



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL MINUTES
OCTOBER 19, 2020
6:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified. This meeting is being held via zoom and televised.

ROLL CALL

Mayor Rendo asked for a roll call. Council members Gadaleta, Falanga, Gross, Hayes, Marson and Singleton were present. Borough Attorney John Schettino was present, as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

PUBLIC COMMENT

(limited to 3 minutes per speaker)

MOTION to open to the public was made by Council President Singleton, second by Councilwoman Gadaleta and unanimously approved.

No comments.

MOTION TO CLOSE to the public was made by Councilwoman Gadaleta, second by Councilwoman Gross and unanimously approved.

APPROVAL OF MINUTES

Motion to approve the Minutes of October 5, 2020 (Open) was made by Councilwoman Gross, second by Council President Singleton and approved by Councilman Falanga, Councilwoman

Gadaleta, Councilwoman Gross, Councilwoman Hayes, Councilman Marson and Council President Singleton.

Motion to approve the Minutes of October 5, 2020 (Closed) was made by Councilwoman Gross, second by Councilwoman Gadaleta and approved by Councilman Falanga, Councilwoman Gadaleta, Councilwoman Gross, Councilwoman Hayes, Councilman Marson and Council President Singleton.

MAYOR'S REPORT

Mayor Rendo stated that when we have these zoom meetings we try and replicate as if we are live in the Council Chambers so the residents could see us, speak to us and present questions to us. The purpose of the zoom meeting, again, is to reach the residents. We found out that we are having more residents going on zoom than attending live at the Council meetings. Mayor Rendo stated that he would like the Council to adopt a policy that the Council is live on the zoom meetings so the residents could see us, could see us when we speak, could see our reactions and could see our interactions. That is part of the process of a Council meeting. Mayor Rendo asked the Council to adopt a policy to be live on zoom with the exception if you are driving. Mayor Rendo would like to see this policy passed. Mayor Rendo asked if there was any discussion. Councilwoman Gadaleta stated that it has been several months in now. We are all comfortable using our computers and using zoom. Councilwoman Gadaleta agrees with the Mayor that everyone is live so we can address the public concerns and feel that we are all together in Council Chambers. Council President Singleton agreed as well, and it is something that we owe to the public. He is in favor of it. Councilman Marson stated that he agrees and if you want him on with a live picture, he will have to have his Borough issued computer sent to him. He is on a work computer and for security reasons he does not put a picture on it. Administrator Padilla stated that we could facilitate that for Councilman Marson. Mr. Schettino stated that he suggests the Council make a motion and adopts a policy that requires all members of the Governing Body and professionals be available by audio and visual for all Council meetings.

MOTION was made by Council President Singleton to adopt a policy that requires all members of the Governing Body and professionals be available by audio and visual for all Council meetings, second by Councilwoman Gross and approved by Councilman Falanga, Councilwoman Gadaleta, Councilwoman Gross, Councilwoman Hayes, Councilman Marson and Council President Singleton.

Mayor Rendo stated that regarding elections, 1,747 people have voted. Mayor Rendo posted the procedures for voting on his Facebook page. He thinks it is important that we send in our mail-in ballots to avoid the long lines at the polling location. Mayor Rendo is urging everyone to send in your mail-in ballots.

Mayor Rendo stated that on the Agenda tonight we have Resolution No. 20-214. A Resolution Adopting a Fair and Open Process for the Retention of Professionals and Consultants for the Calendar Year 2021. Mayor Rendo stated that when it comes to selecting a Borough Attorney,

there are usually three things that he looks into to convince him of the attorney to select. The first thing is protecting the Council. The Borough Attorney's main responsibility is making sure that the Council is protected from litigation and providing advice to the Council. A good Borough Attorney is diligent in their research and provides information to advise the Council on complicated and complex issues. A Borough Attorney is one who is responsive to the public, has the personality and the charisma to answer the questions and the intelligence to do so. Mayor Rendo stated that it will be his position next year that if it comes to a three, three ties, he will vote to break the tie in favor of John Schettino. Mayor Rendo thinks he has done an excellent job for the Borough. He has kept us informed of the latest legal issues, he respects the public and he has a good demeanor in his presentation. He meets all the standards that Mayor looks for in a Borough Attorney. Mayor Rendo urges the Council who is here next year, his desire is to reappoint John Schettino for next year. Council President Singleton stated that the Mayor is putting political parties aside and is doing what is right for the town and he applauds him for stepping up and saying that. Councilwoman Gross stated that she is happy to hear that. Mr. Schettino has done a great job for us. Mr. Schettino thanked the Mayor for his kind words, and he appreciates it. Mr. Schettino stated that it has been a pleasure working with this Governing Body and for the residents of Woodcliff Lake.

Mayor Rendo stated that he spoke to Mr. Schettino about an issue and always likes to be ahead of the curve in terms of being in front of issues. One of the issues that we lost sight of and the Mayor has asked Mr. Schettino to investigate is the status of the affordable housing development on Broadway and get us back on track.

ENGINEER'S REPORT

Evan Jacobs, Borough Engineer, has a couple of updates on the projects that are going on. The improvements have been completed to the Glen Road Pump Station and the sewer work there. We are coordinating with the County on the reinstallation of the guide rail along Glen Road. The Maria Road Pump Station is currently under construction. That will be going on for the next several weeks. There has been a lot of activity down at the pool. The demo work for the pool plaster is virtually complete. They are working on some soft spots that need repair. Regarding the Glen Road Bridge, the surveyors are working diligently to try and resolve boundary issues. The main reason for the survey effort now is to see who owns the bridge. To date, they are confident that the tax maps are accurate, and it would be 75% Woodcliff Lake share and 25% Park Ridge. Council President Singleton asked Mr. Padilla about the grant that we had for this and if it was an issue on how to split it up with Park Ridge. Administrator Padilla stated that Park Ridge got their grant first. When they put in for the grant it was not specified that most of the bridge was in our jurisdiction. We had a meeting with them because there was a discrepancy because they wanted to use the grant to cover their 25%. Woodcliff Lake wanted them to use the grant to take it off the top. Going forward, we received a \$600,000 grant. The estimates we received are on the lines of \$1.2 million. Mr. Padilla stated that he met with the Mayor of Park Ridge on a different matter and stated that both grants should be used first for the bridge and the amount that is left over is divided 25 and 75. Administrator Padilla stated that we should start moving on this. Mr. Jacobs agreed. The contractor for Galaxy Gardens that was authorized

to do the remediation work will be ready to do the extra remediation in the next few weeks.

ADMINISTRATOR'S REPORT

Administrator Padilla stated there has been questions about what we are doing for Halloween. We are following what the other towns are doing. There are CDC guidelines that have been posted on our website since they came out about Halloween. Some of the items are common sense and using good judgment. We have some residents that make candy apples, hot dogs and other things. Individually pre-packaged candy should be provided this year so the children could just grab and go. Try and stay in your own neighborhood and only visit houses that you know. Some people are not comfortable with people coming to their home. The newsletter is going out this week. There is an insert in the newsletter which is an orange flyer that has some guidelines on it. On the backside of it, it says Welcome Trick or Treaters. You can use this flyer to post on your house if you want to participate. We do not want to facilitate the large crowds on Halloween.

A few months ago, we partnered with Park Ridge and Montvale to have the COVID testing in the area. The County has once again started the mobile testing. The County has asked that more towns bunch up together this time around. We are partnering with River Vale, Emerson, Hillsdale, Montvale, Park Ridge, Washington Township and Westwood. It will be next Friday, October 30, 2020 at River Vale Town Hall. The flyer will be on our website. This is open to all County residents. They are also giving out flu shots at these events.

There is a Resolution on the Agenda regarding the police department. We are undergoing the accreditation process for the police department and we need to have a set promotional policy. Since the Mayor and Council are the appropriate authority and the ones that promotes officers, it must be approved by Mayor and Council. There has been a lot of discussion recently about the co-mingling of our recycling and other items. We have a Resolution on the Agenda to go out for bid to see what those bids come in at. We are finalizing the bid specs and it should go out within the next week.

Mr. Padilla stated that our Board of Health does a rabies clinic every year in January. It is going to be much more difficult because we are going to probably be in certain restrictions. Last year's turnout was okay, but not as highly attended as we think it could be considering the number of pets in Woodcliff Lake. We will have a Board of Health meeting by the end of the year and we are suggesting that we move the rabies clinic to some time in late spring. This could be done outside, weather permitting, if we still have to social distance. The weather is better, and more people might take advantage of the clinic. Councilwoman Gross asked if there was a way to notify the residents that normally attend the clinic of this change. Clerk Dakin responded that a personalized letter would go out to all dog and cat owners advising them of the change. This would also be posted on the website and go out through constant contact.

Councilman Falanga asked what the bid package for recycling was going to say. What other mechanics besides twice a week, curbside. Administrator Padilla stated that Chris Behrens is

finalizing it and each Council member will receive a copy of it to review before it is posted. Mr. Schettino stated that one of the aspects of it will be co-mingled and then another bid will have it separated. We will have different options for pick-up as well and each bidder will be asked to bid on each. Before the bid goes out and all those different options are laid out in the proposals, the Council should see it and weigh in on it. Councilman Falanga stated that he is a little concerned that we are only looking at one piece of the puzzle. He is glad that this is started and maybe it will be answered when he looks at the bids. Chris Behrens stated that the verbiage in recycling is single stream or dual stream. Single stream is everything, all in one container. Your papers, cardboards, bottles and cans all get picked up in one container. That is rare but is an option. The dual stream is the bottles and cans in one container and your mixed paper and cardboards in another container. Some towns do every other week. Bottles and cans one week and paper the next week. Chris Behrens stated that our center is not huge. It is an okay size, but the town has increased by 300 homes in 1994. That is a lot of traffic. We must see how the bids shake out and then we could discuss different options.

COUNCIL MEMBERS' REPORTS

Councilwoman Gadaleta stated that the last day to put leaves out will be December 6, 2020. Shredding day is on Saturday from 9:00 AM to 1:00 PM. Four boxes per car. The ecology center opens at 8:00 AM on weekends. Councilwoman Gadaleta stated that she is the longest serving Councilperson. It will be 9 years come January that she is on the Council. She has been privy to many good attorneys. John Schettino is above that bar. He is excellent. Every time she has asked him for his opinion or advice on any Council issue, he has given her the right advice. He makes her comfortable and confident that she is doing the best for town.

Councilwoman Gross stated that the newsletter is going out this week. We are also running a Socktober event. We are trying to collect socks to donate. There is a bin out front of Borough Hall if you wish to donate. We normally stop with the lights at the tennis courts around October 31, 2020. Because so many people have been enjoying the tennis courts, we are going to extend that to the most reasonable amount of time. Perhaps when it gets too cold out there to play. The virtual costume contest is going on. We are receiving good submissions. The Borough will be providing goody bags for Halloween outside of Borough Hall on October 30th. Elizabeth and Susan Mohan decorated an area in front of Borough Hall if anyone wants to take a photo there. The seniors are doing their aerobics daily through zoom. Marilyn has been doing an excellent job. Councilwoman Gross stated that moving up the ranks we have 8 police officers who are working towards that possibility of potential of the two spots that we now have of becoming sergeant. They are studying and go through a step by step process which will ultimately end with meeting with the Police Commissioners. If it is by the end of this year, they would be meeting with Mayor Rendo, Council President Singleton and Councilwoman Gross as liaisons to the Police Department. They would meet the candidates, rank them and ultimately would come in front of the rest of the Council for their consideration. Councilwoman Gross spoke around Rinzler field as far as the brush in the parking lot, the pitching area and the maintenance of the field. We did have intentions to do some work at the field, but because of COVID we were not able to get to it, but we are working on getting some prices for the cost of renovations for the spring of next

year. There was also an issue with the lights and Chris Behrens is working on it. Councilwoman Gross stated that we have so many outstanding projects such as all of the different walkways, Galaxy, Causeway Beautification, Causeway Trees, etc. and she thinks that we really need to have a running list of this and some project management with steps that we need to take for each one. What do we need to do to keep the project alive?

Mayor Rendo stated that he had a comment about 165 Woodcliff Avenue. The property is in a state of disrepair. He stopped by there this weekend and noticed a huge tree that was cut or fell, and it was leaning on the back of the house. There are weeds growing and animals are there. Mayor Rendo asked Mr. Schettino to research what course of action the Borough may take to keep our Town looking nice. Administrator Padilla stated that he spoke with Mark Citakian about this. Mr. Schettino also suggested to ask the Tax Collector who is paying the taxes on the property. Additionally, if we could have the building inspector to go out and look at the property. Administrator Padilla stated that he would take care of it.

ORDINANCE

Introduction Ordinance No. 20-04

An Ordinance to Amend Chapter 37 Entitled "Land Use Procedures" of the Borough Code of the Borough of Woodcliff Lake, State of New Jersey

MOTION to introduce Ordinance No. 20-04 was made by Councilman Falanga, second by Councilwoman Gross and unanimously approved.

CONSENT AGENDA

MOTION to approve the Consent Agenda was made by Councilwoman Gadaleta, second by Councilwoman Gross and approved by Councilman Falanga, Councilwoman Gadaleta, Councilwoman Gross, Councilwoman Hayes, Councilman Marson and Council President Singleton.


Councilwoman Marson stated that he would like to go to closed session. Mr. Schettino stated that we need to know the subject and if any action might be taken after the closed session on the subject matter you are going to bring up. Councilman Marson stated that it concerns the Master Plan Committee. Mr. Schettino stated that unless you are going to discuss a contract with the Planner, that would not be a topic for closed session. You will have to discuss that in the public. Councilman Marson stated that he will go public with it. Councilman Marson stated that 2 weeks ago he volunteers and was accepted as a member of the Committee. No disrespect to Councilwoman Gadaleta or Councilman Falanga, longevity has nothing to do with it. He is looking to participate on the Committee, obviously if the Committee does not meet and if he is not re-elected, he understands that it becomes a moot point. The reason he volunteered is because he is against opening the Master Plan and we need balance. It looks like the main Committee is nothing more than a group of people that are not opposed to do this. In order to be fair to all the citizens in town, we need to include somebody like himself to hopefully convince them that the Master Plan should not be opened. Mayor Rendo stated that it is not true that everyone on the

Committee will move forward with the Master Plan. Councilwoman Gadaleta was selected because she has the most seniority in the Borough. In fact, he had requested that Councilwoman Gross be on that Committee, but he realized that Councilwoman Gross was not going to be here next year. That is when he decided to remove Councilwoman Gross from the Committee and appoint someone who he knows will be here next year. That is Councilwoman Gadaleta. Mayor Rendo stated that this is his decision and we could put it to a vote if that is Councilman Marson's concern. Councilman Marson asked if he does win the election, is there a way to potentially add him to the Committee. Mayor Rendo stated that it would be up to the Council to decide. He makes the appointments with the advice and consent of the Council. Council President Singleton stated that the Committee is set. If Councilman Marson wins the election, we could revisit it. To take a vote now does not really make sense. Councilwoman Gross stated that the Committee would not be making any decisions. They would meet and move forward on something. They would gather the information and ask the questions and then come back to the Governing Body. Mr. Schettino stated that Councilwoman Gross is correct. Mr. Schettino stated that the full Governing Body would have to vote on whether to appropriate the funds and go forward with a Master Plan review. The purpose of the Committee was to gather information, report back to the full Governing Body and make a recommendation or not make a recommendation and just present the facts that they were able to gather and let the Council makes its own decision. Councilwoman Gross stated that if Councilman Marson had some questions he could forward them ahead of time to Councilwoman Gadaleta and Councilman Falanga to make sure those questions are asked. Councilman Marson stated that he wants consideration after the election. Councilwoman Hayes asked Mr. Schettino if the Mayor appoints the Committee or if the Council votes on the Committee. Mr. Schettino replied that Woodcliff Lake has different scenarios. According to our By-laws and Rules and according to the State Statute regarding Borough's forms of Government, your Standing Committees, Committees that are established typically by Ordinance or perhaps by our Rules and Regulations, as to those types of Committees the Mayor appoints and the Council votes on. An Ad Hoc Committee could be appointment solely by the Mayor or the Council could create an Ad Hoc Committee. In this case, the Mayor could appoint it or the Council formulating the Committee. In this case, a suggestion was made, and the Mayor took the initiative to form an Ad Hoc Committee which is his prerogative.

ADJOURNMENT

MOTION to adjourn was made by Council President Singleton, second by Councilwoman Gross and unanimously approved by voice call vote. Meeting was adjourned at 7:40 PM.

Respectfully submitted,



Deborah Dakin, RMC, CMR
Borough Clerk

BOROUGH OF WOODCLIFF LAKE
Bergen County, New Jersey

ORDINANCE NO. 20-04

AN ORDINANCE TO AMEND CHAPTER 37 ENTITLED "LAND USE PROCEDURES" OF THE BOROUGH CODE OF THE BOROUGH OF WOODCLIFF LAKE, STATE OF NEW JERSEY

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, Chapter 37, of the Code of the Borough of Woodcliff Lake sets forth all regulations regarding Land Use Procedures within the Borough of Woodcliff Lake; and

BE IT ORDAINED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that those portions of the aforesaid set forth below are hereby amended as follows and that those portions of the Ordinance not set forth below shall remain unchanged. Chapter 37. Land Use Procedures.

Ch. 37-28 Entitled Fees.

A. Fees

Application Fee Residential nonrefundable	\$100.00
Application Fee Commercial/nonresidential nonrefundable	\$500.00
Application fee-Use variance nonrefundable	\$500.00
Fee for extension of approval or site plan approval- Nonrefundable: residential	\$250.00
Fee for extension of approval or site plan approval- Nonrefundable: commercial/nonresidential	\$500.00
Escrow fee deposit – residential	\$750.00
Escrow fee for construction of new single-family home	\$900.00
Escrow fee deposit minimum – Use variance	\$2,500.00
Escrow fee deposit-expansion of non-conforming use	\$1,500.00

B. Escrow Fees for all Applications Before the Zoning Board.

Upon receipt of an application requiring professional services, the Board Secretary shall send a copy of the application to the Municipal Engineer and the appropriate professional consultants.

Within seven days of receipt of a copy of the application, said professional consultant shall submit an estimate of the funds sufficient to pay for the technical reviews, reports and other services they deem will be necessary concerning the application. After receipt of such estimated fees, the approving authority shall determine the funds necessary to pay its professional consultants for anticipated services to be rendered concerning the application, and the applicant shall forthwith deposit the required funds with the municipality to be maintained in an escrow account to be used for the payment of professional services rendered to the approving authority by its consultants in the following manner:

(a) the professional consultant shall submit vouchers to the municipality for the services and upon approval of the approving authority, the voucher shall be paid from the applicant's escrow account. The applicant may request of the approving authority copies of vouchers submitted for payment from the applicant's escrow account and may request the opportunity to be heard by the approving authority concerning such vouchers prior to being approved for payment.

(b) the balance remaining in the applicant's escrow account upon final action on the application shall be returned to the applicant.

(c) in the event the funds deposited by the applicant are found to be insufficient to pay the approving authority's professional consultants for their services, the approving authority may require the applicant to deposit additional funds with the municipality for that purpose.

(d) the Board Secretary shall notify the approving authority's professional consultants when the escrow deposits have been made and that they may begin their reviews of the application.

(e) the approving authority shall take no formal action concerning the application unless the application fees and escrow fees have been paid to the municipality.

Ch. 37-29 C. (2) shall be amended as follows:

An application shall not be deemed complete unless the Municipal Engineer of the Board to which the application has been made shall have certified in writing that the application is complete.

Severability All provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected.

Effective Date. This Ordinance shall become effective upon final approval and publication, pursuant to law, and upon completion of all outstanding cases.



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
 Tomas J. Padilla, Borough Administrator

201-391-4977
 Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

RESOLUTION NO. 20-212 OCTOBER 19, 2020

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 10/15/2020 \$212,080.59

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$217,075.35
Animal:	\$ 2.40
Affordable Housing:	\$ 1,142.50
Other Trust:	\$ 1,504.36
Open Space Trust:	\$ 28,809.37
General Capital:	\$ 17,609.00
Escrow:	\$ 3,026.50

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

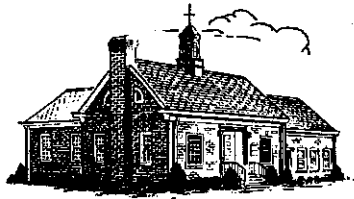
Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 19, 2020.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION ALTERNATIVES
SET-ASIDE PROGRAM 2020 FOR THE BROADWAY STREETScape IMPROVEMENT PROJECT**

**OCTOBER 19, 2020
RESOLUTION NO. 20-213**

WHEREAS, the Borough of Woodcliff Lake, Bergen County, State of New Jersey desires to apply to the New Jersey Department of Transportation for funding under the Transportation Alternatives Set-Aside Program; and

WHEREAS, the Transportation Alternatives Set-Aside Program provides federal funds for community based "non-traditional" surface transportation projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation's intermodal system; and

WHEREAS, the Borough of Woodcliff Lake, has prepared the Broadway Streetscape Improvement Project to meet all criteria necessary to receive funding under Transportation Alternatives Set-Aside Program, and to maximize accessibility of multiple modes of surface transportation along Broadway in Woodcliff Lake; and

WHEREAS, the proposed project that funding is being sought for is directly related to surface transportation; correlates with other local/regional plans; will have a regional/community impact; and will help to increase and improve upon the local economy/tourism and user mode of choice by enhancing the Broadway corridor with streetscape to help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for Woodcliff Lake residents.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake:

- *Authorization to Submit Application:* That the Borough of Woodcliff Lake is hereby authorized to submit a Transportation Alternatives Set-Aside Grant application, identified as *TA-2020-Broadway Streetscape Improvement Pro-00060*, to the New Jersey Department of Transportation, for the completion of the project titled *Broadway Streetscape Improvement Project*;
- *Responsible Charge:* Mr. Tomas Padilla, Borough Administrator for the Borough of Woodcliff Lake will serve as the designated "*responsible charge*" for this project. Mr. Padilla is a full-time employee of the Borough of Woodcliff Lake and will be directly responsible for overseeing and carrying out his duties as responsible charge;
- *Maintenance Commitment:* Following the completion of the proposed project, the Borough of Woodcliff Lake certifies that it will be responsible for the continual ownership and maintenance for the useful life of the project after the construction is completed through its Department of Public Works;
- *Ownership Assurances:* All project related construction will occur on publicly accessible Borough property and not on privately held lands;
- *ADA Compliance:* All proposed construction will comply with the provisions set forth within the Americans with Disabilities Act (ADA) and the entire project area will be ADA compliant.

BE IT FURTHER RESOLVED that the Mayor, Administrator and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodcliff Lake and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

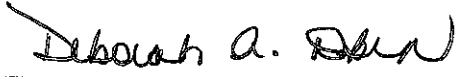
CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2020.

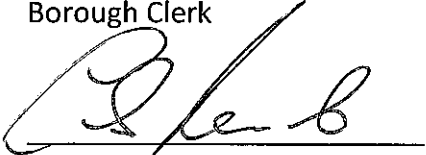


DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

ATTEST AND AFFIX SEAL



Deborah A. Dakin, RMC, CMR
Borough Clerk



Carlos Rendo
Mayor



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

RESOLUTION ADOPTING A FAIR AND OPEN PROCESS FOR RETENTION OF PROFESSIONALS AND CONSULTANTS FOR THE CALENDAR YEAR 2021

RESOLUTION NO. 20-214 OCTOBER 19, 2020

WHEREAS, the Borough of Woodcliff Lake (hereinafter the "Borough"), is required to adopt a fair and open process or a non-fair and open process for the retention of professionals and consultants pursuant to N.J.S.A. 19:44A-20.4 known as the "Local Pay to Play Law"; and

WHEREAS, the Borough has determined that it is in the best interest of the Borough to utilize the fair and open process as described therein.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake that the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of professionals/consultants be and the same is hereby adopted; and

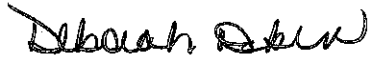
BE IT FURTHER RESOLVED, that the General Counsel to the Borough is hereby authorized and directed to prepare the Request for Qualifications for 2021 with respect to the retention of professionals/consultants and that the appropriate notice be published in The Record; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect as of January 5, 2021; and

BE IT FURTHER RESOLVED, that this Resolution shall be kept on file in the Office of the Borough Clerk.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2021.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

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Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

RESOLUTION AUTHORIZING CANCELLATION OF OLD OUTSTANDING CHECKS -PAYROLL FUND

**RESOLUTION NO. 20-215
OCTOBER 19, 2020**


WHEREAS, the Chief Financial Officer has requested the cancellation of outstanding checks which have not cleared the bank account in Payroll Fund in the amount of \$ 1,764.35.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake, that these checks be cancelled and return said funds to the appropriate accounts in accordance with the recommendation of the Chief Financial Officer.

DATE	CHECK #	AMOUNT
09/30/17	10205	352.52
09/30/17	10280	488.95
09/30/17	10290	452.88
06/30/18	10434	22.93
07/15/18	10460	29.97
11/30/18	10562	417.10

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2021.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

RESOLUTION AUTHORIZING CANCELLATION OF ACCOUNTS PAYABLE IN THE CURRENT FUND

RESOLUTION NO. 20-216
OCTOBER 19, 2020

WHEREAS, certain accounts payable balances remain open on the Borough's records; and

WHEREAS, these balances represent old outstanding purchase orders that are no longer valid, and it is necessary to formally cancel these balances.

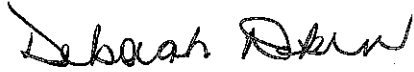
NOW, THEREFORE, BET IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the following balances in the Current Fund be cancelled:

Accounts Payable – Current Fund

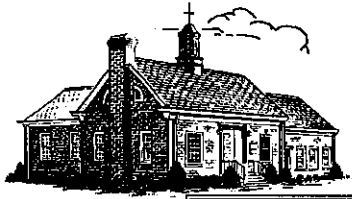
DESCRIPTION	ACCOUNT BALANCE	CANCELLED TO FUND BALANCE
Accounts Payable	\$21,847.39	\$21,847.39

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2021.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

RESOLUTION APPROVING MUNICIPAL SERVICES AGREEMENT WITH FOUR SEASONS AT RIDGEMONT

RESOLUTION NO. 20-217 OCTOBER 19, 2020

WHEREAS, Four Seasons at Ridgemont seeks to enter into a Municipal Services Agreement with the Borough of Woodcliff Lake as a portion of Four Seasons is located in the Borough; and

WHEREAS, pursuant to *N.J.S.A. 40:67-23.2*, the Condo Services Act provides for a phase-in schedule for municipal reimbursement payment at the municipal cost for certain municipal services or the providing of such services by a municipality in lieu of such reimbursement; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the Municipal Services Agreement between the Borough and Four Seasons at Ridgemont, a copy of which is attached hereto and incorporated herein by reference and recommend the approval of same.


NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Municipal Services Agreement between the Borough and Four Seasons at Ridgemont, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor be and he is hereby authorized and directed to execute the Municipal Services Agreement with Four Seasons at Ridgemont on behalf of the Borough; and

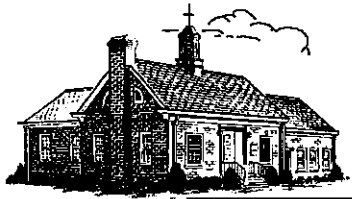
BE IT FURTHER RESOLVED, that the Borough Clerk be and is hereby authorized and directed to forward a copy of this resolution together with the executed Municipal Services Agreement to Four Seasons at Ridgemont upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2020.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8880

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

**RESOLUTION AUTHORIZING PREPARATION AND ADVERTISEMENT OF BID SPECIFICATIONS
FOR RECYCLING COLLECTION AND DISPOSAL SERVICES
RESOLUTION NO. 20-218
OCTOBER 19, 2020**

WHEREAS, the Governing Body desires to prepare and advertise bid specifications for recycling collection and disposal services; and

WHEREAS, the bid specifications are in the process of being prepared; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed this matter and recommend that the bid specifications for recycling collection and disposal services be advertised upon completion of the bid specifications.

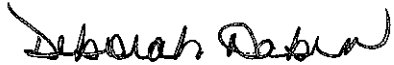
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that the advertisement of the bid specifications for the recycling collection and disposal services be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to advertise the Bid Specifications upon completion of same; and

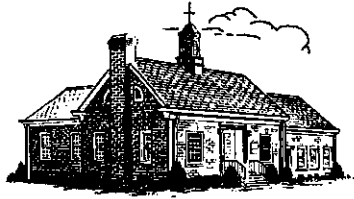
BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Clerk.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2020.

A handwritten signature in cursive script, appearing to read "Deborah Dakin", written in black ink.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			X			
Gadaleta	X		X			
Gross		X	X			
Hayes			X			
Marson			X			
Singleton			X			
Mayor Rendo						

**A RESOLUTION APPROVING PROMOTION PROCESS/POLICY OF THE WOODCLIFF LAKE
POLICE DEPARTMENT**

RESOLUTION NO. 20-219

OCTOBER 19, 2020

WHEREAS, the Borough of Woodcliff Lake Police Department seeks to conduct a Sergeant Promotional Process commencing November 17, 2020; and

WHEREAS, the Woodcliff Lake Police Department Standard Operating Procedure for the Promotional Process, a copy of which is attached hereto and incorporated herein by reference, has been provided for review; and

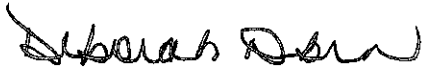
WHEREAS, the Borough Administrator, Police Chief and Police Commissioners have reviewed the Standard Operating Procedure for the Sergeant Promotional Process attached hereto and incorporated herein by reference and recommend the approval of same.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey, that the attached Woodcliff Lake Police Department Standard Operating Procedures for the Sergeant Promotional Process be and are hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to the Chief of Police upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 19, 2020.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**