

LIFEGUARD APPLICATION 2022 – OLD MILL POOL



Lifeguards are responsible for monitoring the facilities and activities at the Old Mill Pool. Lifeguards are responsible for enforcing pool rules and regulations. Lifeguards work under the direct supervision of the Pool Manager(s) and Assistant Pool Manager(s) to safeguard swimmers from drowning and accidents.

Position Responsibilities:

- Knowledgeable of the rules and regulations of the pool.
- Responds to basic public inquiries and directs concerns to the appropriate authority.
- Maintain a proactive approach to safety and risk management by enforcing rules, scanning swimmers for distress and directing weak swimmers to remain in shallow water.
- Provide rescue and emergency first aid/CPR care when needed.
- Completes reports and forms associated with patron care and facility statistics.
- Operate and maintain all safety equipment and supplies.
- Attends training sessions and all meetings; maintains all required certifications and forwards copies to Recreation Director/Pool Manager(s).
- Perform general maintenance and janitorial duties in order to maintain an orderly, friendly, clean and safe environment for guests, co-workers and the general public.
- Perform related duties as required.
- Maintain professional appearance (guard suit, t-shirt, whistle) while on duty.
- Demonstrates and supports Old Mill Pool customer service standards.
- Upholds and enforces all Old Mill Pool aquatic policies and procedures.

Time Commitment: 20-40 hours per week, from Memorial Day through Labor Day. Varied working hours including Monday--Sunday. ***Please stipulate what days you cannot work or when you have to leave by for college. Must be able to work Memorial Day weekend, 4th of July and Labor Day weekend.***

Qualifications:

- Current American Red Cross Lifeguard/ First Aid/ CPR Certification, WSI is a plus, must **have by May 2nd**
- Excellent customer service skills.
- Ability to remain calm and make appropriate decisions in emergency situations.
- Ability to effectively communicate in both one on one and group settings.
- Attend in--service trainings and meeting (May through August).
- Be at least 15 years of age. Preferably have 1 year of lifeguarding experience.

Physical Requirements:

- must maintain physical skills as required by Lifeguard Certification.
- Ability to frequently walk, run, stand, or stoop.
- regularly lift, carry, push, pull, or otherwise move objects weighing up to 25 lbs.
- Ability to tolerate extreme heat.

Submit applications with certifications to Borough Hall, Parks & Recreation Dept. Monday – Friday 8am – 4pm. If your application is approved, additional paperwork will be furnished to you via the email you provide & will need to be completed & returned to Borough Hall no later than May 15th

****Any applicant employed by the Borough under the age of 18 must have working papers on file with the Recreation Department**

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Woodcliff Lake Parks and Recreation Department
188 Pascack Road, Woodcliff Lake, NJ 07677
(201) 391---4977 x 219 office / (201) 391-8830 fax
www.wclnj.com / parkandrec@wclnj.com

Thank you for your interest in
WCL Parks and Recreation 2022 Seasonal Position

- All positions are paid hourly only for the hours you work.
- Background checks will be required for staff members 18 years and older.
- ALL STAFF Pre---Summer Orientation will be determined by the Pool Manager(s) and Recreation Director.

**Mail completed application to address above or drop off @
Borough Hall**

ATTENDANCE POLICY

Since staff absences can adversely affect site operations as well as coworkers and campers, an excellent attendance record is expected of all employees. We ask that you inform the relevant authority of your absence at least 24 hours in advance. Unexcused absences could result in your termination of employment.

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**Woodcliff Lake Parks and Recreation
Seasonal Employment Application**

Please circle one: **NEW / RETURNING**

What year (s) did you work? _____

PERSONAL DATA

Full Name: _____ T-Shirt Size: _____

Social Security #: _____ DOB/CURRENT AGE: _____

Address: _____ Town: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____ Grade Fall 2022: _____

EMERGENCY CONTACT

Name: _____ Relationship: _____

Address: _____ Town: _____

Home Phone: _____ Cell Phone: _____

EDUCATION

High School: _____ Years Completed: _____

College: _____ Years Completed: _____

Extra-Curricular Activities:

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EMPLOYMENT INFORMATION

What dates you cannot work/Return to College Date: _____

Will you be at least 18 years old by May 2022? If you answered, NO – then working papers are needed from your school.

Indicate here if you need working papers: _____

Are you First Aid/CPR trained? _____ Expires: _____ (attach card)

For Lifeguards attach lifeguard certification and date expires: _____

List present and past employment, beginning with your most recent: (Name, address, phone, position & supervisor name and number)

Name	Address	Phone	Position	Supervisor Name/Number

REFERENCES

List three adults who are not relatives. We may contact them. Name, phone, relationship & year's known.

1. _____

2. _____

3. _____

TELL US ABOUT YOU

Please write a brief summary on why we should hire you as a seasonal staff member this year.

Applicant Name _____

Signature: _____

Date: _____

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Photo Release

On occasion, WCL Parks & Recreation will use photographs of campers (counselors, lifeguards, gate attendants maybe in the pictures) engaged in fun activities to highlight our programs in brochures, camp journals, webpages, press releases, and other marketing materials. No personal information about anyone in the pictures will be shared.

Parent/Guardian Authorization (Signed by Parent if under 18 years of age)

My child, _____, has permission to participate in all activities as a lifeguard. My signature indicates this application is made with full approval of parent/guardian. I further give permission to WCL Parks and Recreation employees and agents to seek and obtain emergency care for my child in my place if deemed necessary and that transportation maybe provided by private or public motor vehicles furnished by WCL Parks and Recreation personnel, volunteers or third parties. Every effort will be made to contact the emergency contact written on this form.

Signature: _____ Date: _____

Relationship to Applicant: _____

PLEASE READ AND SIGN: Completion of this application indicates permission to review background with previous employers and references provided on this application or in writing elsewhere. *It is understood that the Employer will complete a background check on those 18+. Please note that employment does not guarantee employment in subsequent years. All seasonal positions are “seasonal” your employment ends at the end of the summer.*

Signature: _____ Date: _____