



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
REORGANIZATION MEETING
Tice Senior Center
411 Chestnut Ridge Road
Woodcliff Lake, New Jersey
January 6, 2025 at 6:00 PM**

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/88675701298?pwd=39EkoWihZJtUU0uzVWGDz78ctTnRPa.1>

Passcode:07677

CALL TO ORDER

Notice of this meeting in accordance with the "Open Public Meetings Law, 1975, C. "231" was posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

WOODCLIFF LAKE HONOR GUARD

PLEDGE OF ALLEGIANCE

INVOCATION – led by Father Jason

GOD BLESS AMERICA – Sung by Lucia Wehr

OATH OF OFFICE

Tracy Zur, Bergen County Commissioner, to swear in Jennifer Margolis
John Azzariti, District 39 Assemblyman, to swear in Christopher Bonanno

ROLL CALL

Mayor Carlos Rendo
Councilman Christopher Bonanno
Councilwoman Julie Brodsky
Councilwoman Jennifer Margolis
Councilwoman Nicole Marsh
Councilman Benjamin Pollack
Councilman Josh Stern

APPROVAL OF MINUTES

December 16, 2024 (Open)

PUBLIC COMMENT

(limit to 3 minutes per speaker)

MESSAGE FROM MAYOR RENDO

SELECTION OF COUNCIL PRESIDENT FOR 2025

APPOINTMENTS OF STANDING COMMITTEES

Finance and Audits	Pollack/Stern, Alternate Bonanno
Department of Public Works & Sanitation	Margolis/Bonanno, Alternate Stern
Police Department	Stern/Pollack
Fire Department	Marsh/Margolis
Department of Parks and Recreation	Brodsky/Bonanno
Shade Tree Committee	Brodsky
Legal (Personnel & Ordinances)	Marsh/Stern
Board of Health	Pollack
Seniors	Margolis/Bonanno
Schools (K-8)	Pollack/Margolis
Schools (HS – attend Hills Valley Coalition)	Brodsky
Communications/Outreach	Brodsky/Bonanno, Alternate Pollack

APPOINTMENTS OF NON-STANDING COMMITTEES

Economic Development	Marsh/Brodsky
Affordable Housing	Marsh/Stern
Interlocal	Stern/Margolis/Pollack
Traffic Safety	Stern/Margolis/Pollack
New Park Committee	Margolis/Marsh/Brodsky
Chamber of Commerce Committee	Margolis/Bonanno

ANNUAL PROFESSIONAL APPOINTMENTS

Borough Attorney	John Schettino, Esq.
Borough Engineer	Neglia Engineering
Borough Auditor	Lerch Vinci & Bliss, LLP
Labor Attorney	Wiss & Bouregy, PC
Bond Attorney	Rogut McCarthy LLC
Risk Manager	World Insurance Associates
Financial Advisor	Acacia Financial Group, Inc.
Health Benefits Consultant	World Insurance Associates
Borough Planner	Fran Reiner, DMR Architects
Special Counsel for Conflicts	Chasen, Lamparello Mallon & Cappuzzo
Special Counsel	Brent R. Pohlman, Esq., Mandelbaum Barrett
Special Counsel	Henry Klingeman, Esq., Klingeman Cerimele, Att.
Residential/Commercial Tax Appeal Attorney	Chasan Lamparello Mallon & Cappuzzo
Redevelopment Attorney	Wendy R. Quiroga, Esq., Weiner Law Group
Grant Writer	Millennium Strategies, LLC
Landscape Architect	DMR Architects
Administrative Agent for Affordable Housing Compliance	Piazza & Associates, Inc.

MAYOR'S ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Chief Financial Officer	Jonathan DeJoseph
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Certified Public Works Manager	David Linko, CPWM
Recycling Program Coordinator	Dave Linko
Zoning Official	Mark Berninger
Building Sub-Code Official	Mark Berninger
Electrical Sub-Code Official	Nicholas Lordo
Electrical Sub-Code Inspector	George Morra
Plumbing Sub-Code Official	Brian Drewes
Fire Sub-Code Official	Edward Barboni
Fire Official	Raphael Maurrasse
Deputy Fire Official	Timothy Ennis
Fire Inspector	Joseph Mauro
Fire Inspector	Kyle Ladewig
Property Maintenance Official	Lyle Garcia
C-2 Sewer License	Evan Barboni
Safety Fund Commissioner	Deborah Dakin
Bergen County JIF Fund Commissioner Rep.	Tomas Padilla
BMED Fund Commissioner Representatives	Tomas Padilla/Megan Doherty
Certified Tree Expert/Arborist	Liz Stewart

APPOINTMENT OF LAND USE BOARD MEMBERS (Mayor's Direct Appointment)

Class I Mayor Carlos Rendo	
Designee: Peter Briskin	(term ending December 31, 2025)
Class II Jane Ann Whitchurch-Carluccio	(term ending December 31, 2025)
Class III Nicole Marsh	(term ending December 31, 2025)
Class IV Thomas Panso	(term ending December 31, 2028)
Class IV Michael Kaufman	(term ending December 31, 2028)
Alternates: Gerald Barbara	(term ending December 31, 2026)
Ariel Mazor	(term ending December 31, 2025)

BOARD OF HEALTH

Member Steven Sperber	(term ending December 31, 2027)
Member Michelle Micali	(term ending December 31, 2027)

CONSENT AGENDA

Resolution No. 25-01	Adoption of Temporary Budget for the Year 2025
Resolution No. 25-02	Depositories Designated
Resolution No. 25-03	Resolution Designating Tomas Padilla, Borough Administrator, as the Public Compliance Officer
Resolution No. 25-04	Signature Authority
Resolution No. 25-05	Interest on Delinquent Taxes
Resolution No. 25-06	Tax Collector to Charge Fee for Returned Checks
Resolution No. 25-07	Regular Meetings
Resolution No. 25-08	Legal Newspapers Designated
Resolution No. 25-09	Resolution Authorizing Certificate of Insurance for Borough- Sponsored Organizations
Resolution No. 25-10	Resolution Authorizing Regulating Vehicle Towing and Storage Services
Resolution No. 25-11	Resolution Authorizing Private Sector Reimbursement and Procedures for Emergency Expense

- Resolution No. 25-12 Resolution Establishing a New Petty Cash Fund
- Resolution No. 25-13 Resolution Approving a Cash Management Plan for the Borough of Woodcliff Lake
- Resolution No. 25-14 Resolution Establishing Policies and Procedures for the Payment of Claims, Claimant's Signature for Payment Pursuant to NJSA 40A:5-16, NJAC 5:30-9A.6 and NJAC 5:31-4.1
- Resolution No. 25-15 Resolution Authorizing Chief Municipal Finance Officer the Authority to Pay Certain Obligations as Needed
- Resolution No. 25-16 Resolution of the Borough of Woodcliff Lake Appointing Emergency Management Coordinator
- Resolution No. 25-17 Resolution Requesting Appointment of Probationary Patrolman John Kurz to Patrolman, Thirteenth Class, Effective January 1, 2025
- Resolution No. 25-18 Resolution Requesting Appointment of Probationary Patrolman Matthew Pesco to Patrolman, Thirteenth Class, Effective January 1, 2025
- Resolution No. 25-19 Resolution Authorizing Payment of Payroll & Payment of Claims
- Resolution No. 25-20 Resolution Approving Proposal for Appraisal of Levent Temiz Property
- Resolution No. 25-21 Resolution Authorizing the Acceptance of a \$6,000.00 Donation to be Used Exclusively For the Bench Sponsorship Program at the Borough's Newest Park Located at the Intersection of Woodcliff Avenue and Werimus Road
- Resolution No. 25-22 Resolution Authorizing the Acceptance of a \$3,000.00 Donation to be Used Exclusively For the Tree Sponsorship Program at the Borough's Newest Park Located at the Intersection of Woodcliff Avenue and Werimus Road

CLOSING PRAYER – led by Rabbi Monosov

ADJOURNMENT

******Disclaimer******

Subject to Additions and/or Deletions

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

TEMPORARY BUDGET

**RESOLUTION NO. 25-01
JANUARY 6, 2025**

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the final adoption of the 2025 budget, temporary appropriations be made for the purpose and amounts required in the manner and time, therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2025; and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations of the 2024 Budget exclusive of any appropriations made for debt service, capital improvement funds and public assistance in the said 2024 Budget in the amount of \$ 3,845,109.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

<u>CURRENT FUND</u>	<u>SALARIES AND WAGES</u>	<u>OTHER EXPENSES</u>	
General Administration	\$ 60,000.00	\$ 45,000.00	
Mayor and Council	\$ 8,000.00	\$ 5,000.00	
Municipal Clerk	\$ 40,000.00	\$ 15,000.00	
Financial Administration	\$ 40,000.00	\$ 20,000.00	
Information Technology		\$ 4,000.00	

Audit Services		\$ 5,000.00	
Revenue Administration	\$ 20,000.00	\$ 10,000.00	
Tax Assessment	\$ 10,000.00	\$ 30,000.00	
Legal Services		\$ 50,000.00	
Engineering Services		\$ 10,000.00	
Land Use Board	\$ 20,000.00	\$ 20,000.00	
Uniform Construction Code	\$ 75,000.00	\$ 10,000.00	
Insurance - Other Insurance Premiums		\$ 125,000.00	
Insurance – Workers’ Compensation		\$ 125,000.00	
Group Insurance Plans for Employees		\$ 450,000.00	
Unemployment Insurance		\$ 1,000.00	
Police	\$ 960,000.00	\$ 50,000.00	
Police Dispatch/911		\$ 50,000.00	
Office of Emergency Management	\$ 5,000.00	\$ 3,000.00	
Aid to Volunteer Fire Dept	\$ -	\$ 30,000.00	
First Aid Organization		\$ 5,000.00	
Fire Hydrant Services		\$ 5,000.00	
Fire Prevention Bureau	\$ 15,000.00	\$ 5,000.00	
Municipal Court		\$ 25,000.00	
Streets and Roads	\$ 250,000.00	\$ 65,000.00	
Shade Tree Commission		\$ 5,000.00	
Solid Waste Collection	\$ 60,000.00	\$ 75,000.00	
Buildings and Grounds	\$ 20,000.00	\$ 50,000.00	
Vehicle Maintenance		\$ 50,000.00	
Public Health Services	\$ 8,000.00	\$ 10,000.00	
Animal Control		\$ 1,000.00	
Parks and Recreation	\$ 50,000.00	\$ 65,000.00	
Maintenance of Parks		\$ 75,000.00	
Library Membership		\$ 10,000.00	
Celebration of Public Events		\$ 10,000.00	
Electricity		\$ 50,000.00	
Street Lighting		\$ 30,000.00	
Telephone		\$ 10,000.00	
Water		\$ 5,000.00	
Gasoline		\$ 50,000.00	
Sewerage Processing and Disposal	\$ 50,000.00	\$ 30,000.00	
Landfill Dumping Fees		\$ 90,000.00	
Social Security		\$ 50,000.00	
Judgments		\$ 125,000.00	

<u>OPERATION -OUTSIDE CAP</u>			
BCUA Shared Sewer Charges		\$ 200,000.00	
Capital Improvement Fund		\$ -	
Total Appropriations	\$ 1,691,000.00	\$ 2,154,000.00	\$ 3,845,000.00

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

DEPOSITORIES DESIGNATED

**RESOLUTION NO. 25-02
JANUARY 6, 2025**

WHEREAS, the Mayor requests a resolution for the designation of depositories; and

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer may deposit the funds coming into their hands by virtue of their offices:

BE IT RESOLVED, that
 State of NJ Cash Management Fund
 TD Bank
 Valley National Bank
 PNC Bank
 Wells Fargo Bank
 Provident Bank
 ConnectOne Bank
 Kearny Bank
 Unity Bank
 Freedom Bank

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all funds coming into their hands by virtue of their offices.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

**RESOLUTION DESIGNATING TOMAS PADILLA, BOROUGH ADMINISTRATOR,
AS THE PUBLIC COMPLIANCE OFFICER**

**RESOLUTION NO. 25-03
January 6, 2025**

WHEREAS, N.J.A.C. 17:27-1 et. seq. requires every public agency to annually designate an employee to serve as its Public Compliance Officer (P.A.C.O.); and

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that Tomas Padilla be designated the Public Compliance Officer for a term ending December 31, 2025.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

SIGNATURE AUTHORITY

**RESOLUTION NO. 25-04
JANUARY 6, 2025**

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories.

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories: Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Payroll Account – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to the Current Account, Unemployment Account, Animal Account, Capital Account, Claims Account, Trust Account, Affordable Housing Account, CD Trust Account, Open Space Account, Developers Escrow Account, Sidewalk Account and Police Private Duty Account – Mayor, Borough Administrator, Borough Clerk and Chief Financial Officer.

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

INTEREST ON DELINQUENT TAXES

RESOLUTION NO. 25-05

JANUARY 6, 2025

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.
3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of the calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.
4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due

over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

TAX COLLECTOR TO CHARGE FEE FOR RETURNED CHECKS

RESOLUTION NO. 25-06

JANUARY 6, 2025

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds;

BE IT FURTHER RESOLVED that the Tax Collector may require further payments to be tendered in cash or by certified or cashier's check; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the CFO and Tax Collector.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

REGULAR MEETINGS

**RESOLUTION NO. 25-07
JANUARY 6, 2025**

BE IT RESOLVED that the regular meetings of the Mayor and Council shall be held on the third Monday of each month and on any other days specified during the year 2025 at the Municipal Building, 188 Pascack Road, Woodcliff Lake, New Jersey at 7:00 PM.

January 6, 2025 Reorganization	July 21, 2025
January 27, 2025	August 18, 2025
February 24, 2025	September 15, 2025
March 17, 2025	October 20, 2025
April 23, 2025	November 10, 2025
May 19, 2025	December 8, 2025
June 16, 2025	

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

LEGAL NEWSPAPERS DESIGNATED

**RESOLUTION NO. 25-08
JANUARY 6, 2025**

BE IT RESOLVED that the following newspapers are designated the legal newspapers of the Borough:

- The Record
- The Ridgewood News

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION AUTHORIZING CERTIFICATE OF INSURANCE FOR BOROUGH-SPONSORED ORGANIZATIONS

**RESOLUTION NO. 25-09
JANUARY 6, 2025**

WHEREAS, the Director of Parks and Recreation and the Parks and Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

- Woodcliff Lake Baseball Association
- Woodcliff Lake Basketball Association
- Woodcliff Lake Girls Softball
- Woodcliff Lake Soccer Association
- WLM Wrestling Association
- Woodcliff Lake Recreation Department
- Woodcliff Lake Adult Basketball
- Summer Day Camp
- Woodcliff Lake Swim Team - Lakers
- Official Meetings or Functions of the Borough of Woodcliff Lake; and

WHEREAS, the aforementioned organizations have submitted Facility Use Application and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough’s insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

**RESOLUTION AUTHORIZING REGULATING VEHICLE TOWING
AND STORAGE SERVICES**

**RESOLUTION NO. 25-10
JANUARY 6, 2025**

WHEREAS, the Borough of Woodcliff Lake advertised for bids on October 11, 2024; and

WHEREAS, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1, 94-2,13-10, 16-17 and 19-11;

NOW, THEREFORE, BE IT RESOLVED, that Bergen Brookside Towing, One Emerson Plaza, Emerson, NJ; Ramsey Auto Body, 265 Route 17 South, Upper Saddle River, NJ; Emerson Towing, 61 Woodland Avenue, Westwood, NJ, Rich’s Automotive, 50 Chestnut Street, Emerson, NJ; and City Wide Towing, Inc., 205 Chestnut Street, Ridgewood, NJ are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2025.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

**RESOLUTION AUTHORIZING PRIVATE SECTOR REIMBURSEMENT AND PROCEDURES FOR
EMERGENCY EXPENSE**

**RESOLUTION NO. 25-11
JANUARY 6, 2025**

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties.

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in an emergency by department head or any councilmember or person in charge of department at the time; and

BE IT FURTHER RESOLVED, that an expense of \$1,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor

Councilmember

Borough Administrator

Borough Clerk

Chief Financial Officer

Operations Group

Emergency Management Coordinator

Deputy Coordinator

Department Head or Supervisor

(Supervisor shall mean senior available person in the chain of command)

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION AUTHORIZING THE BOROUGH CLERK TO CONTINUE TO MAINTAIN PETTY CASH FUNDS IN THE AMOUNT OF \$500, RESPECTIVELY AND TO REAFFIRM THE CHANGE FUNDS IN PLACE

**RESOLUTION NO. 25-12
JANUARY 6, 2025**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, said Petty Cash funds were established by Resolution and received approval from the Director of Local Government Services on May 2, 2013, respectively; and

WHEREAS, it is the desire of the Governing Body that said funds be continued.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer to authorized to re-establish Funds for Petty Cash for the year 2024 in the amount of \$500 with the following Petty Cash Custodian:

Borough Clerk – Deborah Dakin \$500

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION APPROVING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF WOODCLIFF LAKE

**RESOLUTION NO. 25-13
JANUARY 6, 2025**

WHEREAS, N.J.S.A. 40A:5-14 requires that each municipality designate a Cash Management Plan for the deposit of local monies; and

WHEREAS, the Cash Management Plan for the Borough of Woodcliff Lake is on file with the Borough Clerk and Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake adopt the Cash Management Plan for the year 2025.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

**ESTABLISHING POLICIES AND PROCEDURE FOR THE PAYMENT OF
CLAIMS, CLAIMANT'S SIGNATURE FOR PAYMENT PURSUANT TO
N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6 AND N.J.A.C. 5:31-4.1**

**RESOLUTION NO. 25-14
JANUARY 6, 2025**

WHEREAS, on August 18, 2016 the State of NJ legislature adopted PL 2016, Ch 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

WHEREAS, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 allows that municipalities may by resolution set forth the circumstances when they will or will not require a vendor (claimant) signature on a purchase order; and

WHEREAS, Subsection (a) of N.J.A.C. 5:30-9A.6 as well as 5:31-4.1 clarify that the certification may be executed by a vendor or claimant by signature stamp, facsimile signature, or by electronic signature in addition to a “wet” signature; and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required
Employee Reimbursements	Vendors who are paid through EFT technologies
For services provided exclusively and entirely by an individual or professional service	Vendors who do not provide certifications part of the normal course of business and/or Purchase orders \$6,600.00 or less.
Refund of municipal revenue	Debt Service
Retiree reimbursements	Non-Municipal Taxes
Individual /sole proprietor or single member LLC	Utilities regulated by tariff
Any situation deemed necessary by the CFO or his designee	Professional Development expenses

NOW, THEREFORE BE IT RESOLVED on the 6th day of January 2025, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective immediately.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION AUTHORIZING CHIEF FINANCIAL OFFICER THE AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED

**RESOLUTION NO. 25-15
JANUARY 6, 2025**

WHEREAS, it is the best interest of the Borough of Woodcliff Lake to grant authority to the Chief Municipal Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Chief Municipal Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Woodcliff Lake:

- Association Meetings/Educational Sessions/Conference Costs
- Bergen County Taxes – Regular and Open Space
- Borough Payrolls including Social Security/Medicare
- Debt Payments – Bonds, Notes & Loans, Principal & Interest
- Gasoline/Diesel Vendors
- Boards of Education
- Postmaster
- Healthcare Reimbursements
- Health & Dental Insurance Premiums
- Lease Payments
- Life Insurance Premiums
- Petty Cash
- Purchases Associated with Borough Events (including Recreation)
- Sewer Disposal (BCUA)

State or County Permit Applications/Fees

Utilities

Employee Reimbursements

All payments of bills will be formerly signed and approved at the next scheduled Council meeting.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

**RESOLUTION OF THE BOROUGH OF WOODCLIFF LAKE APPOINTING EMERGENCY
MANAGEMENT COORDINATOR**

**RESOLUTION NO. 25-16
JANUARY 6, 2025**

WHEREAS, the position of Municipal Emergency Management Coordinator is based on provisions of public laws and directives which carry the force of law; and

WHEREAS, New Jersey Statutes Annotated (NJS) Appendix A:9-33 et seq. (Chapter 251 P.L. 1942, as amended by Chapter 438, P.L. 1953) set for responsibilities, obligations, and authorities; and

WHEREAS, in every municipality of the State, the Mayor shall appoint a Municipal Emergency Management Coordinator, from among the residents of the municipality; and

WHEREAS, the Municipal Emergency Management Coordinator shall serve for a term of three years; and

WHEREAS, Raphaël Maurrasse, 50 Mill Road Ext., Woodcliff Lake, New Jersey 07677 has successfully and faithfully served in this capacity; and

WHEREAS, Raphael Maurrasse has expressed an interest to continue in this capacity.

NOW THEREFORE, BE IT RESOLVED, that Mayor Carlos Rendo recommends and appoints Raphaël Maurrasse as Municipal Emergency Management Coordinator in accordance with applicable law; and

BE IT FURTHER RESOLVED that Raphael Maurrasse shall be appointed for a period of three (3) years starting January 1, 2025 and ending December 31, 2027 and shall be compensated for such service in accordance with the salary ordinance.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

**RESOLUTION REQUESTING APPOINTMENT OF PROBATIONARY PATROLMAN JOHN KURZ TO
PATROLMAN, THIRTEENTH CLASS, EFFECTIVE JANUARY 1, 2025**

**RESOLUTION NO. 25-17
JANUARY 6, 2025**

WHEREAS, John Kurz has successfully completed his probationary year as police officer in the Borough of Woodcliff Lake; and

WHEREAS, his immediate supervisor/training officer has agreed that his performance is well above the standard; and

WHEREAS, it is the recommendation of the Chief of Police that John Kurz be appointed as a Patrolman, Thirteenth Class, made effective on his anniversary date of January 1, 2025.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorize the appointment of probationary police officer John Kurz to Patrolman, Thirteenth Class, effective January 1, 2025.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION REQUESTING APPOINTMENT OF PROBATIONARY PATROLMAN MATTHEW PESCO TO PATROLMAN, THIRTEENTH CLASS, EFFECTIVE JANUARY 1, 2025

**RESOLUTION NO. 25-18
JANUARY 6, 2025**

WHEREAS, Matthew Pesco has successfully completed his probationary year as police officer in the Borough of Woodcliff Lake; and

WHEREAS, his immediate supervisor/training officer has agreed that his performance is well above the standard; and

WHEREAS, it is the recommendation of the Chief of Police that Matthew Pesco be appointed as a Patrolman, Thirteenth Class, made effective on his anniversary date of January 1, 2025.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorize the appointment of probationary police officer Matthew Pesco to Patrolman, Thirteenth Class, effective January 1, 2025.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**RESOLUTION NO. 25-19
JANUARY 6, 2025**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 12/31/2024 \$ 286,493.75

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment for December 31, 2024.

Current Fund:	\$ 60,303.54
Animal Control:	800.00
Affordable Housing Trust:	\$ 3,244.00
General Capital:	\$ 133,712.80

CERTIFICATION OF FUNDS

I, Jonathan DeJoseph, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Jonathan DeJoseph
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 6, 2025.

Deborah A. Dakin, RMC, CMR
Borough Clerk

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION APPROVING PROPOSAL FOR APPRAISAL OF LEVENT TEMIZ PROPERTY

**RESOLUTION NO. 25-20
JANUARY 6, 2025**

WHEREAS, the Borough of Woodcliff Lake is desirous to have an appraisal report prepared for the pending tax appeal years 2016-2024 of the property located at 221 Chestnut Ridge Road, Block 801, Lot 1; and

WHEREAS, McNerney & Associates, Inc. has submitted a proposal for the pending tax appeal in the amount of \$5,500 within 45 days of authorization to proceed, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, additionally, McNerney & Associates, Inc's proposal provides for compensation at a rate of \$100 per hour for any time expended should they be required by subpoena or otherwise to become involved in any litigation or legal proceeding regarding this matter; and

WHEREAS, the Borough Administrator & Tax Appeal Attorney have reviewed this matter and recommend that McNerney & Associates, Inc. be authorized to prepare an appraisal report as referenced above.

NOW THEREFORE BE IT RESOLVED, by the Mayor & Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that the attached proposal in the amount of \$5,500 submitted by McNerney & Associates, Inc. to prepare an appraisal report for the pending tax appeal for years 2016-2024 of the property known as Block 801, Lot 1, 221 Chestnut Ridge

Road, owned by Levent Temiz, be an is hereby approved; and

BE IT FUTHER RESOLVED, that the Borough Clerk is authorized and directed to forward a copy of this resolution to McNerney & Associates, Inc. upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A OF \$6,000.00 DONATION TO BE USED EXCLUSIVELY FOR THE BENCH SPONSORSHIP PROGRAM AT THE BOROUGH'S NEWEST PARK LOCATED AT THE INTERSECTION OF WOODCLIFF AVENUE AND WERIMUS ROAD

**RESOLUTION NO. 25-21
JANUARY 6, 2025**

WHEREAS, the Borough of Woodcliff Lake seeks to establish a Bench Sponsorship Program to provide opportunities for individuals, families, and organizations to donate funds for the installation of benches, thereby enhancing the aesthetic and recreational value of the Borough's newest park; and

WHEREAS, the Borough acknowledges the generosity of Joffrey Pearlman, who has expressed a desire to contribute to this initiative for the benefit of the community; and

WHEREAS, the Borough of Woodcliff Lake has been notified of a donation from Joffrey Pearlman in the amount of six thousand dollars (\$6,0000.00) to support the Bench Sponsorship Program; and

WHEREAS, N.J.S.A. 40A:5-29 authorizes municipalities to accept donations made to the municipality for public purposes by resolution of the governing body; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the grant and have determined same is consistent with the laws of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the amount of \$6000.00 for a Bench at the new park is hereby approved; and

BE IT FURTHER RESOLVED that the Borough Administrator be and is hereby authorized and directed to take all steps necessary to secure the donation in the amount of \$6,0000.00 from Joffrey Pearlman for the new park and is hereby approved.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Bonanno						
Brodsky						
Margolis						
Marsh						
Pollack						
Stern						
Mayor Rendo						

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A OF \$3,000.00 DONATION TO BE USED EXCLUSIVELY FOR THE TREE SPONSORSHIP PROGRAM AT THE BOROUGH'S NEWEST PARK LOCATED AT THE INTERSECTION OF WOODCLIFF AVENUE AND WERIMUS ROAD

**RESOLUTION NO. 25-22
JANUARY 6, 2025**

WHEREAS, the Borough of Woodcliff Lake seeks to establish a Tree Sponsorship Program to provide opportunities for individuals, families, and organizations to donate funds for the installation of trees, thereby enhancing the aesthetic and recreational value of the Borough's newest park; and

WHEREAS, the Borough acknowledges the generosity of Jennifer Charnow, who has expressed a desire to contribute to this initiative for the benefit of the community; and

WHEREAS, the Borough of Woodcliff Lake has been notified of a donation from Jennifer Charnow in the amount of three thousand dollars (\$3,000.00) to support the Tree Sponsorship Program; and

WHEREAS, N.J.S.A. 40A:5-29 authorizes municipalities to accept donations made to the municipality for public purposes by resolution of the Governing Body; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the grant and have determined same is consistent with the laws of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the amount of \$1,000.00 per tree for three (3) trees at the new park is hereby approved; and

BE IT FURTHER RESOLVED that the Borough Administrator be and is hereby authorized and directed to take all steps necessary to secure the donation in the amount of \$3,000.00 from Jennifer Charnow for the new park and is hereby approved.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen, and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 6, 2025.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**