (a) Onan DSFAD-1405699 at the DPW in the amount of \$610.50; (b) Kohler 30RZG at Glenn Road pump station in the amount of \$462.00; (c) Kohler 60RZG at Maria Road pump station in the amount of \$473.00; (d) Joe 150kw at the Woodcliff Lake Police Department in the amount of \$873.58; (e) Kohler 35RZ02 at Stonewall Court pump station in the amount of \$462.00; and (f) Kohler 80RZG at Tice's Corner in the amount of \$484.00; and

WHEREAS, each maintenance agreement contract shall be for a one year term effective April 1, 2021 through March 31, 2022; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the maintenance agreement contracts for the standby generators referenced herein and recommend the approval of same; and

WHEREAS, the Borough Attorney has prepared a Contract Agreement between the Borough and Electrical Power Systems, Inc., a copy of which is attached hereto and incorporated herein by reference, for the maintenance of the standby generators referenced herein and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the following maintenance agreement contracts submitted by Electrical Power Systems, Inc., copies of which are attached hereto and incorporated herein by reference be and are hereby approved: (a) Onan DSFAD-1405699 at the DPW in the amount of \$610.50; (b)

Kohler 30RZG at Glenn Road pump station in the amount of \$462.00; (c) Kohler 60RZG at Maria Road pump station in the amount of \$473.00; (d) Joe 150kw at the Woodcliff Lake Police Department in the amount of \$873.58; (e) Kohler 35RZ02 at Stonewall Court pump station in the amount of \$462.00; and (f) Kohler 80RZG at Tice's Corner in the amount of \$484.00; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized and directed to execute the attached maintenance agreement contracts from Electrical Power Systems, Inc.; and

BE IT FURTHER RESOLVED, that the Mayor be and is hereby authorized and directed to execute the attached contract agreement on behalf of the Borough with Electrical Power Systems, Inc.; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the signed maintenance agreements and contract agreement to Electrical Power Systems, Inc. upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING APPOINTMENT OF PART-TIME FINANCE ASSISTANT
RESOLUTION NO. 21-97
MARCH 15, 2021**

WHEREAS, the Borough of Woodcliff Lake seeks to hire a part-time Assistant in the Finance Department in order to assist with bank reconciliations and training, if needed; and

WHEREAS, Allison Altano has submitted an application to the Borough for said position; and

WHEREAS, after a review of Ms. Altano's application, the Governing Body seeks to hire Alison Altano to the position of part-time Assistant in the Finance Department effective March 16, 2021 at a monthly rate of \$500.00 per month and \$45.00 per hour for training when necessary; and

WHEREAS, the Borough Administrator and Chief Financial Officer have reviewed this matter and recommend the hiring of Allison Altano as a part-time Assistant in the Finance Department effective March 16, 2021.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that Allison Altano be and hereby hired to the position of part-time Assistant in the Finance Department for the Borough effective March 16, 2021 to be paid a monthly rate of \$500.00 per month together with \$45.00 per hour for training, if and when necessary; and

BE IT FURTHER RESOLVED that a copy of this resolution be placed in the personnel file of Allison Altano upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING APPOINTMENT OF FINANCE/TAX ASSISTANT
RESOLUTION NO. 21-98
MARCH 15, 2021**

WHEREAS, the Borough of Woodcliff Lake seeks to hire a full-time Finance/Tax Assistant;
and

WHEREAS, Colleen Costello has submitted an application to the Borough for said position;
and

WHEREAS, after a review of Ms. Costello's application and resume, the Governing Body seeks to hire Colleen Costello to the position of full-time Finance/Tax Assistant effective March 22, 2021 at an annual salary of \$50,000.00; and

WHEREAS, the Borough Administrator has reviewed this matter and recommends the hiring of Colleen Costello as full-time Financial/Tax Assistant.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that Colleen Costello be and hereby hired to the position of Finance/Tax Assistant for the Borough effective March 22, 2021 with an annual salary of \$50,000.00; and

BE IT FURTHER RESOLVED that a copy of this resolution be placed in the personnel file of Colleen Costello upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING WAIVER OF DAILY WALK IN FEE FOR TENNIS
RESOLUTION NO. 21-99
MARCH 15, 2021**

WHEREAS, at the Mayor and Council meeting of March 1, 2021, the Governing Body adopted Resolution No. 21-77 approving the pool and tennis rates for the 2021 season; and

WHEREAS, after a review of same, the Parks and Recreation Commission has recommended a waiver of the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents; and

WHEREAS, the Borough Administrator and Governing Body have reviewed this matter and recommend that the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents be waived.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the daily walk-in fee for tennis previously approved by Resolution No. 21-77 be modified to reflect that the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents for the 2021 season be and is hereby waived; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to the Parks and Recreation Commission upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION APPROVING MEMBERSHIP IN HUNTERDON COUNTY EDUCATIONAL SERVICES COOPERATIVE PRICING AGREEMENT

**RESOLUTION NO. 21-100
MARCH 15, 2021**

WHEREAS, the Borough of Woodcliff Lake desires to join the Hunterdon County Educational Services Commission in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, Hunterdon County Educational Services Commission serves as the lead agency of the Cooperative Pricing System; and

WHEREAS, in order to join the Hunterdon County Educational Services Commission, the Borough must enter into an agreement with the lead agency; and

WHEREAS, N.J.S.A. 40A:11-11 authorizes two or more contracting units to enter into a Cooperative Pricing System and Agreement for the purchase of work, materials and supplies; and

WHEREAS, the Agreement between the Borough and Hunterdon County Educational Services Commission, a copy of which is attached hereto and incorporated herein by reference shall be effective upon the adoption of this resolution and shall be for a period of five (5) years, or until either party shall give written notice of its intention to terminate its participation in same; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed this matter and recommend that the Borough join the Hunterdon County Educational Services Commission.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of Woodcliff Lake, County of Bergen and State of New Jersey, that the Borough's membership in the Hunterdon County Educational Services Commission; and

BE IT FURTHER RESOLVED, that the Mayor be and is hereby authorized and directed to execute the Agreement between the Borough and the Hunterdon County Educational Services Commission as lead agency, a copy of which is attached hereto and incorporated herein by reference; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the signed Agreement to the Deputy Clerk of the Board of the Lead Agency upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING ANNUAL MAINTENANCE AGREEMENT WITH WHALEN & IVES
RESOLUTION NO. 21-101
MARCH 15, 2021**

WHEREAS, the Borough of Woodcliff Lake is in receipt of an annual maintenance agreement from Whalen & Ives for the air conditioning and heating/boiler equipment for Borough Hall, Police Department, Fire House, Senior Center, VFW Building and Westervelt Lydecker House in the amount of \$3,100.00; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the annual maintenance agreement submitted by Whalen & Ives, a copy of which is attached hereto and incorporated herein by reference, and recommend the approval of same; and

WHEREAS, the Borough Attorney has prepared a Contract Agreement between the Borough and Whalen & Ives, a copy of which is attached hereto and incorporated herein by reference, for the annual maintenance of the air conditioning and heating/boiler equipment for Borough Hall, Police Department, Fire House, Senior Center, VFW Building and Westervelt Lydecker House and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the annual maintenance agreement submitted by Whalen & Ives, for the air conditioning and heating/boiler equipment for Borough Hall, Police Department, Fire House, Senior Center, VFW Building and Westervelt Lydecker House in the amount of \$3,100.00 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized and directed to execute the attached annual maintenance agreement from Whalen & Ives; and

BE IT FURTHER RESOLVED, that the Mayor be and is hereby authorized and directed to execute the attached contract agreement on behalf of the Borough with Whalen & Ives; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the signed annual maintenance agreement and contract agreement to Whalen & Ives upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING TEMPORARY TECHNICAL ASSISTANT JOB DUTIES
IN THE BUILDING DEPARTMENT
RESOLUTION NO. 21-102
MARCH 15, 2021**

WHEREAS, there currently exists a vacancy in the Building Department for a Technical Assistant; and

WHEREAS, the Borough Clerk and Planning/Zoning Boards Secretary have been fulfilling the job duties and responsibilities of the technical assistant since March 1, 2021; and

WHEREAS, the Borough Administrator and Governing Body desire to compensate the Borough Clerk and Planning/Zoning Board Secretary at the rate of \$350.00 per week each retroactive to March 1, 2021 together with one adjustment day per month for their fulfillment of the job duties and responsibilities as Technical Assistant for the Building Department.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that the Borough Clerk and Planning/Zoning Board Secretary be and are hereby compensated at the rate of \$350.00 per week each retroactive to March 1, 2021 together with one adjustment day per month for their temporary fulfillment of the job duties and responsibilities as Technical Assistant in the Building Department; and

BE IT FURTHER RESOLVED that a copy of this resolution be placed in the personnel file of the Borough Clerk and Planning/Zoning Boards Secretary upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING APPOINTMENT OF TAX COLLECTOR
RESOLUTION NO. 21-103
MARCH 15, 2021**

WHEREAS, on June 25, 2020, Resolution No. 20-148 was adopted appointing Fran Scordo as an interim Tax Collector effective July 1, 2020 at the rate of \$100.00 per hour; and

WHEREAS, the Governing Body seeks to appoint Fran Scordo as Tax Collector for the Borough at an annual salary of \$25,000.00 effective March 15, 2021; and

WHEREAS, pursuant to N.J.S.A. 40A:9-148, every municipal tax collector shall hold their office for a term of four (4) years; and

WHEREAS, the Borough Administrator has reviewed this matter and recommends the appointment of Fran Scordo to Tax Collector at an annual salary of \$25,000.00 effective March 15, 2021.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that Fran Scordo be and is hereby appointed to the position of Tax Collector for the Borough for a term of four (4) years effective March 15, 2021; and

BE IT FURTHER RESOLVED, that Fran Scordo will be paid an annual salary of \$25,000.00 in her position as Tax Collector for the Borough of Woodcliff Lake; and

BE IT FURTHER RESOLVED that a copy of this resolution be placed in the personnel file of Fran Scordo upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**A RESOLUTION AUTHORIZING TTP ENTERPRISES FOR THE HOSTING OF SUMMER TENNIS PROGRAMS
AND AUTHORIZING THE USE OF BOROUGH PROPERTY FOR SAME**

**RESOLUTION NO. 21-104
MARCH 15, 2021**

WHEREAS, the Borough of Woodcliff Lake has identified the benefits of offering Summer Tennis Programs; and

WHEREAS, the Borough of Woodcliff Director of Parks and Recreation has identified TTP Enterprises as having the expertise, equipment, and experience necessary to perform this service for the Borough; and

WHEREAS, TTP Enterprises will manage/run the programs and pay a per person fee of \$10.00 to the Borough for the use of the Borough facilities; and

WHEREAS, the 2021 Woodcliff Lake Tennis Programs, a copy of which is attached hereto and incorporated herein by reference will be offered to Woodcliff Lake residents and, if space is available, to residents of other municipalities; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold be done without competitive bids and provides that the contract itself must be available for public inspection.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the 2021 Woodcliff Lake Tennis Programs offered by TTP Enterprises, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that TTP Enterprises be and is hereby authorized to utilize the Borough's property for the 2021 Tennis Programs; and

BE IT FURTHER RESOLVED, that TTP Enterprises shall pay a \$10.00 per person fee to the Borough for the use of the Borough's facilities; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to TTP Enterprises upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 15, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK