



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
JANUARY 19, 2021
7:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Carlos Rendo
Councilman Stephen Falanga
Councilwoman Jacqueline Gadaleta
Council President Angela Hayes
Councilwoman Josephine Higgins
Councilman Craig Marson
Councilman Richard Schnoll

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

January 6, 2021 (Sine Die)
January 6, 2021(Reorganization)

PUBLIC COMMENT

(limited to 3 minutes per speaker)

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

COUNCIL MEMBERS' REPORTS/COMMENTS

DISCUSSION

- Public Relations Proposal
- Master Plan

ORDINANCES

- Public Hearing Ordinance No. 21-01
Salary Ordinance to Fix the Compensations of Certain Officers and Employees of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey
- Public Hearing Ordinance No. 21-02
An Ordinance to Amend Chapter 310 Entitled "Solid Waste" of the Borough Code of the Borough of Woodcliff Lake, State of New Jersey
- Introduction Ordinance No. 21-03
An Ordinance Authorizing a Special Emergency Appropriation for Funding of the Borough's Master Plan – N.J.S. 40A:4-53(D)

CONSENT AGENDA

- | | |
|----------------------|---|
| Resolution No. 21-13 | Resolution Authorizing Payroll and Payment of Claims |
| Resolution No. 21-14 | Mutual Aid & Rapid Deployment Force Interlocal Service Agreement |
| Resolution No. 21-15 | Resolution Authorizing Execution of Contract with Valley Medical Group |
| Resolution No. 21-16 | Resolution Prohibiting the Acceptance of Cash Payments in the Borough of Woodcliff Lake |
| Resolution No. 21-17 | Fire Department Mutual Aid Agreement |
| Resolution No. 21-18 | Resolution Authorizing the Appointment of Borough Attorney in the Borough of Woodcliff Lake |
| Resolution No. 21-19 | Resolution Authorizing the Appointment of Labor Attorney in the Borough of Woodcliff Lake |
| Resolution No. 21-20 | Resolution Authorizing the Appointment of Redevelopment Attorney in the Borough of Woodcliff Lake |
| Resolution No. 21-21 | Resolution Authorizing the Appointment of Borough Engineer in the Borough of Woodcliff Lake |
| Resolution No. 21-22 | Resolution Authorizing the Appointment of Borough Planner in the Borough of Woodcliff Lake |
| Resolution No. 21-23 | Resolution Authorizing the Appointment of Borough Auditor in the Borough of Woodcliff Lake |
| Resolution No. 21-24 | Resolution Authorizing the Appointment of Risk Management Consultant/ Health Benefits Consultant in the Borough of Woodcliff Lake |
| Resolution No. 21-25 | Resolution Authorizing the Appointment of Bond Counsel in the Borough of Woodcliff Lake |
| Resolution No. 21-26 | Resolution Authorizing the Appointment of Special Conflicts Counsel in the Borough of Woodcliff Lake |
| Resolution No. 21-27 | Resolution Approving a Cash Management Plan for Woodcliff Lake |
| Resolution No. 21-28 | Resolution Authorizing Refund of Permit Fees\ |
| Resolution No. 21-29 | Resolution Hiring of an Assistant CFO/QPA |
| Resolution No. 21-30 | Resolution Appointing Municipal Financial Advisor |

NON-CONSENT AGENDA

- | | |
|----------------------|--|
| Resolution No. 21-31 | Resolution Authorizing Creation of Legal Committee |
| Resolution No. 21-32 | Resolution Approving Salary Correction for Part Time Technical Assistant |

CLOSED SESSION

Resolution No. 21-33

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

ADJOURNMENT

******Disclaimer******

Subject to Additions and/or Deletions

BOROUGH OF WOODCLIFF LAKE

ORDINANCE NO. 21-01

'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY'

BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

SECTION I. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2021 as follows:

	SALARY RANGE	
	<u>MIN.</u>	<u>MAX.</u>
Mayor	4,550	10,000
Councilmembers	2,900	7,500

SECTION II. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2021 as follows:

	SALARY RANGE	
	<u>MIN.</u>	<u>MAX.</u>
<u>Administration</u>		
Administrator	90,000	150,000
Admin. Asst./Fire Prev Scty	30,000	60,000
Director of Public Assistance	1,600	3,000
Summer Intern	12.00/hour	15.00/hour
<u>Clerk</u>		
Borough Clerk/Office Manager/Registrar/ Safety Coordinator	55,000	95,000
<u>Building Dept</u>		
Construction Code Official	30,000	50,000
Tech. Assistant (FT)	30,000	50,000
Tech. Assistant (PT)	25,000	35,000
Property Maintenance Official(s)	13,000	35,000

Construction Supervisor (PT/Salaried)	12,000	25,000
Building Sub code Official (PT/ Salaried)	10,000	20,000
Plumbing Sub code Official (PT/Salaried)	10,000	20,000
Electrical Sub code Official (PT/Salaried)	10,000	20,000
Fire & Mechanical Sub code Official (PT/Salaried)	10,000	20,000
Building Inspector (PT/Salaried)	5,000	12,000
Electric Inspector (PT/Salaried)	5,000	12,000
Plumbing Inspector (PT/Salaried)	5,000	12,000
Zoning Official (PT/Salaried)	10,000	20,000
Zoning Board Administrator	46,000	60,000
Planning/Zoning Board Secretary (up to 20 meetings)		5,000/annually
<ul style="list-style-type: none"> • Special Meetings (Over 20 meetings) • Alternate Secretary 	\$250.00 per meeting	\$250.00 per meeting

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
<u>Finance</u>		
Chief Financial Officer (PT)	25,000	55,000
Chief Financial Officer (FT)	55,000	95,000
Finance Clerk/Asst to CFO	25,000	60,000
Finance Clerk/Purchasing/Payroll Benefits	32,000	60,000
Finance Clerk	30,000	60,000
Tax Collector	42,600	66,000
<u>Fire Prevention</u>		
Fire Prevention Official	15,000	30,000
Deputy Fire Prevention Officials	25.00/hour	40.00/hour
Fire Prevention Inspectors	23.00/hour	35.00/hour

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
<u>Additional Stipends</u>		
Deputy Registrar		500 - 1,500 annually
Board of Health Secretary		1,500 – 3,000 annually
Website Administrator/Social Media		3,000 – 6,000 annually
QPA		3,000 - 6,000 annually

SECTION III. Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021.

	SALARY RANGE	
	MIN.	MAX.
Police Chief	160,000	210,000
Captain	150,000	175,000
Admin. Asst./ Matron	30,000	60,000
Admin. Asst./Matron (P/T)	20.00/hour	30.00/hour
Emergency Mgmt. (OEM) Coordinator (P/T)	5,200	10,400
Deputy OEM Coordinator (P/T)	2,000	4,000
School Crossing Guards (P/T)	15.00/hour	23.00/hour

SECTION IV. Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021.

	SALARY RANGE	
	MIN.	MAX.
Superintendent	85,000	115,000
Foreman	60,000	95,000
DPW All Other F/T	38,000	76,000 – <i>According to Step Guide Below</i>

DPW Step Guide:

Employees are hired at Step 1 or 1A and move to the next step on the yearly anniversary of their hire date.

- Step 1 (Entry) 38,000
- Step 1A (w/CDL)* 40,000
- Step 2 44,000
- Step 3 48,000
- Step 4 52,000
- Step 5 56,000
- Step 6 60,000
- Step 7 64,000
- Step 8 68,000
- Step 9 72,000
- Step 10 76,000

After reaching Step 10 Employee is subject/entitled to any yearly raise that may be approved by the Mayor & Council

*CDL is defined as CDL WITH Air Brakes and WITHOUT Restriction (E) the Manual Transmission Restriction. Employees MUST complete said certification by set date as a condition of their continued employment (Normally w/in 12 months of hire)
Current Employees who do not possess the valid CDL Certification cannot advance to the next Step.

Stipends/Licenses – Annual Amount

To be paid quarterly providing the employee is in that role at the time and has met the requirements including any certifications/licenses for the position. Not Subject to Longevity and/or pension.

Recycling Coordinator	4,000 – 6,000
Deputy Recycling Coordinator	2,000 – 4,000
Sewer License Holder	2,500 - 6,000
Facilities Management (Main)	2,500 – 5,000
Facilities Management (Asst.)	1,500 – 3,000
Tree Truck (Main)	1,500 - 2,500
Tree Truck (Asst)	1,000 - 2,000
Mechanic	1,500 - 3,000

	SALARY RANGE	
	MIN.	MAX.
<u>Seasonal/Stand-by/Hourly Employees</u>		
Ecology Lead	25.00/hour	35.00/hour
Ecology Assistant	15.00/hour	20.00/hour
Snow Plow Helper/Driver	20.00/hour	35.00/hour
Summer Help	13.00/hour	18.00/hour
Leaves – Fall Help	15.00/hour	25.00/hour
Senior Van Driver	18.00/hour	25.00/hour
Stand-By pay/period		350.00/week
Lead Man – Designated on occasion at discretion of the DPW Supt		\$50/Day

SECTION V. Parks & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2021:

	SALARY RANGE	
	MIN.	MAX.
Communications/Recreation Director	30,000	90,000
Pool Manager	9,000	15,000
Pool Assistant Manager	8,000	12,000

Co-Director – Summer Day Camp	5,500	7,500
Lifeguard	12.00/hour	15.00/hour
Gate Guard	12.00/hour	15.00/hour
Camp Counselor	12.00/hour	15.00/hour
Tennis Attendant	12.00/hour	15.00/hour

SECTION VI. Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year for full-time employees. All full-time employees have an option to accumulate sick days in lieu of this compensation.

Any additional compensation must be approved by the Mayor and Council.

SECTION VII. Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

STEP	LONGEVITY %	AFTER YEARS OF SERVICE
1	2	6
2	4	11
3	6	15
4	8	19
5	10	22
6	12	25
7	14 (CAP)	28

LONGEVITY IS NOT REFLECTED IN 2020 SALARIES ON APPLICABLE EMPLOYEES

SECTION VIII. Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

SECTION IX. That this ordinance shall be retroactive to January 1, 2021 upon passage and publication as required by law.

SECTION X. Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

SECTION XI. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

SECTION XII. This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

SECTION XIII. This ordinance shall be codified as an amendment to the salary ordinance.

BOROUGH OF WOODCLIFF LAKE

Bergen County, New Jersey

ORDINANCE 21-02

AN ORDINANCE TO AMEND CHAPTER 310 ENTITLED "SOLID WASTE" OF THE BOROUGH CODE OF THE BOROUGH OF WOODCLIFF LAKE, STATE OF NEW JERSEY

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, Chapter 310, of the Code of the Borough of Woodcliff Lake sets forth all regulations regarding Solid Waste within the Borough of Woodcliff Lake; and,

BE IT ORDAINED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that those portions of the aforesaid set forth below are hereby amended as follows and that those portions of the Ordinance not set forth below shall remain unchanged.

Article II. Recycling.

Sec. 310-8. Definitions.

See Borough website for definitions.

Sec. 310-10. Regulations for residential users.

Residents are required to keep recyclables out of the garbage. From time to time the way recyclables are collected may change so residents must follow what is posted on the Borough website or mailed out annually on the Sanitation schedule. Residents are encouraged to check the website from time to time for updates and changes. Collection days will be posted on the website with information on what items are being collected and how to set those at the curb.

General guidance for what recyclables are: glass beverage containers, aluminum cans, tin cans, plastic bottles and containers #1-7, Mixed papers, newspapers, corrugated cardboards, chipboards.

Other recyclables are: textiles, used oils, books, ferrous scrap, white goods, leaves, flags, brush, electronics, grass, construction and demolition debris (concrete, brick, tree parts, nonferrous/ferrous metal, where practical). Not all recyclable materials are collected at the curb. Leaves are only collected during leaf season each year. Definitions of all recyclables will be posted on the website and are subject to change.

Recyclables must be set out by 6 a.m. on the day of collection. Set out times are no earlier than 6 p.m. the night before collections and containers must be removed from the curb no later than 8 p.m. the day of collection. Bottles and containers must be cleaned out and rinsed out before setting out for collection. The annual collection schedule along with guidance for what materials

are being collected and how to set those materials at the curb will be posted on the website and in newsletters and sent through other forms of Borough communication.

If the collector left the material because it was set out incorrectly or mixed with improper materials, the resident is required to remove the materials from the curb by 8 p.m. on the day of the collection and correct the problem and set out on the next scheduled collection date.

The Ecology Center hours may change at times due to unforeseen circumstances and all changes will be posted on the website. The Ecology Center is normally open on Wednesdays, Saturdays and Sundays. Check website for hours. Closed on holidays and may be closed during inclement weather. See website for details on what can be dropped off. Recycling may be separated or co-mingled at the discretion of the Recycling Coordinator,

Sec. 310-11. Regulations for Commercial Users.

Commercial users must recycle corrugated cardboard, high grade office paper, glass beverage containers, ferrous scrap, white goods, aluminum cans, mixed paper, and Construction and Demolition debris (concrete, brick, tree parts, nonferrous/ferrous metal, asphalt, corrugated cardboard, where practical). See www.BCUA.org for more details. Commercial users must hire their own contractor for recycling services and disposal.

Sec. 310-12. Regulations for Institutional Users.

Institutional users must recycle corrugated cardboard, high grade office paper, glass beverage containers, ferrous scrap, white goods, aluminum cans, mixed paper, and Construction and Demolition debris (concrete, brick, tree parts, nonferrous/ferrous metal, asphalt, corrugated cardboard, where practical). See www.BCUA.org for more details. (Only the Dorchester and Woodcliff Schools can recycle at the DPW.

Severability. All provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected.

Effective Date. This Ordinance shall become effective upon final approval and publication, pursuant to law, and upon completion of all outstanding cases.

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**RESOLUTION NO. 21-13
JANUARY 19, 2021**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 1/15/2021 \$212,208.82

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$804,640.57
Affordable Housing:	\$ 204.00
State Unemployment:	\$ 5,954.68
Capital:	\$ 11,183.50
Escrow:	\$ 2,882.50

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE
INTERLOCAL SERVICE AGREEMENT

JANUARY 19, 2021
RESOLUTION NO. 21-14

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Woodcliff Lake to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the Police Department of the Borough of Woodcliff Lake, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 19, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT WITH VALLEY MEDICAL GROUP

**JANUARY 19, 2021
RESOLUTION NO. 21-15**

WHEREAS, the Borough of Woodcliff Lake has received a proposal from Valley Medical Group, having a place of business at 15 Essex Road, Suite 506, Paramus, New Jersey; and

WHEREAS, said proposal has been reviewed and approved by the Borough Administrator; and

WHEREAS, the Borough Administrator recommends this contract with Valley Medical Group based upon prior services provided; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2021 Budget for this Contract.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the contract for Alcohol and Drug Testing Services for 2021 be and is hereby awarded to Valley Medical Group, 15 Essex Road, Suite 506, Paramus, New Jersey pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2021.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION PROHIBITING THE ACCEPTANCE OF CASH PAYMENTS
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-16
JANUARY 19, 2021**

WHEREAS, the governing body of the Borough of Woodcliff Lake has deemed it necessary to establish a no cash policy restricting Borough business within Borough Hall to personal checks, bank checks, certified checks, money orders or credit card only; and

WHEREAS, it is in the best interests and safety of the staff at the Borough Hall and the fiscal security of the Borough itself and that the Borough of Woodcliff Lake will no longer accept cash payments for Borough business within Borough Hall.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake wish to hereby approve and adopt a no cash policy for the payments for Borough business within Borough Hall; and

BE IT FURTHER RESOLVED that the only acceptable form of payment for Borough business within Borough Hall will be in the form of personal check, bank check, certified check, money order or credit card.

BE IT FURTHER RESOLVED that this resolution shall not apply to, affect, hinder or prevent any payments in any form to the Borough of Woodcliff Tax Collector.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**FIRE DEPARTMENT MUTUAL AID AGREEMENT
BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-17
JANUARY 27, 2020**

WHEREAS, the Borough of Woodcliff Lake recognizes the necessity for the sharing of emergency services, aka mutual aid, to communities or districts inside and outside of the presently established Pascack Valley and Tri-Borough Mutual Aid groups, for the purpose of providing of personnel and fire rescue equipment for the period beginning January 1, 2021 through December 31, 2021; and

WHEREAS, the Borough of Woodcliff Lake's Fire Chief or the Fire Chief's designated representative will be making decisions to provide mutual aid to area communities with brief notice; and

WHEREAS, the Borough of Woodcliff Lake's Fire Chief or the Fire Chief's designated representative will insure that arrangements are made, prior to providing such mutual aid to other communities; for appropriate emergency protection for the Borough of Woodcliff Lake and its residents; and

WHEREAS, the Borough of Woodcliff Lake understands that the community region requiring mutual aid may not be adjacent to or be part of the existing Pascack Valley or Tri-Borough Mutual Aid groups already established in the Pascack Valley of Bergen County; and

WHEREAS, Worker's Compensation will be provided by the Borough of Woodcliff Lake (employer), General Liability is assumed by the recipient of the service and Automobile Liability/Physical Damage and Property Insurance stays with the owner of the property (Borough

of Woodcliff Lake).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake, County of Bergen, New Jersey that it hereby authorizes the Borough of Woodcliff Lake Fire Department to provide mutual aid services to any community or district the Fire Chief or his designated representative deems necessary.

BE IT FURTHER RESOLVED that the Borough of Woodcliff Lake will provide its insurance carrier and its insurance agents with copies of this resolution to insure that insurance coverage, in the same manner as provided on an everyday basis, is provided to the Borough of Woodcliff Lake and its representatives during the time period mutual aid is provided to another community or district.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Governing Bodies of Park Ridge, Montvale, Township of Washington, Hillsdale, Westwood, River Vale, Old Tappan, Emerson, and to the Borough of Woodcliff Lake's Volunteer Fire Department.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH ATTORNEY
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-18
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of a Borough Attorney to provide legal services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that firm of **John L. Schettino, LLC** is hereby appointed as Borough Attorney for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process

pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH LABOR ATTORNEY
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-19
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of a Borough Labor Attorney to provide legal services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that **Raymond R. Wiss from the firm of Wiss & Bouregy, P.C.** is hereby appointed as Borough Labor Attorney for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process

pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF REDEVELOPMENT ATTORNEY
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-20
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of a Redevelopment Attorney to provide legal services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that **Jeffrey Z. Zenn from the firm of Cullen Dykman** is hereby appointed as Redevelopment Attorney for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process

pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH ENGINEER
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-21
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of a Borough Engineer to provide engineering services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that **Neglia Engineering** is hereby appointed as Borough Engineer for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process

pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH PLANNER
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-22
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of a Borough Planner to provide such services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that **Richard Preiss from the firm of Phillips Preiss** is hereby appointed as Borough Planner for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process

pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH AUDITOR
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-23
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of a Borough Auditor to provide such services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that **Paul Lerch from the firm of Lerch Vinci & Higgins, LLP** is hereby appointed as Borough Auditor for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process

pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING THE APPOINTMENT OF RISK MANAGEMENT CONSULTANT AND HEALTH BENEFITS CONSULTANT IN THE BOROUGH OF WOODCLIFF LAKE

**RESOLUTION NO. 21-24
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of a Risk Management Consultant and Health Benefits Consultant to provide such services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that **Frank Covelli from the firm of Professional Insurance Associates, Inc.** is hereby appointed as Borough Risk Management Consultant and Health Benefits Consultant for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses

professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOND COUNSEL
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-25
JANUARY 19, 2021**

WHEREAS, there exists a need for the appointment of Bond Counsel to provide such services and advice for the Borough of Woodcliff Lake for the year 2021;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that **Steve Rogut from the firm of Rogut McCarthy LLC** is hereby appointed Bond Counsel for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process

pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING THE APPOINTMENT OF SPECIAL CONFLICTS COUNSEL
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 21-26
JANUARY 19, 2021**

WHEREAS, it is necessary to appoint Special Conflicts Counsel for Tax Appeals for the Borough of Woodcliff Lake with regard to the BMW matter; and

WHEREAS, the Special Counsel will be appointed for a one-year term expiring on December 31, 2021; and

WHEREAS, the Mayor and Council seek to reappoint Kenneth Porro, Esq. with the firm of Chasan, Lamparello Mallon & Cappuzzo as Special Conflicts Counsel to the Borough with regard to this matter as same is in the best interest of the Borough; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the Agreement for Legal Services prepared by Special Conflicts Counsel and recommend the approval of same; and

WHEREAS, this contract for professional services is awarded without public bidding as provided in N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that Kenneth Porro, Esq. of Chasan Lamparello Mallon & Cappuzzo be and is hereby appointed as Special Conflicts Counsel to the Borough of Woodcliff Lake; and

BE IT FURTHER RESOLVED, that the term of the Special Conflicts Counsel's contract commences on January 1, 2021 and extends until December 31, 2021; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 40A:11-1 et. seq., the Borough Clerk be and she is hereby authorized and directed to advertise the award of this contract for Professional Services.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION APPROVING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF WOODCLIFF LAKE

**RESOLUTION NO. 21-27
JANUARY 19, 2021**

WHEREAS, N.J.S.A. 40A:5-14 requires that each municipality designate a Cash Management Plan for the deposit of local monies; and

WHEREAS, the Cash Management Plan for the Borough of Woodcliff Lake is on file with the Borough Clerk and Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake adopt the Cash Management Plan for the year 2021.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING A REFUND OF PERMIT FEES

**RESOLUTION NO. 21-28
JANUARY 19, 2021**

WHEREAS, Tesla Energy, the contractor for owners of property at 23 Shaw Road submitted a permit to install a Solar PV and paid a permit fee of \$446.00 (Permit 20-0344); and

WHEREAS, no work has been completed under the permit; and

WHEREAS, the contractor of the property has requested a refund of the permit fees. Twenty percent of permit fees may be retained for Plan review fees. Eighty percent of permit fee or \$356.80 should be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the CFO be authorized to refund the payment of \$356.80 to the contractor listed below:

PAYMENT TO:
TELSA ENERGY OPERATIONS, INC.
F/K/A SOLARCITY CORPORATIONS
15500 FREMONT BOULEVARD
FREMONT, CA 94538

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION AUTHORIZING THE HIRING OF AN ASSISTANT CFO/QPA

**RESOLUTION NO. 21-29
JANUARY 19, 2021**

WHEREAS, the Borough of Woodcliff Lake is in need of an Assistant CFO/QPA due to pending retirements; and

WHEREAS, Jonathan M. DeJoseph possesses all the qualifications and experience necessary for the position; and

WHEREAS, Jonathan M. DeJoseph's appointment shall be effective January 20, 2021 at a monthly fee of \$2,500.00; and

WHEREAS, the Borough Administrator and Personnel Committee have reviewed this matter and recommend that Jonathan M. DeJoseph be appointed to the position of Assistant CFO/QPA effective January 20, 2021 to be paid a monthly fee of \$2,500.00.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that Jonathan M. DeJoseph be and he is hereby appointed as Assistant CFO/QPA for the Borough of Woodcliff Lake; and

BE IT FURTHER RESOLVED, that Jonathan M. DeJoseph's appointment shall be effective January 20, 2021 to be paid a monthly fee of \$2,500.00; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to Jonathan M. DeJoseph upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION APPOINTING MUNICIPAL FINANCIAL ADVISOR

RESOLUTION NO. 21-30

MARCH 2, 2020

WHEREAS, the Borough previously advertised a Request for Qualifications for the provision of Municipal Financial Advisor; and

WHEREAS, in response to said Request, Phoenix Advisors LLC has submitted its response to the Request for Qualifications; and

WHEREAS, after a review of the submissions, the Governing Body seeks to appoint Phoenix Advisors LLC as the Municipal Financial Advisor to the Borough of Woodcliff Lake for the year 2021.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the Request for Qualifications submitted by Phoenix Advisors LLC for the provision of Municipal Financial Advisors for the year 2021 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to forward a copy of this resolution to Phoenix Advisors LLC upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

**RESOLUTION AUTHORIZING CREATION OF LEGAL COMMITTEE
RESOLUTION NO. 21-31
JANUARY 19, 2021**

WHEREAS, the Governing Body seeks to create a Legal Committee for the purposes of overseeing all legal and litigation matters involving the Borough as well as overseeing all attorneys appointed by the Borough; and

WHEREAS, pursuant to Art. VI of the By-Laws, changes to committees can be made by the Mayor and/or Council during the course of the year as the need arises; and

WHEREAS, pursuant to N.J.S.A. 40A:62-3(f), the Council may establish for its members such committees of the Council as shall assist for the ensuing year; and

WHEREAS, the Council believes it will be beneficial to provide oversight of legal matters through a committee consisting of members of the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that a Legal Committee be and is hereby created for the purposes of overseeing all legal and litigation matters involving the Borough as well as overseeing all attorneys appointed by the Borough.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19 , 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Higgins						
Marson						
Schnoll						
Hayes						
Mayor Rendo						

RESOLUTION APPROVING SALARY CORRECTION FOR PART TIME TECHNICAL ASSISTANT

**RESOLUTION NO. 21-32
JANUARY 19, 2021**

WHEREAS, on March 2, 2020, the Borough of Woodcliff Lake adopted Resolution No. 20-89 hiring Tracey Zysman effective April 1, 2020 as a part time Technical Assistant in the Woodcliff Lake Building Department at an annual salary of \$23,500.00; and

WHEREAS, a review of the salary ordinance reflects an annual salary of \$25,000.00 for a part time Technical Assistant in the Building Department; and

WHEREAS, it is necessary to amend Resolution No. 20-89 to correctly reflect the annual salary for Tracey Zysman in her position as part time Technical Assistant to be \$25,000.00 annually; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed this matter and approve of same.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Woodcliff Lake that Resolution No. 20-89 previously adopted on March 2, 2020 be amended to reflect the correct annual salary of Tracey Zysman as a part time Technical Assistant in the Woodcliff Lake Building Department is \$25,000.00 retroactive to her date of hire; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to Tracey Zysman upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 19, 2021.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**