



**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL AGENDA  
APRIL 5, 2021  
6:00 PM EXECUTIVE SESSION  
7:00 PM OPEN SESSION**

**CALL TO ORDER**

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

**ROLL CALL**

Mayor Carlos Rendo  
Councilman Stephen Falanga  
Councilwoman Jacqueline Gadaleta  
Council President Angela Hayes  
Councilwoman Josephine Higgins  
Councilman Craig Marson  
Councilman Richard Schnoll

**CLOSED SESSION**

Resolution No. 21-105 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

- Discussion on Pascack Valley Regional High School Funding Formula
- Update of 78 Woodcliff Lake Road, Saddle River

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

March 15, 2021 (Open)  
March 15, 2021 (Closed)

**PUBLIC COMMENT**

(limited to 3 minutes per speaker)

**FIRE DEPARTMENT APPOINTMENT**

- Appointment of Jack Albanese a member of the Woodcliff Lake Fire Department

**MAYOR'S REPORT**

- Education and Sharing Day Proclamation
- Arbor Day Proclamation

**ADMINISTRATOR'S REPORT**

**COUNCIL MEMBERS' REPORTS/COMMENTS**

**CORRESPONDENCE**

**ORDINANCE**

Public Hearing                  Ordinance 21-06  
   2021 Salary Ordinance

**CONSENT AGENDA**

Resolution No. 21-106   Resolution Authorizing Payroll and Payment of Claims  
Resolution No. 21-107   Resolution Approving Membership in the Somerset County Cooperative Pricing System #2-SOCCP  
Resolution No. 21-108   Resolution Approving Woodcliff Lake Baseball and Softball Leagues Management of Field Usage  
Resolution No. 21-109   Resolution Authorizing Batting Cages Restoration  
Resolution No. 21-110   Resolution Authorizing 2021 Perennial Services  
Resolution No. 21-111   Resolution Approving Agreement with TD Bank for Online Access  
Resolution No. 21-112   Resolution for Seasonal Hires for Co-Camp/Arts & Crafts Directors for the 2021 Camp Algonquin Program in the Borough of Woodcliff Lake  
Resolution No. 21-113   Resolution Authorizing an Offer of Employment for Head Pool Manager and Assistant Pool Managers in the Borough of Woodcliff Lake  
Resolution No. 21-114   Resolution Appointing Daniel Munoz as Patrolman with the Woodcliff Lake Police Department in the Borough of Woodcliff Lake  
Resolution No. 21-115   Resolution Authorizing Release of Performance Bond for The Gables at Woodcliff Lake  
Resolution No. 21-116   Resolution Approving Modification of Daily Walk In Fee for Tennis  
Resolution No. 21-117   Resolution Authorizing an Offer of Employment for Tennis Court Supervisor in the Borough of Woodcliff Lake  
Resolution No. 21-118   Resolution Approving Temporary Salary Adjustment  
Resolution No. 21-119   Resolution Authorizing Appointment of Part-Time Finance Assistant

**ADJOURNMENT**

\*\*\*\*Disclaimer\*\*\*\*

**Subject to Additions and/or Deletions**

**BOROUGH OF WOODCLIFF LAKE**

**ORDINANCE NO. 21-06**

**'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY'**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

**SECTION I.** That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2021 as follows:

	<b>SALARY RANGE</b>	
	<b>MIN.</b>	<b>MAX.</b>
Mayor	4,550	10,000
Councilmembers	2,900	7,500

**SECTION II.** That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2021 as follows:

	<b>SALARY RANGE</b>	
	<b>MIN.</b>	<b>MAX.</b>
<b><u>Administration</u></b>		
Administrator (FT)	90,000	150,000
Administrator (PT)	36,000	90,000
Admin. Asst./Fire Prev Scty	30,000	60,000
Director of Public Assistance	1,600	3,000
Summer Intern	12.00/hour	15.00/hour
<b><u>Clerk</u></b>		
Borough Clerk/Office Manager/Registrar/ Safety Coordinator	55,000	105,000
<b><u>Building Dept</u></b>		
Construction Code Official (PT)	30,000	50,000
Tech. Assistant (FT)	30,000	50,000
Tech. Assistant (PT)	15,000	35,000

Property Maintenance Official(s) (PT)	13,000	35,000
Construction Supervisor (PT/Salaried)	12,000	25,000
Building Sub code Official (PT/ Salaried)	10,000	20,000
Plumbing Sub code Official (PT/Salaried)	10,000	20,000
Electrical Sub code Official (PT/Salaried)	10,000	20,000
Fire & Mechanical Sub code Official (PT/Salaried)	10,000	20,000
Building Inspector (PT/Salaried)	5,000	12,000
Electric Inspector (PT/Salaried)	5,000	12,000
Plumbing Inspector (PT/Salaried)	5,000	12,000
Zoning Official (PT/Salaried)	10,000	20,000
Deputy Zoning Official (PT/Salaried)	5,000	10,000
Zoning Board Administrator	46,000	60,000
Planning/Zoning Board Secretary (up to 20 meetings)		5,000/annually
<ul style="list-style-type: none"> <li>• Special Meetings (Over 20 meetings)</li> <li>• Alternate Secretary</li> </ul>	\$250.00 per meeting \$250.00 per meeting	

**SALARY RANGE**

**Finance**

	<u>MIN.</u>	<u>MAX.</u>
Chief Financial Officer (PT)	25,000	55,000
Finance Clerk/Asst to CFO (PT)	5,000	20,000
Finance Clerk/Purchasing/Payroll Benefits (FT)	32,000	60,000
Finance/Tax Assistant (FT)	30,000	60,000
Finance/Tax Assistant (PT)	15,000	30,000
Tax Collector (PT)	17,040	39,600
Tax Assessor (PT)	20,000	28,000
Finance Clerk/Floater (PT)	15,000	35,000

**Fire Prevention**

Fire Prevention Official (PT/Salaried)	15,000	30,000
Deputy Fire Prevention Officials	25.00/hour	40.00/hour
Fire Prevention Inspectors	23.00/hour	35.00/hour

**SALARY RANGE**

**MIN. \_\_\_\_\_ MAX.**

**Additional Stipends**

Deputy Registrar	500 - 1,500 annually
Board of Health Secretary	1,500 – 3,000 annually
Website Administrator/Social Media	3,000 – 6,000 annually
QPA	3,000 - 6,000 annually

**SECTION III.** Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021.

**SALARY RANGE**

	<b>MIN.</b>	<b>MAX.</b>
Police Chief	160,000	210,000
Captain	150,000	175,000
Admin. Asst./ Matron	30,000	60,000
Admin. Asst./Matron (P/T)	20.00/hour	30.00/hour
Emergency Mgmt. (OEM) Coordinator (P/T)	5,200	10,400
Deputy OEM Coordinator (P/T)	2,000	4,000
School Crossing Guards (P/T)	15.00/hour	23.00/hour

**SECTION IV.** Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021.

**SALARY RANGE**

	<b>MIN.</b>	<b>MAX.</b>
Superintendent	85,000	115,000
Foreman	60,000	95,000
DPW All Other F/T	38,000	76,000 – <i>According to Step Guide Below</i>

**DPW Step Guide:**

Employees are hired at Step 1 or 1A and move to the next step on the yearly anniversary of their hire date.

- Step 1 (Entry) 38,000
- Step 1A (w/CDL)\* 40,000
- Step 2 44,000
- Step 3 48,000
- Step 4 52,000
- Step 5 56,000
- Step 6 60,000

- Step 7                                  64,000
- Step 8                                  68,000
- Step 9                                  72,000
- Step 10                                 76,000

*After reaching Step 10 Employee is subject/entitled to any yearly raise that may be approved by the Mayor & Council*

\*CDL is defined as CDL WITH Air Brakes and WITHOUT Restriction (E) the Manual Transmission Restriction. Employees MUST complete said certification by set date as a condition of their continued employment (Normally w/in 12 months of hire)  
 Current Employees who do not possess the valid CDL Certification cannot advance to the next Step.

**Stipends/Licenses – Annual Amount**

To be paid quarterly providing the employee is in that role at the time and has met the requirements including any certifications/licenses for the position. Not Subject to Longevity and/or pension.

Recycling Coordinator	4,000 – 6,000
Deputy Recycling Coordinator	2,000 – 4,000
Sewer License Holder	2,500 - 6,000
Facilities Management (Main)	2,500 – 5,000
Facilities Management (Asst.)	1,500 – 3,000
Tree Truck (Main)	1,500 - 2,500
Tree Truck (Asst)	1,000 - 2,000
Mechanic	1,500 - 3,000

**SALARY RANGE**

	<u>MIN.</u>	<u>MAX.</u>
<b><u>Seasonal/Stand-by/Hourly Employees</u></b>		
Ecology Lead	25.00/hour	35.00/hour
Ecology Assistant	15.00/hour	20.00/hour
Snow Plow Helper/Driver	20.00/hour	35.00/hour
Summer Help	13.00/hour	18.00/hour
Leaves – Fall Help	15.00/hour	25.00/hour
Senior Van Driver	18.00/hour	25.00/hour
Stand-By pay/period		350.00/week
Lead Man – <i>Designated on occasion at discretion of the DPW Supt</i>		\$50/Day

**SECTION V.** Parks & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021:

	<b>SALARY RANGE</b>	
	<u>MIN.</u>	<u>MAX.</u>
Communications/Recreation Director	30,000	90,000
Recreation Director	30,000	60,000
Recreation Director (Seasonal PT)	15,000	45,000
Website/Communications Director (PT)	12,000	30,000
Pool Manager	9,000	18,000
Pool Assistant Manager	8,000	16,000
Co-Director – Summer Day Camp	5,500	10,000
Social Distance Monitors	18.00/hour	22.00/hour
Lifeguard	12.00/hour	15.00/hour
Gate Guard	12.00/hour	15.00/hour
Camp Counselor	12.00/hour	15.00/hour
Tennis Attendant	12.00/hour	15.00/hour

**SECTION VI.** Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year for full-time employees. All full-time employees have an option to accumulate sick days in lieu of this compensation.

Any additional compensation must be approved by the Mayor and Council.

**SECTION VII.** Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

<b>STEP</b>	<b>LONGEVITY %</b>	<b>AFTER YEARS OF SERVICE</b>
1	2	6
2	4	11
3	6	15
4	8	19
5	10	22
6	12	25
7	14 (CAP)	28

**LONGEVITY IS NOT REFLECTED IN 2020 SALARIES ON APPLICABLE EMPLOYEES**

**SECTION VIII.** Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

**SECTION IX.** That this ordinance shall be retroactive to January 1, 2021 upon passage and publication as required by law.

**SECTION X.** Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

**SECTION XI.** All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

**SECTION XII.** This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

**SECTION XIII.** This ordinance shall be codified as an amendment to the salary ordinance.



Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**RESOLUTION NO. 21-105  
APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough of Woodcliff Lake to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing,

relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to \_\_\_\_\_. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the property located at \_\_\_\_\_ have been approved and finalized.

\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to: Pascack Valley High School Regional Funding Formula, 78 Woodcliff Lake Road.

The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically: personnel discussion.

The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_\_9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on April 5, 2021 that an Executive Session closed to the public shall be held on April 5, 2021 at 6:00 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS**

**RESOLUTION NO. 21-106  
APRIL 5, 2021**

**BE IT RESOLVED**, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 3/31/2021                      \$222,713.98

**BE IT FURTHER RESOLVED** that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 1,380,713.45
Trust/Other:	\$ 1,391.00
Open Space:	\$ 3,899.00
Affordable Housing:	\$ 3,337.50
Capital:	\$ 7,170.00

**CERTIFICATION OF FUNDS**

I, Jonathan DeJoseph, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

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Jonathan DeJoseph  
Chief Financial Officer

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING MEMBERSHIP IN THE SOMERSET COUNTY  
COOPERATIVE PRICING SYSTEM #2-SOCCP**

**RESOLUTION NO. 21-107  
APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake desires to join the Somerset County Cooperative Pricing System in order to effect substantial economies in the purchase of work, materials and supplies; and

**WHEREAS**, Somerset County Cooperative Pricing System serves as the lead agency of the Cooperative Pricing System; and

**WHEREAS**, in order to join the Somerset County Cooperative Pricing System, the Borough must enter into an agreement with the lead agency; and

**WHEREAS**, N.J.S.A. 40A:11-11 authorizes two or more contracting units to enter into a Cooperative Pricing System and Agreement for the purchase of work, materials and supplies; and

**WHEREAS**, the Agreement between the Borough and Somerset County Cooperative Pricing System, a copy of which is attached hereto and incorporated herein by reference shall be effective upon the adoption of this resolution and shall be for a period of three (3) years, or until either party shall give written notice of its intention to terminate its participation in same; and

**WHEREAS**, the Borough Administrator and Borough Attorney have reviewed this matter and recommend that the Borough join the Somerset County Cooperative Pricing System.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of Woodcliff Lake, County of

Bergen and State of New Jersey, that the Borough's membership in the Somerset County Cooperative Pricing System; and

**BE IT FURTHER RESOLVED**, that the Mayor and/or Borough Administrator be and is hereby authorized and directed to execute the Agreement between the Borough and the Somerset County Cooperative Pricing System as lead agency, a copy of which is attached hereto and incorporated herein by reference.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING WOODCLIFF LAKE BASEBALL AND SOFTBALL LEAGUES  
MANAGEMENT OF FIELD USAGE  
RESOLUTION NO. 21-108  
APRIL 5, 2021**

**WHEREAS**, there presently exists a need to designate an entity to temporarily manage the fields in the Borough to ensure that all organizations receive adequate field time; and

**WHEREAS**, after a review of this matter, the Borough Administrator and Governing Body recommend that the Baseball League and Softball League manage the use of the fields until such time as a Recreation Director is appointed by the Borough.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, that the Woodcliff Lake Baseball and Woodcliff Lake Softball Leagues manage the use of the fields in the Borough on a temporary basis until a Recreation Director is appointed; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to the Woodcliff Lake Baseball and Softball League upon its passage.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING BATTING CAGES RESTORATION**

**RESOLUTION NO. 21-109**

**APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake is in receipt of a proposal from Adamo Brothers Construction, Inc. in the amount of \$16,000.00 to restore the batting cages at Rinzler Memorial Field; and

**WHEREAS**, after a review of the proposal submitted, the Borough seeks to award a contract in said amount to Adamo Brothers Construction for this project; and

**WHEREAS**, the Borough Administrator and Department of Parks and Recreation have reviewed the proposal submitted by Adamo Brothers Construction, Inc. in the amount of \$16,000.00, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same; and

**WHEREAS**, the Borough Attorney has prepared a contract agreement between the Borough and Adamo Brothers Construction to restore the batting cages at Rinzler Memorial Field, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, that the proposal submitted by Adamo Brothers Construction, Inc. in the amount of \$16,000.00 to restore the batting cages at Rinzler Memorial Field attached hereto and incorporated herein by reference be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Borough Administrator be and is hereby authorized and directed to take all steps necessary to effectuate the execution of the contract agreement between the Borough and Adamo Brothers Construction, attached hereto and incorporated herein by reference; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the contract agreement to Adamo Brothers Construction upon its passage.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING 2021 PERENNIAL SERVICES**

**RESOLUTION NO. 21-110**

**APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake is in receipt of proposals from Perennial Services, LLC totaling \$19,798.40 for 2021 perennial services at the following locations: (a) Borough Hall/Fire Department in the amount of \$287.04; (b) Senior Center in the amount of \$287.04; (c) Intersection Saddle River & Chestnut in the amount of \$342.24; (d) Woodcliff Lake School (Dorchester Rd) in the amount of \$7,820.00; (e) Woodcliff Lake School (Woodcliff Ave) in the amount of \$690.00; (f) 3 Baseball Fields in the amount of \$9,328.80; and (g) Woodcliff Lake Pool in the amount of \$1,959.60; and

**WHEREAS**, after a review of the proposals submitted, the Borough seeks to award a contract in the total amount of \$19,798.40 to Perennial Services LLC which amount reflects an 8% discount for the prepayment of the perennial services; and

**WHEREAS**, the Borough Administrator and Department of Public Works have reviewed the proposals submitted by Perennial Services LLC, copies of which are attached hereto and incorporated herein by reference, and recommend the approval of same; and

**WHEREAS**, the Borough Attorney has prepared a contract agreement between the Borough and Perennial Services LLC for the 2021 perennial services, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, that the proposals submitted by Perennial Services LLC in the amount of \$19,798.40 representing an 8% discount for prepayment for the 2021 Perennial Services, copies

of which are attached hereto and incorporated herein by reference be and is hereby approved;  
and

**BE IT FURTHER RESOLVED**, that the Borough Administrator be and is hereby authorized and directed to take all steps necessary to effectuate the execution of the contract agreement between the Borough and Perennial Services LLC, attached hereto and incorporated herein by reference; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the contract agreement to Perennial Services LLC upon its passage.

#### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

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**A RESOLUTION APPROVING AGREEMENT WITH TD BANK FOR ONLINE ACCESS**

**RESOLUTION NO. 21-111**

**APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake seeks to update the authorized signers in order to provide online access to the Borough’s escrow accounts with TD Bank; and

**WHEREAS**, TD Bank has provided an Agreement for same, a copy of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the Borough Administrator and Chief Financial Officer have reviewed this matter and recommend the approval with TD Bank for online access.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake that the Agreement between the Borough and TD Bank, a copy of which is attached hereto and incorporated herein by reference, updating the Borough’s authorized signers in order to provide online access be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Mayor be and is hereby authorized and directed to execute the agreement with TD Bank on behalf of the Borough; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and is hereby authorized and directed to forward a copy of this resolution together with the signed Agreement to TD Bank upon its passage.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION FOR SEASONAL HIRES FOR CO-CAMP/ARTS & CRAFTS DIRECTORS  
FOR THE 2021 CAMP ALGONQUIN PROGRAM IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-112  
APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake has determined the need for seasonal hires for Co-Camp/Arts & Crafts Directors for the Camp Algonquin Program; and

**WHEREAS**, the Borough of Woodcliff Lake has identified candidates for offer of employment, to wit: Deanna Festa, Beth Iannaci and Danielle Michaels; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that they all possess the necessary skills and experience to hold the seasonal positions of Co-Camp/Arts & Crafts Director for the Camp Algonquin Program.

**WHEREAS**, the co-camp director position salaries will be \$8,000 each for Deanna Festa and Beth Iannaci, and \$6,000 for Danielle Michaels for the entire Camp Algonquin program including pre-season preparation work; and

**WHEREAS**, if the pool must be closed due to Covid or other Governor's Order after it opens, then said hires will still be entitled to ½ of their salary from that point forward.

**WHEREAS**, said position serves at the direction of the Borough Administrator and Parks and Recreation Director who retains the right to assign projects within and outside of the Camp

Algonquin program as needed.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake that Deanna Festa, Beth Iannaci and Danielle Michaels are hired as seasonal employees with the title of Co-Camp Directors for the Camp Algonquin program. Said employment is subject to the successful completion of the appropriate background check.

**CERTIFICATION**

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR HEAD POOL MANAGER AND ASSISTANT POOL MANAGERS IN THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 21-113  
APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake has determined the need to hire Pool Managers for the 2021 season and has conducted a hiring process for these positions; and

**WHEREAS**, the Borough of Woodcliff Lake has identified Todd Colombo as Head Pool Manager and Charles Manzo and Christopher Green as Assistant Pool Managers; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that these individuals possess the necessary skills and experience to hold the positions of Head Pool Manager and Assistant Pool Manager; and

**WHEREAS**, it is in the Borough's best interest to hire Todd Colombo with a salary of \$16,500 and Charles Manzo with a salary of \$14,500 and Christopher Green with a salary of \$13,000 for Assistant Pool Manager; and

**WHEREAS**, said offer is contingent upon successful completion of background and reference investigation; and

**WHEREAS**, if the pool must be closed due to Covid or other Governor's Order after it opens, then said hires will still be entitled to ½ of their salary from that point forward.

**NOW THEREFORE, BE IT RESOLVED**, that Todd Colombo, Charles Manzo and Christopher Green are hired as Head Pool Manager, and Assistant Managers.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPOINTING DANIEL MUNOZ AS PATROLMAN  
WITH THE WOODCLIFF LAKE POLICE DEPARTMENT IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-114  
APRIL 5, 2021**

**WHEREAS**, Borough of Woodcliff Lake, having previously recognized the need to hire a police officer did hire Daniel Munoz as a Police officer on a probationary status; and

**WHEREAS**, Daniel Munoz has successfully completed his probationary year and it is the recommendation of Chief of Police John Burns that Police Officer Daniel Munoz be appointed to the rank of Patrolman; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that Daniel Munoz possesses the necessary skills and experience to hold the position of Patrolman with the Woodcliff Lake Police Department.

**NOW THEREFORE, BE IT RESOLVED**, that Daniel Munoz is appointed as patrolman with the Woodcliff Lake Police Department effective April 1, 2021 in accordance with the terms and schedules contained within the governing Collective Bargaining Agreement, the polices of the Borough of Woodcliff Lake and the laws of the State of New Jersey.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE BOND FOR  
THE GABLES AT WOODCLIFF LAKE**

**RESOLUTION NO. 21-115  
APRIL 5, 2021**

**WHEREAS**, the Pulte Group entered into a Developer’s Agreement with the Borough and guaranteed the installation of all improvements required within same by the posting of a Performance Bond and cash for the project commonly referred to as “the Gables at Woodcliff Lake” ; and

**WHEREAS**, the Pulte Group has requested that the Performance Bond in the amount of \$441,325.80 be released and replaced with a Maintenance Surety Bond in the amount of \$201,755.70 to coincide with its completion of the project and compliance with the Developer’s Agreement; and

**WHEREAS**, the Borough Engineer Evan Jacobs of Neglia Engineering Associates (‘NEA’) authorizes the release of the performance guarantee upon the receipt of a Maintenance Surety Bond in the amount of \$201,755.70. for the completion of the proposed site improvements.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, that based upon the recommendation of the Borough Engineer, the guarantees by the Pulte Group for the project commonly referred to as “the Gables at Woodcliff Lake” shall be released. As such, the Pulte Group shall maintain a Maintenance Surety Bond in the amount of \$201,755.70.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 19, 2017.

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**DEBORAH DAKIN  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING MODIFICATION OF DAILY WALK IN FEE FOR TENNIS**

**RESOLUTION NO. 21-116**

**APRIL 5, 2021**

**WHEREAS**, at the Mayor and Council meeting of March 1, 2021, the Governing Body adopted Resolution No. 21-77 approving the pool and tennis rates for the 2021 season; and

**WHEREAS**, after a review of same, the Parks and Recreation Commission has recommended a modification of the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents as follows;

- Memberships are required to use the tennis courts
- Each paid member may bring in one (1) guest at a time
- No daily use without a membership or without accompanying a Member

and

**WHEREAS**, the Borough Administrator and Governing Body have reviewed this matter and recommend that the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents be modified as stated.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, that the daily walk-in fee for tennis previously approved by Resolution No. 21-77 be modified to reflect that the daily walk-in fee for tennis for Woodcliff Lake residents and non-residents for the 2021 season be and is hereby modified as indicated in this resolution; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to the Tennis Court Supervisor, the Code

Enforcement Officer, the Police Department, all of whom are authorized to enforce said rule upon its passage.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR TENNIS COURT SUPERVISOR  
IN THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 21-117  
April 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake has determined the need to hire a Tennis Court Supervisor for the 2021 season which runs from April - October and;

**WHEREAS**, the Borough of Woodcliff Lake has identified William Howley as Tennis Court Supervisor; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that this individual possess the necessary skills, and experience to hold the position of Tennis Court Supervisor; and

**WHEREAS**, it is in the Borough's best interest to hire William Howley with a salary of \$2,100; and

**WHEREAS**, said offer is contingent upon successful completion of background and reference investigation.

**NOW THEREFORE, BE IT RESOLVED**, that William Howley is hired as Tennis Court Supervisor.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION APPROVING TEMPORARY SALARY ADJUSTMENT  
RESOLUTION NO. 21-118  
APRIL 5, 2021**

**WHEREAS**, there currently exists a vacancy in the Parks & Recreation Department for a Park/Recreation Director; and

**WHEREAS**, the Governing Body would like to appoint Joy Sugarman as interim Park/Recreation Secretary effective April 1, 2021 thru July 31, 2021 with a stipend of \$350.00 per week for her additional duties; and

**WHEREAS**, the Borough Administrator has reviewed this matter and approves of the appointment of Joy Sugarman as Interim Park/Recreation Secretary with a stipend of \$350.00 per week for the period April 1, 2021 thru July 31, 2021.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that Joy Sugarman be and is hereby appointed Interim Park/Recreation Secretary effective April 1, 2021 thru July 31, 2021; and

**BE IT FURTHER RESOLVED** that Joy Sugarman will receive an additional stipend of \$350.00 per week from April 1, 2021 thru July 31, 2021 for her additional duties as Interim Park/Recreation Secretary.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING APPOINTMENT OF PART-TIME FINANCE ASSISTANT  
RESOLUTION NO. 21-119  
APRIL 5, 2021**

**WHEREAS**, the Borough of Woodcliff Lake seeks to hire a part-time Assistant in the Finance Department in order to assist with bank reconciliations and training, if needed; and

**WHEREAS**, Maria Reda has submitted an application to the Borough for said position; and

**WHEREAS**, after a review of Ms. Reda's application, the Governing Body seeks to hire Maria Reda to the position of part-time Assistant in the Finance Department effective April 12, 2021 at a monthly rate of \$500.00 per month and \$50.00 per hour for training when necessary; and

**WHEREAS**, the Borough Administrator and Chief Financial Officer have reviewed this matter and recommend the hiring of Maria Reda as a part-time Assistant in the Finance Department effective April 12, 2021.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, and State of New Jersey, that Allison Altano be and hereby hired to the position of part-time Assistant in the Finance Department for the Borough effective April 12, 2021 to be paid a monthly rate of \$500.00 per month together with \$50.00 per hour for training, if and when necessary; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be placed in the personnel file of Maria Reda upon its passage.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 5, 2021.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**